



S T . M A T T H E W

Living God's Love

Agenda & Reports Congregational Council Meeting

August 19, 2025 at 5:00 PM

Join Zoom Meeting

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Meeting ID: 221 953 4065

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Telephone (audio only) option:

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“Living God’s Love”

St. Matthew Evangelical Lutheran Church

400 North Broadway Street † Medina Ohio 44256

330-725-8885 †office@stmatthewmedina.org †www.stmatthewmedina.org

St. Matthew Evangelical Lutheran Church
Congregation Council Meeting Agenda
Aug 19, 2025 5:00pm

- Call to Order, Roll Call
- Opening Prayer/Devotions - Marcia
- Approval of the Prior Meeting Minutes
- Monthly Updates and Reports:
 - a. Deacon's Report
 - b. Pastor's Report
 - c. President
 - d. Vice President
 - e. Secretary Report
 - f. Treasurer Report
 - g. At Large Members/Liaisons
- Old Business:
 - Risk Management/Safety – panic button – Amanda?
 - Personnel – Handbook vote, Music Director status, other items
 - Property – Bed Bug Issue, Bridge maint.
- New Business
 - Library usage and future
 - Archive Committee Update/Report
 - Mission Trip Update/Report
- Closing Prayer

Next Meeting –09/16/2025 @5:00 pm – Upper Room

August Opening Prayer/Devotions -

**St. Matthew Lutheran
Church Congregation Council
July 15th, 2025**

President	Jen Knaggs	P
Vice President	Kristine Neate	P
Secretary	Delores Ivan	P
Treasurer	Teri Uttech	P
At Large Officers	Amanda Kotick	P
	Bruce Reed	P
	Marcia George	P
Deacon	Lindsay Stertzbach	P
Pastor	Steve Mahaffey	P

Guest also In attendance: Sandy Andrews, Kathy Grice and Owen Blakeslee

Roll call of attendees started the meeting.

Opening prayer/devotion was postponed to the end of the meeting due to Delores arriving late.

Council reviewed last month's minutes. No corrections needed. Amanda motioned to accept the minutes from last month and Kristine seconded the motion. No further discussion. All approved.

- The Personnel Committee (Marcia, Kathy and Kristine) presented the Music Director Job Description for review and discussion. Jen recused herself from this conversation. Much discussion was had by all. Some revisions will be made before voting begins.

Deacon's Report:

The mock interview with Zion was a very positive experience for everyone there.

Pastor's Report:

Nothing much to add to his report. He will be out two Sundays doing work for the ELCA for the replacement of Bishop Eaton. Pastor Betty will be filling in for him in his absence.

He met with the Stewardship Committee. They believe it is important for the Council to also be aware of the importance of stewardship. They will be purchasing a book that they want the Council to read a chapter a month and discuss. This book

will then be passed on to someone else in the congregation. The Mutual Ministry needs a representative from Personnel to replace Barb Woodard.

President's Report:

Nothing new to report.

Vice President: Nothing to report at this time.

Secretary: Nothing more than the minutes.

Treasurer:

- Offerings were a little low in June but will be much better in July. Big stock donation of \$40,000.
- Steve Pamer will be the new treasurer to replace Teri. Training starts in September. Teri and Steve will be trading positions.
- With the rent received from our houses, we will be paying \$2000 more on our mortgage. Hopefully it will start in August.

At Large Members:

Marcia- Discussion of the Music Director Job Description consumed a large portion of the meeting.

Amanda- Nothing to report.

Bruce- Property committee has received four proposals to replace the flat roofs on the church. The committee chose to go with Henderson Roofing Construction. \$65,000 for this project comes from the PPP funds for property (\$186,000) (20yr Warranty is included). Bruce explained the process they will take to accomplish this.

The carpeting downstairs in the classrooms and hallway is being replaced Thursday and Friday.

Old Business:

- Panic buttons from Church Mutual have not been installed yet. Jen is coordinating with the police. No update. She will follow up with us next month.
- Bed Bug Issue- The area was sprayed but we need a comprehensive plan to eliminate this issue. Bruce will take this issue to the Property Committee.

New Business:

- **Video Ministry Needs:**

Owen Blakslee addressed video/recording needs. Deacon Lindsey stated she has a desktop that's not being used that they could utilize and he also thinks he may have a donation of a laptop. If not, costs to make improvements would be around \$500. He will circle back with the Council next month.

Next meeting August 19th, 2025 at 5:00pm in the Upper Room

July Opening Prayer/Devotion - Marcia

Devotion was given by Delores before ending the meeting.
Jen closed the meeting with The Lord's Prayer.

Respectfully submitted,
Delores Ivan

Deacon Lindsay Stertzbach, *Director of Youth and Family Ministries*

Congregation Council Report - August 19, 2025

As I continue to make headway on plans for the upcoming program year, I have found myself thinking “didn’t I just do this?” quite often. While the time between the beginning of one program year and another seems to move quickly, this year it feels especially true. Having been on maternity leave and sabbatical for 6 months of the 2024-2025 program year, in many ways, I really did “just do this” in terms of my work life and ministry at St. Matthew. It’s amazing how much easier it is to get all of the moving pieces together and organized when I’m not pregnant and being monitored 4 times a week!

There are many components to this programming year that are “routine” and familiar. Luther League bonfire at our home (August 14), Back to School Blessing (August 17), Luther League advisor and Sunday School teacher meetings (July 30 and August 24), Catechism Orientation (September 7) and Rally Day (September 14), are among these. At the same time, our youth and family ministry programs will be seeing some new changes.

One item of focus during my sabbatical was safeguarding children. I mentioned at a previous council meeting my intent to create a Child Protection Policy with specific procedures for volunteers, to be implemented beginning in September 2025. The final draft of this policy, which has also been reviewed by Pastor Steve, Julie Shrader, and Amanda Kotick, is included with my report.

The safety and well-being of children and youth in our care is one of our highest callings as a church. Our ministry exists to share the love of Christ and provide a place of trust, belonging, and growth for young people. While our congregation has long been committed to caring for children, we lack a formal policy on child safety. Abuse and misconduct can occur anywhere, even in churches. We cannot rely solely on personal familiarity or good intentions to keep children safe. Clear, written policies create a consistent standard for everyone, remove ambiguity, and make our expectations known to all who serve and participate in the life of our congregation.

These procedures are not about mistrust —they are about stewardship and accountability. The goal is prevention, not reaction. Furthermore, adopting best practice child protection policies strengthens our witness in the community. Parents are far more likely to entrust their children to a ministry that demonstrates intentional, transparent, and consistent care. In the event of questions or concerns (which, fortunately, has not happened in my tenure at St. Matthew), we can point to our policy and know we have acted responsibly and in alignment with legal and denominational guidance.

I recognize that change can be uncomfortable and that these procedures may feel unfamiliar at first. However, this is not merely a formality—it is a moral and legal responsibility. We owe it to the children, their families, and our volunteers to make safety a non-negotiable part of our ministry culture. This policy ensures that we honor our call to shepherd the next generation with both compassion and integrity.

One specific area I wish to highlight is the need for conducting background checks. While these have been done for all eligible staff, they have not been done for volunteers. Background checks are a vital part of creating a safe environment for children and youth. They provide an added layer of protection by verifying the history of those who serve, helping us identify any past actions that could indicate a potential risk. While they cannot predict future behavior, background checks demonstrate our due diligence, uphold legal and insurance requirements, and reassure parents that we take child safety seriously. They also protect volunteers and the church from accusations of negligence, reinforcing our commitment to a culture of trust, transparency, and accountability.

After completing *extensive* research on the different types of background checks and their respective costs, I recommend using “Protect My Ministry” to get us started. They are a Christian -based background screening provider with over a decade of experience serving over 40,000 churches and faith -based organizations in all 50 states. They also provide online training and additional resources that can be utilized by our volunteers in alignment with the proposed Child Protection Policy. The annual fee for their “Core Package” (which is most appropriate for our context) is \$399. As new users of their services, we will receive a \$399 credit towards background checks for the first year. Background checks are \$18 each and will be conducted every 2 -3 years, with the exception of any new volunteers. Knowing we will need to run at least 20 background checks in the next year, the first year pays for itself. Protect My Ministry also includes online child safety training, volunteer tracking, free rescreens for any potential adverse records, online application forms, and the ability to customize legal agreements.

I invite you to read the policy draft and share any feedback via email. Once approved, this policy and the initiation for background checks will begin as soon as possible in order for all volunteers to be cleared prior to Rally Day.

Finally, I will be spending a week of my continuing education time (August 25 -31) reading, annotating, and editing curriculum options for our Luther League advisors to use with our high school youth this year. Speaking of curriculum, many thanks to Jan Sullivan for sorting and organizing the many years' worth of curriculum downstairs — some of which will be donated to congregations and organizations in need.

Peace be with you,

Deacon Lindsay Stertzbach

Deacon Lindsay

St. Matthew Evangelical Lutheran Church Child Protection Policy & Procedures for Volunteers - DRAFT

1. Purpose

The purpose of this policy is to provide a safe, nurturing environment for all children in our care and to protect both children and volunteers from harm or false allegations.

2. Volunteer Eligibility

- Should be an active participant in the church for **at least 6 months** before serving with children.
 - Must complete:
 - Volunteer form
 - Background check (renewed every 2–3 years) paid for by St. Matthew Evangelical Lutheran Church
 - Online child protection training
 - Must watch abuse prevention video (annually)
-

3. Supervision Standards

- **Two-Adult Rule** – At least two unrelated approved adults must be present in every classroom or group.
 - **Open Visibility** – Keep doors open or ensure windows are unobstructed.
 - **Never Alone** – Volunteers should not be alone with a child in a private space, vehicle, or secluded area.
-

4. Appropriate Interactions

- **Physical Contact**

- Allowed: high-fives, side hugs, handshakes, pats on the shoulder.
 - Not Allowed: tickling, lap-sitting (over kindergarten-age), kissing, or prolonged hugs.
 - **Conversation**
 - Encourage and affirm children.
 - Avoid discussing personal issues or sharing inappropriate stories.
 - **Electronic Communication**
 - We encourage all ministry communication with minors to include parents/guardians or to happen in group channels whenever possible. We recognize that there may be times when direct communication with a minor is the most practical option (for example, confirming a ride or event detail). In those cases, volunteers should use good judgment, strive for transparency, and keep parents informed when appropriate.
 - **Photography/Social Media**
 - Photos or videos should only be posted to the church website or social media pages, not personal profiles.
 - Verify with ministry leader(s) that all children in photos/videos have a social media release form signed by a parent (granting permission) before sharing/posting.
-

5. Check-In / Check-Out

- Children must be **checked in by a parent/guardian** using the approved system.
 - Only those listed as **authorized pick-up persons** may collect a child.
 - If unsure, confirm ID before releasing a child.
-

6. Bathroom Guidelines

- Preschool and nursery:
 - Take children in groups when possible.
 - If one-on-one assistance is needed, keep the door open or have another adult nearby.
 - Elementary:
 - Direct children to the restroom and remain outside the door until they return.
 - Never be alone in a bathroom stall with a child.
-

7. Discipline

- Use only **positive guidance** (redirection, choices, calm explanations).
 - Never spank, hit, grab, or use physical or verbal threats.
 - If a child is disruptive:
 1. Warn the child calmly. If behavior continues, remove the child from the activity but keep them within sight of the group.
 2. Inform the parent and ministry leader(s).
-

8. Health & Safety

- Keep allergy/medical info for each child in your area. All medications, epi pens, etc. should be kept out of reach of other children.
 - Report any injury, accident, or unusual behavior **immediately** to the ministry leader(s).
 - Complete an **Incident Report Form** the same day. A copy of the incident report should go home with any child involved and be kept on file with The Director of Youth and Family Ministries
 - At least one volunteer per program area must be CPR/First Aid certified.
-

9. Suspected Abuse Reporting

- Volunteers are **mandatory reporters** in our state (*Ohio Revised Code*, Section 2151.421)
 - If you suspect abuse:
 1. Ensure the child is safe.
 2. Report immediately to the deacon, pastor or ministry leader(s).
 3. Follow legal reporting requirements — do not investigate yourself.
 - All reports must be documented in writing.
-

10. Overnight & Off-Site Events

- Gender-specific sleeping areas.
- No adult sleeps in the same bed as a child.
 - (No adults in shared spaces, preferred. I.e. hotel rooms, tents, etc.)
- Signed parental permission is required.
- Adult drivers must have a valid Ohio Driver's License and proof of insurance.

11. Agreement

All volunteers must sign:

- **Acknowledgment Form** – stating they have read, understand, and will follow these policies.
- **Abuse Prevention Video Form** (annually)

Note: Failure to follow these procedures may result in immediate removal from volunteer service and future volunteer opportunities with children.

Pastor's Report to Congregation Council
August 19, 2025

What a fun and varied month since we last met! To start off with we welcomed our newest sister in Christ, Monroe Moore, and her big brother Jayden Rood as they were washed clean in the waters of baptism. It's always a special day, but it is especially great when I am blessed to preside for an adult baptism (it just somehow "hits" differently).

A few days later I traveled up to Sandusky for the annual Cedar Point trip with some of the youth and adults of the congregation. Although I find myself riding the roller coasters less frequently and watching the people more, I still find that it's a very rewarding experience to bond with the young people of the church (and do a lot of laughing with the adults).

The following week I was blessed and honored (for the first time) to attend the ELCA Churchwide Gathering, which was held in record-hot Phoenix, Arizona this year. I was one of the 12 voting members to attend from the Northeastern Ohio Synod, all of whom were elected at our past Synod Gathering. The Churchwide event is like nothing else I've experienced. We worshipped every day together. We dined together. And we did the work of the larger church together (all 803 voting members from across the US, Caribbean, Guam, and Puerto Rico), which was the main reason for us being there. When I say, "work of the church," that includes things like listening to the various speakers from other religious institutions within the Lutheran church; hearing from other denominational representatives from the church bodies with whom we have "religious agreements;" and consideration/debate/voting on constitution/bylaw/continuing resolutions as well as social statements. Churchwide happens every three years and varies as to where it's conducted. Dubuque, Iowa will host the next one three years from now. What made this year's gathering extra special was that it included not only a bishop's election, but also a new secretary election. To be a part of selecting the "big bishop" of the ELCA was a true honor, and I was very pleased/happy that Yehiel Curry was lifted up and elected to lead us for the next 6 years. And just to put it out there ... if attending something like this and performing the work of the "larger church" interests you, there are times when "lay positions" open up to which you could be elected.

This month also included our annual "worship in the park" at Buckeye Woods. I'm thankful to the many extra hands that go into making this a special day for worship. There's much effort, planning, and rehearsal that goes into pulling off worship in a space that isn't already "set up" for worship like our sanctuary. So thanks!

The month also included the "normal" items that happen most every month: meetings; visits; teaching; and administration items at the office.

In Christ, with Christ, for Christ!

Pastor Steve Mahaffey

Statement of Activity

St. Matthew Evangelical Lutheran Church

July 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 - JUL 31 2025	JAN 1 - JUL 31 2025 (YTD)
Income		
44000 Offerings	66,775.51	258,639.70
44100 Special Collection Offerings	100.00	22,399.95
44200 Temp Restricted Offerings	3,715.21	49,835.43
Total for Income	\$70,590.72	\$330,875.08
Cost of Goods Sold		
Gross Profit	\$70,590.72	\$330,875.08
Expenses		
51000 Benevolence	0	\$52.31
51010 ELCA - Mission Support	3,433.00	13,628.00
51015 ELCA - World Hunger		301.00
51101 Feeding Medina County		1,000.00
51102 Out Support Medina		1,000.00
Total for 51000 Benevolence	\$3,433.00	\$15,981.31
52150 Pastor Steve Mahaffey	0	0
52151 Compensation	0	0
52152 Salary	5,689.66	39,827.62
52153 Housing Allowance	2,000.00	14,000.00
52156 Social Security	588.26	4,117.82
Total for 52151 Compensation	\$8,277.92	\$57,945.44
52155 Benefits	0	0
52157 Retirement & Medical	2,172.74	20,899.18
52160 Car/Business Expense	307.57	2,570.86
52158 Continuing Education		450.00
Total for 52155 Benefits	\$2,480.31	\$23,920.04
Total for 52150 Pastor Steve Mahaffey	\$10,758.23	\$81,865.48
52200 Deacon	0	0
52210 Compensation	0	0
52211 Salary	6,676.16	46,733.12
Total for 52210 Compensation	\$6,676.16	\$46,733.12
52220 Benefits	0	0
52212 Car/Business Expenses	12.95	977.52
52221 Retirement and Medical	2,192.52	15,347.64
Total for 52220 Benefits	\$2,205.47	\$16,325.16
Total for 52200 Deacon	\$8,881.63	\$63,058.28
52350 Pastor Substitute	439.60	721.90

Statement of Activity

St. Matthew Evangelical Lutheran Church

July 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 - JUL 31 2025	JAN 1 - JUL 31 2025 (YTD)
52400 Pastoral Admin. Assistant	0	0
52410 Compensation	0	0
52411 Salary	3,003.44	20,862.59
Total for 52410 Compensation	\$3,003.44	\$20,862.59
Total for 52400 Pastoral Admin. Assistant	\$3,003.44	\$20,862.59
52500 Music Personnel	0	0
52510 Organist	702.00	9,334.00
52511 Worship Musicians	125.00	1,025.00
52530 Kids of the Kingdom Director	338.20	1,116.06
52520 Luther Choir Director		1,829.70
Total for 52500 Music Personnel	\$1,165.20	\$13,304.76
52600 Parish Nurse	0	0
52610 Salary	783.33	5,483.31
52620 Mileage Reimbursement		239.05
Total for 52600 Parish Nurse	\$783.33	\$5,722.36
52700 Nursery Staff	125.33	584.86
52800 Custodian	1,180.41	10,479.15
52810 Bookkeeper	167.20	1,467.63
52900 FICA for Non-pastors	979.11	7,393.74
53000 Administration	0	0
53010 Telephone	578.05	2,200.08
53014 Office Supplies	205.88	766.65
53015 ACS Technologies	163.00	1,326.34
53020 Internet	196.50	556.20
53080 Office Equipment	112.99	2,590.53
53040 Postage		602.80
53050 Conference Expense		484.22
53090 Office Eq. Maintenance Agmt.		121.00
Total for 53000 Administration	\$1,256.42	\$8,647.82
53120 Finance	0	\$23.00
53122 Stewardship Supplies	90.60	276.94
53123 Service Cost/Fees - Intuit/Vanc	294.88	2,719.11
Total for 53120 Finance	\$385.48	\$3,019.05
53130 Property Management	0	0
53131 Supplies	31.40	1,026.08
53132 Utilities	562.52	8,868.25
53133 Insurance	1,197.98	8,484.64
53134 Repairs and Maintenance	1,250.00	8,928.70
53135 Lawn Care/Snow Removal	338.88	5,182.03

Statement of Activity

St. Matthew Evangelical Lutheran Church

July 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 - JUL 31 2025	JAN 1 - JUL 31 2025 (YTD)
53138 Capital Impr/Depreciation Expen	7,000.00	27,359.30
53140 Grace House	50.00	6,396.45
53160 Faith House	50.00	1,524.97
Total for 53130 Property Management	\$10,480.78	\$67,770.42
54000 Congregational Life Ministry	0	\$3,000.00
54040 Altar Guild	279.04	1,140.11
54060 Flowers (Altar & Memorial)	225.00	1,285.00
54061 Flowers (Special Occasion - Christmas, Easter)	146.83	1,355.33
54120 Health & Wellness	-200.00	1,079.00
54170 Women of the Church Expense	288.21	756.32
54011 Kids' Choir/Music		114.66
54020 Special Bulletins (Wedding/Funeral)		337.99
54021 Licensing/Annual Subscriptions		1,269.00
54022 Christ in Our Home Booklets		162.00
54070 Outdoor Worship		10.00
54080 Organ Main.		475.00
54130 New Member Receptions		25.93
54160 Adult Sunday School / Bible stu		51.88
Total for 54000 Congregational Life Ministry	\$739.08	\$11,062.22
55000 Comprehensive Youth Ministry	0	0
55100 Vacation Bible School	218.54	432.03
55010 Luther Middles (6-8 Youth group)		213.20
55020 Luther League		650.00
55080 Sunday School (6th - 12th)	0	0
55083 Graduation Gifts/Reception		106.48
Total for 55080 Sunday School (6th - 12th)	0	\$106.48
Total for 55000 Comprehensive Youth Ministry	\$218.54	\$1,401.71
56000 Communication Evang. Ministry	\$800.00	\$800.00
56030 Ads, Spiritual Messages	97.60	1,534.50
56060 Evangelism Outreach	69.82	569.82
56040 Video Spiritual Production		319.20
56065 Website		50.80
Total for 56000 Communication Evang. Ministry	\$967.42	\$3,274.32
58000 Small Group Ministry	0	0
58030 Socials & Promotional Items	7.96	160.65
Total for 58000 Small Group Ministry	\$7.96	\$160.65
65600 Payroll Expenses		
67000 Interest Expense	100.02	758.48
53016 Bank charges		50.00

Statement of Activity

St. Matthew Evangelical Lutheran Church

July 2025

DISTRIBUTION ACCOUNT	TOTAL	
	JUL 1 - JUL 31 2025	JAN 1 - JUL 31 2025 (YTD)
53060 Workers Compensation		573.00
57000 Social Concerns Ministry	0	0
53150 Trailer License LDR - St. Matthew Disaster Res		127.00
Total for 57000 Social Concerns Ministry	0	\$127.00
67001 Investment Loss		625.94
Total for Expenses	\$45,072.18	\$318,912.67
Net Operating Income	\$25,518.54	\$11,962.41
Other Income		
70100 Interest Income	2,271.14	11,679.10
90000 Released from restrictions	10,998.98	40,693.09
91000 Designated funds carried over	-175.00	-61,643.83
92000 Same Year restricted fund usage	-3,640.21	-11,263.55
Total for Other Income	\$9,454.91	-\$20,535.19
Other Expenses		
Net Other Income	\$9,454.91	-\$20,535.19
Net Income	\$34,973.45	-\$8,572.78

St. Matthew Evangelical Lutheran Church
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L
January - December 2025

	Jul 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue								
44000 Offerings	66,775.51	30,625.00	36,150.51	218.04%	258,639.70	367,500.00	-108,860.30	70.38%
44100 Special Collection Offerings	100.00		100.00		22,399.95	0.00	22,399.95	
44200 Temp Restricted Offerings	3,715.21		3,715.21		49,835.43	0.00	49,835.43	
Total Revenue	\$70,590.72	\$ 30,625.00	\$39,965.72	230.50%	\$330,875.08	\$ 367,500.00	-\$ 36,624.92	90.03%
Gross Profit	\$70,590.72	\$ 30,625.00	\$39,965.72	230.50%	\$330,875.08	\$ 367,500.00	-\$ 36,624.92	90.03%
Expenditures								
51000 Benevolence			0.00		52.31	0.00	52.31	
51010 ELCA - Mission Support	3,433.00	1,531.25	1,901.75	224.20%	13,628.00	18,375.00	-4,747.00	74.17%
51015 ELCA - World Hunger			0.00		301.00	0.00	301.00	
51101 Feeding Medina County		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
51102 Out Support Medina		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
51110 Operation Homes		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
51130 Children's Center of Medina County		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
Total 51000 Benevolence	\$ 3,433.00	\$ 1,864.57	\$ 1,568.43	184.12%	\$ 15,981.31	\$ 22,375.00	-\$ 6,393.69	71.42%
52150 Pastor Steve Mahaffey			0.00		0.00	0.00	0.00	
52151 Compensation			0.00		0.00	0.00	0.00	
52152 Salary	5,689.66	5,689.67	-0.01	100.00%	42,672.45	68,276.00	-25,603.55	62.50%
52153 Housing Allowance	2,000.00	2,000.00	0.00	100.00%	15,000.00	24,000.00	-9,000.00	62.50%
52156 Social Security	588.26	588.25	0.01	100.00%	4,411.95	7,059.00	-2,647.05	62.50%
Total 52151 Compensation	\$ 8,277.92	\$ 8,277.92	\$ 0.00	100.00%	\$ 62,084.40	\$ 99,335.00	-\$ 37,250.60	62.50%
52155 Benefits			0.00		0.00	0.00	0.00	
52157 Retirement & Medical	2,172.74	2,646.92	-474.18	82.09%	20,899.18	31,763.00	-10,863.82	65.80%
52158 Continuing Education		83.33	-83.33	0.00%	450.00	1,000.00	-550.00	45.00%
52160 Car/Business Expense	307.57	291.67	15.90	105.45%	2,803.84	3,500.00	-696.16	80.11%
Total 52155 Benefits	\$ 2,480.31	\$ 3,021.92	-\$ 541.61	82.08%	\$ 24,153.02	\$ 36,263.00	-\$ 12,109.98	66.61%
Total 52150 Pastor Steve Mahaffey	\$10,758.23	\$ 11,299.84	-\$ 541.61	95.21%	\$ 86,237.42	\$ 135,598.00	-\$ 49,360.58	63.60%
52200 Deacon			0.00		0.00	0.00	0.00	
52210 Compensation			0.00		0.00	0.00	0.00	
52211 Salary	6,676.16	6,676.17	-0.01	100.00%	50,071.20	80,114.00	-30,042.80	62.50%
Total 52210 Compensation	\$ 6,676.16	\$ 6,676.17	-\$ 0.01	100.00%	\$ 50,071.20	\$ 80,114.00	-\$ 30,042.80	62.50%
52220 Benefits			0.00		0.00	0.00	0.00	
52212 Car/Business Expenses	12.95	250.00	-237.05	5.18%	1,474.28	3,000.00	-1,525.72	49.14%
52221 Retirement and Medical	2,192.52	2,192.50	0.02	100.00%	15,347.64	26,310.00	-10,962.36	58.33%
52223 Continuing Education		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
Total 52220 Benefits	\$ 2,205.47	\$ 2,525.83	-\$ 320.36	87.32%	\$ 16,821.92	\$ 30,310.00	-\$ 13,488.08	55.50%
Total 52200 Deacon	\$ 8,881.63	\$ 9,202.00	-\$ 320.37	96.52%	\$ 66,893.12	\$ 110,424.00	-\$ 43,530.88	60.58%
52350 Pastor Substitute	439.60	166.67	272.93	263.75%	933.30	2,000.00	-1,066.70	46.67%
52400 Pastoral Admin. Assistant			0.00		0.00	0.00	0.00	
52410 Compensation			0.00		0.00	0.00	0.00	
52411 Salary	3,003.44	2,941.67	61.77	102.10%	22,563.46	35,300.00	-12,736.54	63.92%
Total 52410 Compensation	\$ 3,003.44	\$ 2,941.67	\$ 61.77	102.10%	\$ 22,563.46	\$ 35,300.00	-\$ 12,736.54	63.92%
Total 52400 Pastoral Admin. Assistant	\$ 3,003.44	\$ 2,941.67	\$ 61.77	102.10%	\$ 22,563.46	\$ 35,300.00	-\$ 12,736.54	63.92%
52500 Music Personnel			0.00		0.00	0.00	0.00	
52510 Organist	702.00	1,379.58	-677.58	50.89%	9,906.00	16,555.00	-6,649.00	59.84%
52511 Worship Musicians	125.00	208.33	-83.33	60.00%	1,025.00	2,500.00	-1,475.00	41.00%
52520 Luther Choir Director		250.00	-250.00	0.00%	1,829.70	3,000.00	-1,170.30	60.99%
52530 Kids of the Kingdom Director	338.20	104.17	234.03	324.66%	1,116.06	1,250.00	-133.94	89.28%

Total 52500 Music Personnel	\$ 1,165.20	\$ 1,942.08	-\$ 776.88	60.00%	\$ 13,876.76	\$ 23,305.00	-\$ 9,428.24	59.54%
52600 Parish Nurse			0.00		0.00	0.00	0.00	
52610 Salary	783.33	783.33	0.00	100.00%	5,483.31	9,400.00	-3,916.69	58.33%
52620 Mileage Reimbursement		29.17	-29.17	0.00%	301.91	350.00	-48.09	86.26%
Total 52600 Parish Nurse	\$ 783.33	\$ 812.50	-\$ 29.17	96.41%	\$ 5,785.22	\$ 9,750.00	-\$ 3,964.78	59.34%
52700 Nursery Staff	125.33	91.67	33.66	136.72%	676.77	1,100.00	-423.23	61.52%
52800 Custodian	1,180.41	1,366.67	-186.26	86.37%	12,623.16	16,400.00	-3,776.84	76.97%
52810 Bookkeeper	167.20	183.33	-16.13	91.20%	1,622.44	2,200.00	-577.56	73.75%
52900 FICA for Non-pastors	979.11	1,029.17	-50.06	95.14%	7,999.07	12,350.00	-4,350.93	64.77%
53000 Administration			0.00		0.00	0.00	0.00	
53010 Telephone	578.05	250.00	328.05	231.22%	2,200.08	3,000.00	-799.92	73.34%
53014 Office Supplies	205.88	158.33	47.55	130.03%	822.83	1,900.00	-1,077.17	43.31%
53015 ACS Technologies	163.00	175.00	-12.00	93.14%	1,489.34	2,100.00	-610.66	70.92%
53020 Internet	196.50	75.00	121.50	262.00%	556.20	900.00	-343.80	61.80%
53040 Postage		116.67	-116.67	0.00%	602.80	1,400.00	-797.20	43.06%
53050 Conference Expense		133.33	-133.33	0.00%	484.22	1,600.00	-1,115.78	30.26%
53080 Office Equipment	112.99	316.67	-203.68	35.68%	2,590.53	3,800.00	-1,209.47	68.17%
53090 Office Eq. Maintenance Agmt.		437.50	-437.50	0.00%	121.00	5,250.00	-5,129.00	2.30%
53110 Miscellaneous		16.67	-16.67	0.00%	0.00	200.00	-200.00	0.00%
53111 Personnel Expenses		68.75	-68.75	0.00%	0.00	825.00	-825.00	0.00%
53112 Archival Project		20.83	-20.83	0.00%	0.00	250.00	-250.00	0.00%
Total 53000 Administration	\$ 1,256.42	\$ 1,768.75	-\$ 512.33	71.03%	\$ 8,867.00	\$ 21,225.00	-\$ 12,358.00	41.78%
53016 Bank charges		20.83	-20.83	0.00%	50.00	250.00	-200.00	20.00%
53060 Workers Compensation		100.00	-100.00	0.00%	573.00	1,200.00	-627.00	47.75%
53120 Finance			0.00		23.00	0.00	23.00	
53121 Financial Audit		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
53122 Stewardship Supplies	90.60	58.33	32.27	155.32%	384.30	700.00	-315.70	54.90%
53123 Service Cost/Fees - Intuit/Vanc	294.88	325.00	-30.12	90.73%	2,911.59	3,900.00	-988.41	74.66%
Total 53120 Finance	\$ 385.48	\$ 391.66	-\$ 6.18	98.42%	\$ 3,318.89	\$ 4,700.00	-\$ 1,381.11	70.61%
53130 Property Management			0.00		0.00	0.00	0.00	
53131 Supplies	31.40	150.00	-118.60	20.93%	1,026.08	1,800.00	-773.92	57.00%
53132 Utilities	562.52	1,083.33	-520.81	51.93%	9,889.91	13,000.00	-3,110.09	76.08%
53133 Insurance	1,197.98	916.67	281.31	130.69%	9,688.62	11,000.00	-1,311.38	88.08%
53134 Repairs and Maintenance	1,250.00	833.33	416.67	150.00%	9,017.03	10,000.00	-982.97	90.17%
53135 Lawn Care/Snow Removal	338.88	416.67	-77.79	81.33%	5,453.13	5,000.00	453.13	109.06%
53138 Capital Impr/Depreciation Expen	7,000.00	1,666.67	5,333.33	420.00%	27,359.30	20,000.00	7,359.30	136.80%
53140 Grace House	50.00	458.33	-408.33	10.91%	6,446.45	5,500.00	946.45	117.21%
53160 Faith House	50.00	508.33	-458.33	9.84%	1,574.97	6,100.00	-4,525.03	25.82%
Total 53130 Property Management	\$10,480.78	\$ 6,033.33	\$ 4,447.45	173.71%	\$ 70,455.49	\$ 72,400.00	-\$ 1,944.51	97.31%
54000 Congregational Life Ministry			0.00		3,000.00	0.00	3,000.00	
54010 Adult Choir Music & Supplies		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
54011 Kids' Choir/Music		8.33	-8.33	0.00%	114.66	100.00	14.66	114.66%
54020 Special Bulletins (Wedding/Funeral)		20.83	-20.83	0.00%	337.99	250.00	87.99	135.20%
54021 Licensing/Annual Subscriptions		105.83	-105.83	0.00%	1,269.00	1,270.00	-1.00	99.92%
54022 Christ in Our Home Booklets		20.83	-20.83	0.00%	162.00	250.00	-88.00	64.80%
54040 Altar Guild	279.04	150.00	129.04	186.03%	1,140.11	1,800.00	-659.89	63.34%
54060 Flowers (Altar & Memorial)	225.00	187.50	37.50	120.00%	1,285.00	2,250.00	-965.00	57.11%
54061 Flowers (Special Occasion - Christmas, Easter)	146.83	129.17	17.66	113.67%	1,355.33	1,550.00	-194.67	87.44%
54070 Outdoor Worship		0.83	-0.83	0.00%	10.00	10.00	0.00	100.00%
54080 Organ Main.		166.67	-166.67	0.00%	475.00	2,000.00	-1,525.00	23.75%
54110 Care Connection Ministry		10.00	-10.00	0.00%	0.00	120.00	-120.00	0.00%
54120 Health & Wellness	-200.00	8.33	-208.33	-2400.96%	1,079.00	100.00	979.00	1079.00%
54130 New Member Receptions		16.67	-16.67	0.00%	25.93	200.00	-174.07	12.97%
54160 Adult Sunday School / Bible stu		4.17	-4.17	0.00%	51.88	50.00	1.88	103.76%
54170 Women of the Church Expense	288.21		288.21		756.32	0.00	756.32	

Total 54000 Congregational Life Ministry	\$	739.08	\$	837.49	-\$	98.41	88.25%	\$	11,062.22	\$	10,050.00	\$	1,012.22	110.07%
55000 Comprehensive Youth Ministry						0.00			0.00		0.00		0.00	
55010 Luther Middles (6-8 Youth group				25.00		-25.00	0.00%		213.20		300.00		-86.80	71.07%
55020 Luther League						0.00			650.00		0.00		650.00	
55030 Conv, Retreats, Workshops, Adul				8.33		-8.33	0.00%		0.00		100.00		-100.00	0.00%
55060 Luther Littles (PK-5 youth grou				12.50		-12.50	0.00%		0.00		150.00		-150.00	0.00%
55070 Sunday School (Pre K-5th)						0.00			0.00		0.00		0.00	
55071 Lesson Materials				41.67		-41.67	0.00%		0.00		500.00		-500.00	0.00%
55072 Supplies and Misc.				20.83		-20.83	0.00%		0.00		250.00		-250.00	0.00%
55073 Christmas Expense				4.17		-4.17	0.00%		0.00		50.00		-50.00	0.00%
Total 55070 Sunday School (Pre K-5th)	\$	0.00	\$	66.67	-\$	66.67	0.00%	\$	0.00	\$	800.00	-\$	800.00	0.00%
55080 Sunday School (6th - 12th)						0.00			0.00		0.00		0.00	
55081 Lesson Materials				25.00		-25.00	0.00%		199.00		300.00		-101.00	66.33%
55082 Supplies & Misc.				58.33		-58.33	0.00%		0.00		700.00		-700.00	0.00%
55083 Graduation Gifts/Reception				16.67		-16.67	0.00%		106.48		200.00		-93.52	53.24%
Total 55080 Sunday School (6th - 12th)	\$	0.00	\$	100.00	-\$	100.00	0.00%	\$	305.48	\$	1,200.00	-\$	894.52	25.46%
55090 Confirmation Ministry/Retreat				83.33		-83.33	0.00%		0.00		1,000.00		-1,000.00	0.00%
55100 Vacation Bible School		218.54		25.00		193.54	874.16%		451.29		300.00		151.29	150.43%
55130 Lutheran College Scholarship (ELCA college)				41.67		-41.67	0.00%		0.00		500.00		-500.00	0.00%
55140 First Communion Ministry/Retrea				20.83		-20.83	0.00%		0.00		250.00		-250.00	0.00%
55160 College Care Packages				33.33		-33.33	0.00%		0.00		400.00		-400.00	0.00%
55180 Rally Day				12.50		-12.50	0.00%		0.00		150.00		-150.00	0.00%
Total 55000 Comprehensive Youth Ministry	\$	218.54	\$	429.16	-\$	210.62	50.92%	\$	1,619.97	\$	5,150.00	-\$	3,530.03	31.46%
56000 Communication Evang. Ministry		800.00				800.00			800.00		0.00		800.00	
56010 Materials and Supplies				11.25		-11.25	0.00%		0.00		135.00		-135.00	0.00%
56030 Ads, Spiritual Messages		97.60		179.17		-81.57	54.47%		1,553.38		2,150.00		-596.62	72.25%
56040 Video Spiritual Production				29.17		-29.17	0.00%		319.20		350.00		-30.80	91.20%
56060 Evangelism Outreach		69.82		83.33		-13.51	83.79%		569.82		1,000.00		-430.18	56.98%
56065 Website				8.33		-8.33	0.00%		50.80		100.00		-49.20	50.80%
Total 56000 Communication Evang. Ministry	\$	967.42	\$	311.25	\$	656.17	310.82%	\$	3,293.20	\$	3,735.00	-\$	441.80	88.17%
57000 Social Concerns Ministry						0.00			0.00		0.00		0.00	
51060 God's Work Our Hands				66.67		-66.67	0.00%		0.00		800.00		-800.00	0.00%
53150 Trailer License LDR - St. Matthew Disaster Res				10.42		-10.42	0.00%		127.00		125.00		2.00	101.60%
57300 Grief Booklets				10.42		-10.42	0.00%		0.00		125.00		-125.00	0.00%
Total 57000 Social Concerns Ministry	\$	0.00	\$	87.51	-\$	87.51	0.00%	\$	127.00	\$	1,050.00	-\$	923.00	12.10%
58000 Small Group Ministry						0.00			0.00		0.00		0.00	
58010 Senior Happy Hour				25.00		-25.00	0.00%		0.00		300.00		-300.00	0.00%
58020 Books and Video Series				8.33		-8.33	0.00%		0.00		100.00		-100.00	0.00%
58030 Socials & Promotional Items		7.96		29.17		-21.21	27.29%		160.65		350.00		-189.35	45.90%
Total 58000 Small Group Ministry	\$	7.96	\$	62.50	-\$	54.54	12.74%	\$	160.65	\$	750.00	-\$	589.35	21.42%
65600 Payroll Expenses		0.00				0.00			0.00		0.00		0.00	
67000 Interest Expense		100.02				100.02			859.03		0.00		859.03	
67001 Investment Loss						0.00			625.94		0.00		625.94	
Total Expenditures	\$	45,072.18	\$	40,942.65	\$	4,129.53	110.09%	\$	336,204.42	\$	491,312.00	-\$	155,107.58	68.43%
Net Operating Revenue	\$	25,518.54	-\$	10,317.65	\$	35,836.19	-247.33%	-\$	5,329.34	-\$	123,812.00	\$	118,482.66	4.30%
Other Revenue														
70100 Interest Income		2,271.14				2,271.14			11,679.10		0.00		11,679.10	
90000 Released from restrictions		10,998.98				10,998.98			40,693.09		0.00		40,693.09	
91000 Designated funds carried over		-175.00				-175.00			-61,643.83		0.00		-61,643.83	
92000 Same Year restricted fund usage		-3,640.21				-3,640.21			-11,263.55		0.00		-11,263.55	
Total Other Revenue	\$	9,454.91	\$	0.00	\$	9,454.91		-\$	20,535.19	\$	0.00	-\$	20,535.19	
Net Other Revenue	\$	9,454.91	\$	0.00	\$	9,454.91		-\$	20,535.19	\$	0.00	-\$	20,535.19	
Net Revenue	\$	34,973.45	-\$	10,317.65	\$	45,291.10	-338.97%	-\$	25,864.53	-\$	123,812.00	\$	97,947.47	20.89%

Statement of Financial Position

St. Matthew Evangelical Lutheran Church

As of July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
11100 General Checking - Huntington 1	76,531.23
11200 ELCA Endowment Ministry Growth	26,340.48
11800 Restricted Savings - Huntington	590,905.96
Total for Bank Accounts	\$693,777.67
Accounts Receivable	
Other Current Assets	
Total for Current Assets	\$693,777.67
Fixed Assets	
14100 400 N. Broadway	887,790.00
14200 Grace House 229 Pearl	\$136,180.00
14210 Grace Roof Improvements	\$7,540.00
14211 Accu Depreciation Grace Roof	-2,056.50
Total for 14210 Grace Roof Improvements	\$5,483.50
Total for 14200 Grace House 229 Pearl	\$141,663.50
14400 432 N Broadway Street	101,980.00
Total for Fixed Assets	\$1,131,433.50
Other Assets	
Total for Assets	\$1,825,211.17
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
Other Current Liabilities	
Total for Current Liabilities	0
Long-term Liabilities	
24200 Mission Investment Fund	24,922.00
Total for Long-term Liabilities	\$24,922.00
Total for Liabilities	\$24,922.00
Equity	
32000 Retained Earnings	562,649.70
Net Income	-8,572.78
30001 Unrestricted Net Assets	636,103.74

Statement of Financial Position

St. Matthew Evangelical Lutheran Church

As of July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
33000 Restricted Savings Account	0
33041 To be Invested - PPP 25%	103,436.39
33100 Property Management Maintenance	0
33080 Church Landscaping	0
33503 Naming Trees Memorial	81.93
Total for 33080 Church Landscaping	\$81.93
33090 Capital Improvement	\$15,675.47
33091 Interior Remodel Fund	18,837.13
33092 Property Improvement - PPP 45%	186,185.50
Total for 33090 Capital Improvement	\$220,698.10
Total for 33100 Property Management Maintenance	\$220,780.03
33200 Congregational Life	0
33118 Organ Fund	20,365.38
33130 Altar Guild	576.89
33131 Acolyte Robes	552.22
33203 Drama & Music Account	\$2,735.51
33206 Children's Choir Donation	30.34
33526 Hand Chimes	504.57
Total for 33203 Drama & Music Account	\$3,270.42
33204 Stephen Ministry Fund	2,175.16
33211 Women of the Church	5,721.08
33525 Harry Klein - Library	167.44
Total for 33200 Congregational Life	\$32,828.59
33300 Comprehensive Youth	0
32112 Luther Middles (6-8)	718.32
32113 Luther Littles (PK-5)	184.51
32700 Luther League	6,509.46
33070 College Care Packages	65.00
33301 Youth - PPP 5%	20,687.27
Total for 33300 Comprehensive Youth	\$28,164.56
33400 Communication Evangelism	0
33001 Loads of Love holding acct	800.00
33450 Audio / Video Technology	1,432.01
Total for 33400 Communication Evangelism	\$2,232.01
33500 Memorial	95,201.43
33700 Small Group Ministry	0
33701 Coffee Bar Donations	12.00

Statement of Financial Position

St. Matthew Evangelical Lutheran Church

As of July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for 33700 Small Group Ministry	\$12.00
33800 Social Concerns Ministry	\$3,775.17
33030 LDR - St. Matthew Disaster Resp	1,039.39
33801 Social Concerns - PPP 25%	103,436.39
Total for 33800 Social Concerns Ministry	\$108,250.95
Total for 33000 Restricted Savings Account	\$590,905.96
34000 Endowment	21,259.05
Opening Bal Equity	-2,056.50
Total for Equity	\$1,800,289.17
Total for Liabilities and Equity	\$1,825,211.17

Minutes of Property Committee Meeting June 11, 2025

Present: Bill Knaggs, Joyce Davis, Dan Walker, Bruce Reed (Council Liaison), Pastor Steve Mahaffey, Scott Johnson (via Zoom); Absent: Mike Magovac, Tom Davis

Call to order by chairman Knaggs at 7:15PM

Action items in yellow highlight.

Discussion of Carpet Project:

Waiting on glue to finish carpet in the back portion. Carpet project is paid in full to answer Bruce's question. Price is same as original quote.

Joyce will talk to Deb about a bulletin submission; remind congregation that carpet project is being completed using grant money. Bruce will look for email about total cost? I'm not sure the action person on this but ask Mary to write thank-you note to include in bulletin.

Discussion architect and side ramp entrance:

Joyce said there is no update. We are still waiting for another date time group (DTG) for next talk with architect.

Discussion of Bridge:

Scott spoke to Dave Weir (who spoke to his bridge engineer son) about the deterioration of the bridge over the creek separating the two parking lots. Joyce also talked to another local bridge engineer. The engineers' consensus is that a car now and then may cross without concern, but no heavy truck traffic. If only pedestrian traffic, the bridge could last another 50 years.

Property Committee decision is to restrict bridge to pedestrian traffic only. Joyce will look into installing bollards on both sides of the bridge to eliminate vehicle traffic.

Due to the rusting, the question was raised about rust containment to keep it out of the stream. Dan brought up the possibility of steel epoxy/rust inhibitors. Bruce will ask about methods to repair to extend the life of the bridge materials via Dave Weir.

Other Discussions:

Mike is complete on the shed renovation.

All bathrooms (BRs) need new floors and countertops except downstairs Men's BR which only need new floors. All BRs will be painted same color combination (same as upstairs Women's BR)

Flooring downstairs used grant money. Approx. \$17K spent on downstairs carpet out of \$25K total grant amount.

Start date for flat roof replacement on back portion of church building will begin at the end of August or beginning of September.

Tree next door will be removed by end of the week.

Bruce mentioned that the decision was made to pay down the Grace House mortgage to avoid an increase in mortgage rates.

The deck build on Grace House is determined as a “want”, not a “need”. It will be postponed for a year (to save money) and revisited.

Bed Bug discussion: Bed bugs were found in five different locations throughout the church. Orkin suspects the bed bugs are being brought in by some number of people who enter the church because of the disparate locations where the insects have been found. A Bed Bug nymph was found in the office area. Bed Bug sniffing dog...yes, that’s right, a dog that can sniff out bed bugs costs \$1,100 per visit. Orkin also mentioned a regular quarterly? spray schedule as well as bed bug traps to determine if they are still present. Each trap has a radius of 40’, I believe, so many would be required.

Council Consensus is that the congregation needs to be made aware of the bed bug situation and a two-pronged approach taken. The approach includes education/prevention and a spraying schedule for about two months. **Joyce will talk to her Orkin point of contact (POC) and ask if they have any pamphlets to educate people about what bed bugs look like and where/how to look for them. The intent is for parishioners to check their homes to ensure they don’t have them. Joyce will also talk to Orkin about starting a spray schedule.**

Property Committee 2026 Budget Discussion:

Property Committee 2026 budget number needed by 9/8/2025.

Minor modifications to the proposed 2026 budget emailed out by Teri Uttech were made. Some changes to Grace House and Faith House were made to take into account the possibility of lost rent at the end of the current rental agreements that end in May 2026 if current renters don’t renew.

Discussion of an unsolicited offer by Gavin to provide lawn care and snow removal (new). Joyce said he offered snow removal at \$160? per snowfall.

A comment about saving money on lawn care was made by Dan. Suggestion was for parishioners instead of a business to mow the lawn. A mower could be stored in the shed. Parishioners could sign up for weekly lawn mowing duties much like the readers, ushers,

and communion helpers do for each Sunday. Suggestion was noted and tabled for later discussion.

Meeting adjourned at about 8:52 PM

Next meeting Wednesday September 10, 2025, at 7:15 PM.

Dan Walker

Saint Matthew Finance Committee Agenda/ Notes

June 11, 2025

Present: Mary, Pastor Steve, Teri, Bruce, Steve, Austin

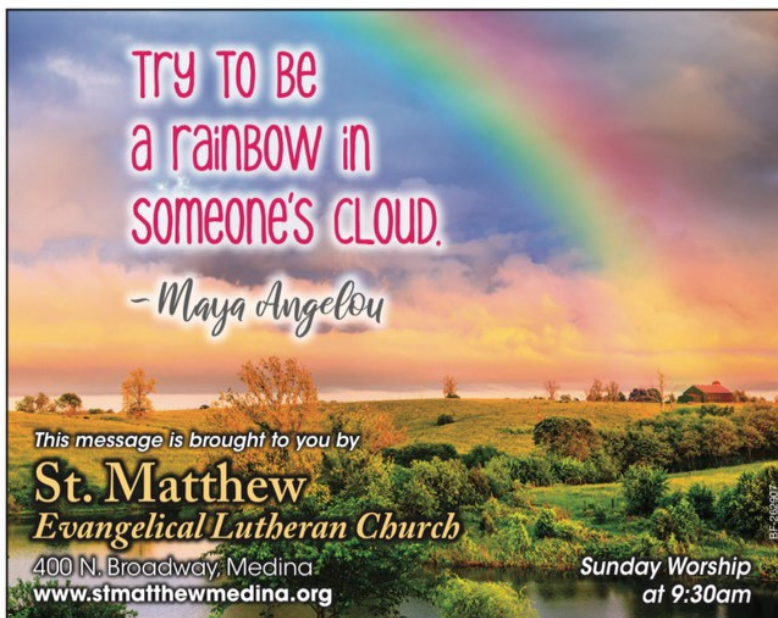
Opening Prayer – offered by: Pastor Steve

1. Approval of April and May minutes – Teri motion, Bruce second
2. Review of May 2025 Financial Reports: offering positive to budget due to a 10k donation, organ fund up to 19.5k, 48% of expenses incurred on a 42% of the year, may need to consider funding the checking account later in June.
3. Old Business:
 - a. Promise Place proceeds – need investment committee – reference Austin's email – Austin to discuss an investment committee to manage the endowment fund, set bylaws and rules
 - b. Property inventory – Luther League actively working this project.
 - c. Wifi – installation 7/2, system will go live 7/9/25
 - d. Property and Casualty – final quote received – 300 more than Church Mutual, we will stay with Church Mutual- issue is resolved
 - e. Stewardship Committee updates—resolved agreed to remove from Finance Committee agenda
 - f. Tax exempt status will need to be updated- Bruce
 - g. Teri transition – Brittany Thompson demonstrated interest may be a COI - Annabel is an employee, Teri intends to stay on the Finance committee, Pamer and Teri to discuss
 - h. Payoff of Grace House- to be discussed by investment team mortgage increases in the coming years – perhaps the ELCA advisor balance is \$26,269 – Pastor Carl
4. New business:
 - a. Health benefits are changing for 2026 August we will know cost and benefits

Close: 6:08PM

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1. **An Inspirational Message** from St. Matthew appears in *The Medina Weekly* on the first Thursday of every month. This message appeared on Thursday, August 7:



2. **Private/Hidden Facebook group “St Matthew Medina Live Stream”**
Livestreaming begins on Sunday, August 24. An email was sent to the current, active members on August 7. As of August 16, 34 families/individuals have joined the group.
3. **Edited Worship video**
Beginning week of August 24, edited worship videos (which will remove “risky” shots of children and membership) will be available to the general public via our website (under “Recent Services”) within one or two days following the service.
4. **Loads of Love**
Through Mary Dunham’s grant-writing, St. Matthew was awarded (August 12, 2024) \$2,200 by the St. John/St. Paul Evangelical Lutheran Church Endowment Fund (c/o Faith Lutheran Church, Fairlawn, OH) enabling Faith-based organizations to share God’s gifts with those in need. Since October 27, 2024 – 165 households in Medina have been served, using slightly less than \$2,000 of the grant. Our next Loads of Love will be held on Sunday, September 21.
5. **Video/Editing Computer & Software Replacement**
Owen spoke to the council on July 15, to explain the dire circumstances of our old equipment. Lately our Video team has experienced many unfortunate issues. In addition, after October 13 Windows 11 will no longer be supported. Owen and Beth have applied for Thrivent grants to purchase a refurbished desktop this fall. New editing software (Edius 11) will be purchased in 2026. See budget proposal.

6. Disaster Relief Ministry Trip (NEW)

Members of St. Matthew will be traveling to Carter County Tennessee November 2-7, 2025. We will assist those who suffered great loss from Hurricane Helene last September. This is our congregation's first disaster relief trip and a gospel-inspired addition to our church's mission. Our St.M. coordinators are Carla and Bob Maas.

7. 2026 Proposed Budget has been sent to Teri Uttech

56000 Communication Evang. Ministry	2025 Budget	2025 Actual through 6-30-25	2026 Proposed Budget
56010 Materials and Supplies (Incl. Newsletter)	\$135.00	\$0	\$50
56030 Ads, Spiritual Messages	\$2,150.00	\$1,466.90	\$2,150
56040 Video Spiritual Production	\$350.00	\$319.20	\$850
56060 Evangelism Outreach	\$1,000.00	\$500	\$1,000
56065 Website	\$100.00	\$50.80	\$450
Total 56000 Communication Evang. Ministry	\$3,735.00	\$2,337	\$4,3500

Video Spiritual Production - Owen and Beth have applied for Thrivent grants to upgrade the desktop hp this fall. Therefore, we need to only request an additional \$500 to purchase new Edius software (for video editing) in 2026.

Website - We are on a 3-year WIX plan. \$936 is due in 2027. However, if we pay ahead in 2026, we get a 50% discount, and a credit discount for previous purchase.

Beth Johnson