I. Android (Google Play Store)
Please keep in mind some mobile phone versions are not compatible with the App if it is running on an older system –or- a brand new system.

1. **Download the App**
   The first thing a user needs to do is actually get the App onto their mobile device. This section lists, in bullet format how that will work and any concerns/questions related to this part of the user experience.
   - On your Android device, click on the following link: https://play.google.com/store/apps/details?id=com.universalchurchdirectory.grp46&hl=en
   - OR go to the Google Play store and search for 'universal church directory'
   - Click "INSTALL" to download and install the App
     - This will display a popup window, in which you should select the "ACCEPT" button
   - When the App is finished installing, click the "OPEN" button
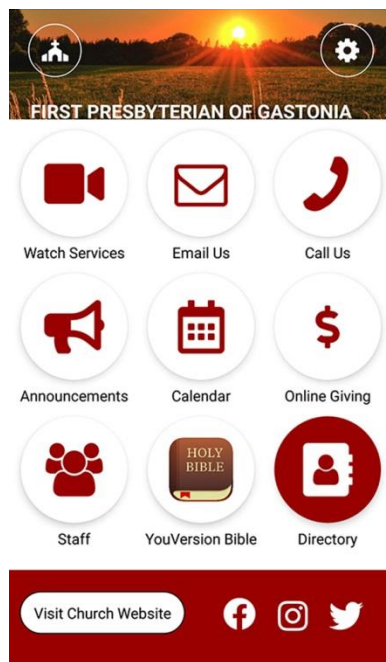
2. **After App Installation**
   After the user has downloaded and installed the App, once the App is opened, the user will be prompted to enter a code, emailed to -or- given to them by their church administrator.
   - When the App is accessed for the first time, you must enter your unique identifier code

   - Click on the gray "DOWNLOAD MY CHURCH DIRECTORY" button (there may be a few seconds delay)

3. **Utilize the Home screen button links**
   (Some features may or may not be available for your church)

- **Watch Services**
- **Email Your Church**
- **Call Your Church**
- **Church Announcements**
- **Church Calendar – Events**
- **Online Giving**
- **Staff Contacts**
- **YouVersion Bible App**
- **Directory**
- **Church Website**
- **Facebook – Instagram - Twitter**

➢ There are two options in the Directory button
  1) *List View*
     Browse your church directory using a list of names
  2) *Image View*
     Browse your church directory using family pictures
  3) *Settings Icon -*
     If the settings option is chosen, the App will resort back to the main screen, with a prompt for an identifier code. This is the only settings option throughout the App.

List View	**or**	**Photo View** (one Family)