



S T . M A T T H E W

Living God's Love

## **Agenda & Reports Congregational Council Meeting**

**November 18, 2025 at 5:00 PM**

### **Join Zoom Meeting**

<https://zoom.us/j/2219534065?pwd=ZjdyVlFtR21lZFBrSW9uS1BFRFJvQT09>

**Meeting ID: 221 953 4065**

**Password: stmattgl**

**Telephone (audio only) option:**

**Dial 1(646) 558-8656**

**Enter Meeting ID: 221 953 4065# (when prompted)**

**Enter password: 736222# (when prompted)**

*“Living God’s Love”*

**St. Matthew Evangelical Lutheran Church**

400 North Broadway Street † Medina Ohio 44256

330-725-8885 †office@stmatthewmedina.org †www.stmatthewmedina.org

**St. Matthew Evangelical Lutheran Church**  
**Congregation Council Meeting Agenda**  
**Nov. 18, 2025 5:00pm**

- Call to Order, Roll Call
- Opening Prayer/Devotions – Jen
- Book Discussion – Chapter Two – Pastor Steve
- Approval of the Prior Meeting Minutes
- Monthly Updates and Reports:
  - a. Deacon's Report
  - b. Pastor's Report
  - c. President
  - d. Vice President
  - e. Secretary Report
  - f. Treasurer Report
  - g. At Large Members/Liaisons
- Old Business:
  - Risk Management/Safety – email to consultant
  - Personnel – and additional updates/parish nurse
  - CC Liason to Social Ministries/Social Justice?
- New Business
  - Memorial Funds for Organ downpayment
  - St. Matthew email accounts
  - Pearl St. entrance replacement
- Closing Prayer

***Next Meeting –12/16/2025 @5:00 pm – Upper Room***

***December Opening Prayer/Devotions – Pastor Steve***

**St. Matthew Lutheran  
Church Congregation Council  
October 21st, 2025**

President	Jen Knaggs	P
Vice President	Kristine Neate	P
Secretary	Delores Ivan	P
Treasurer	Teri Uttech	P
At Large Officers	Amanda Kotick	P
	Bruce Reed	P
	Marcia George	P
Deacon	Lindsay Stertzbach	P
Pastor	Steve Mahaffey	P

Guests also In attendance: Sandy Andrews

Roll call of attendees started the meeting.

Opening prayer/devotion was given by Deacon Lindsay on compassion.

- **Minutes:** Teri motioned to approve September minutes and Amanda seconded the motion. All approved.
- Discussed book report on stewardship. The main goal is to support Jesus and create a closer relationship with him. Pastor Steve stated new members are encouraged by:  
Worship +2  
Learning  
Serving
- **Deacon Lindsay** had nothing more to add other than what's in her report. We talked about sending a text to me if we do not want coffee made upstairs due to an event downstairs.
- **Pastor Steve** gave a recap of his last week. We have a write up in our packet, just ask if we have any questions.  
Kaylee Cooper is the new member on his Mutual Ministry Team.
- **Secretary:** Delores requested we try not to talk over each other during the meeting. It makes it difficult to hear on the recording. Minutes are in the packet and have been approved.

- We had an email vote to accept the associate organist. Teri motioned to approve, Kristine seconded the motion. All approved. Motion passed.

#### **At Large Members:**

- Bruce: The Property Committee met on Oct 8th. The flat roof on the church is now complete.  
Other items were discussed as well. (ramp is on hold)  
The bridge will be blocked off to avoid any safety issues.  
No more bed bugs since the treatment has begun.  
An investment committee was formed including Bruce Reed, Tim Brown, Steve Pamer, Andy Dunham, Dean Hauptman, and Joyce Davis. There is \$103,000 to invest.
- Amanda: Second panic button ordered. The Safety Committee will address where the placement will be, as well as if any additional panic buttons needed. Discussed if we should do a practice run.
- Marcia-Personnel Update: Kristine motioned to give 20 extra hours to be used as determined by the Music Director. Marcia made a motion to approve and Amanda seconded the motion. Jen abstained. All other council members approved. Motion passed.
  - Received 70 responses to the Parish Nurse survey so far. Kathy Grice conducted an exit interview with Brenda before leaving.
  - A Co-Organist Job Description was presented for Elaine Stone in addition to Cindy. Rachel will schedule who plays when. Pastor Steve motioned to approve. Kristine seconded the motion. All approved. Motion passed.
  - Pastor Steve suggested we take a closer look at the supervisory functions in the future,

**Treasurer:** Teri indicated the 2026 budget is included in the packet. We're skipping September 2025 numbers because they're not reviewed yet.

Teri made changes to some of the 2026 items. The Executive Committee granted an additional week of vacation to Pastor Steve for 2026 in keeping with the Synod Guidelines.

We had more discussion on whether or not we should replace our position for a nurse.

Teri will be presenting the proposed 2026 budget at the Annual Congregational Meeting on November 16th. Prior to that meeting, there will be a Q&A on November 9th. in between services.

Pastor Steve proposed we approve the budget as presented by Teri knowing there will be changes. Pastor Steve motioned to approve and Deacon Lindsay seconded the motion. Bruce voted 'no', all other members voted 'yes'. Motion approved.

Next meeting November 18, 2025 at 5:00pm in the Upper Room

November Opening Prayer/Devotion - Jen

Respectfully submitted,  
Delores Ivan

## **Deacon Lindsay Stertzbach, *Director of Youth and Family Ministries***

Congregation Council Report - November 18, 2025

I have officially been back from maternity leave and sabbatical for more than 7 months, and what a full 7 months it has been! At the end of October and into the first days of November, I enjoyed two weeks (1 Sunday) of vacation. We celebrated Ellie's first birthday, took Ellie trick-or-treating for the first time on Halloween, spent a weekend in Frankenmuth, Michigan with my parents, and spent many hours at various doctor's appointments for Ellie and myself. It was a helpful reset as we approach the holiday season. I also had my aforementioned hip procedure on November 14. It went well, though I am still recovering and working through some post-procedure discomfort/soreness.

As a reminder, I do not check email during vacation and do not reply to non-urgent texts or phone calls. (Of course, if there is an emergency or time-sensitive situation for which I am the only person who can help, I will absolutely respond.) As I wrote in my September council report (which referenced my post-sabbatical reflection), it is important that I am intentional about my work when I'm at work, and intentional about being with my family and tending to personal needs when I am away (sabbath, vacation, etc.)...balance!

**Ministry Meetings + Events** – I attended the LGL Samaritan Fund, Northwest Conference of Clergy, Harmony Harvest, and the Luther League Thanksgiving Dinner. Many thanks to those who helped plan and carry out these events! I am also in the process of scheduling a 4th quarter Mutual Ministry Team meeting for sometime in early December. As a reminder, I will be officiating the wedding of Natalie Cirincione and Caleb Gruenbaum on December 6 outside of Columbus but will be back for Sunday morning responsibilities on December 7.

**Youth + Family Ministry** – On Sunday, November 16, Trace Thomspson (who was unable to be present on Reformation Sunday) affirmed his baptism.

I am working with Emily Faust on selecting families who have applied to the LGL Samaritan Fund in 2025 to receive Christmas gifts for their children. Once families have been selected and their children's needs identified, tags will be placed on a tree in the Narthex with additional instructions for congregational participation. Stay tuned!

**Pantry Ministry** – On November 17, I facilitated an initial conversation with members interested in further developing the pantry our Luther Middles started. While this has been an ongoing topic of conversation, the recent government shutdown created a greater sense of urgency among many in the congregation. 10 people (including myself and a Luther Middles representative!) had a great brainstorming session. The purpose of our meeting was to discuss logistics, frequency of distribution and collections, and how to best serve the surrounding community with our resources. Members from the group are engaging in additional research to learn more about other pantries in our community and their methodology. We anticipate holding a monthly distribution on the 4th Sunday of each month in the early afternoon (1:00-2:30 PM). Our first "soft opening" distribution will be at the end of December. Details are still being worked out, but the team plans to communicate more information in the coming weeks. We are not advertising it far and wide just yet until we have a better grasp on our process. Discernment is a marathon, not a sprint!

**ELCA Task Force Update** - I shared in my October council report that I was nominated and endorsed by Bishop Barbins to participate in a new ELCA Churchwide Task Force. At the end of October, I received an email that I was selected to be a member of the task force. Its official title is the "Task Force on Interdependence and Purpose" (TFIP). This 15-person task force includes ten lay people (including a member of Churchwide staff), one parish pastor, a synodical bishop, the Secretary of the ELCA, Presiding Bishop Yehiel Curry, and myself. As the only deacon on the task force, I am pretty much representing the entire Word and Service Roster for the ELCA in this working group. It is an honor and a privilege to have been selected and I will be sure to update the Congregation Council on the work of the TFIP when appropriate. I will learn more at our first meeting on November 18, but the stated purpose of the TFIP is to:

1. Assess the several purpose statements in the ELCA's Constitution and Bylaws and make recommendations for modification
2. Assess current governance/structure of the three expressions of the church and develop recommendations for improvements
3. Consider how existing structures have (or may have) perpetuated systemic inequalities, and make recommendations to promote inclusion and equity
4. Evaluate current structure of synods and make recommendations for change

As you can imagine, this group has been charged with important work. It is estimated that we will complete our work in Summer 2027. While most of the work and meetings for this group will be held virtually, it is expected that I travel to Chicago twice a year. Those dates will be shared as I receive them.

I will be using the remainder of my vacation days for 2025 on the following dates: November 24-December 1 and December 29-31.

Peace be with you,

A handwritten signature in cursive script that reads "Deacon Lindsay Stertzbach".

Deacon Lindsay

# Statement of Activity

## St. Matthew Evangelical Lutheran Church

### October 2025

DISTRIBUTION ACCOUNT	TOTAL	
	OCT 1 - OCT 31 2025	JAN 1 - OCT 31 2025 (YTD)
Income		
44000 Offerings	42,770.78	353,854.14
44100 Special Collection Offerings	2,820.00	31,660.95
44200 Temp Restricted Offerings	6,424.59	68,787.09
<b>Total for Income</b>	<b>\$52,015.37</b>	<b>\$454,302.18</b>
Cost of Goods Sold		
<b>Gross Profit</b>	<b>\$52,015.37</b>	<b>\$454,302.18</b>
Expenses		
51000 Benevolence		\$52.31
51010 ELCA - Mission Support	2,239.00	18,689.00
51015 ELCA - World Hunger		301.00
51101 Feeding Medina County		1,000.00
51102 Out Support Medina		1,000.00
<b>Total for 51000 Benevolence</b>	<b>\$2,239.00</b>	<b>\$21,042.31</b>
52150 Pastor Steve Mahaffey		
52151 Compensation		
52152 Salary	5,689.66	56,896.60
52153 Housing Allowance	2,000.00	20,000.00
52156 Social Security	588.26	5,882.60
<b>Total for 52151 Compensation</b>	<b>\$8,277.92</b>	<b>\$82,779.20</b>
52155 Benefits		
52157 Retirement & Medical	2,172.74	27,417.40
52158 Continuing Education	150.00	600.00
52160 Car/Business Expense	351.65	3,429.65
<b>Total for 52155 Benefits</b>	<b>\$2,674.39</b>	<b>\$31,447.05</b>
<b>Total for 52150 Pastor Steve Mahaffey</b>	<b>\$10,952.31</b>	<b>\$114,226.25</b>
52200 Deacon		
52210 Compensation		
52211 Salary	6,676.16	66,761.60
<b>Total for 52210 Compensation</b>	<b>\$6,676.16</b>	<b>\$66,761.60</b>
52220 Benefits		
52212 Car/Business Expenses	12.95	1,500.18
52221 Retirement and Medical	2,192.52	21,925.20
52223 Continuing Education		190.00
<b>Total for 52220 Benefits</b>	<b>\$2,205.47</b>	<b>\$23,615.38</b>
<b>Total for 52200 Deacon</b>	<b>\$8,881.63</b>	<b>\$90,376.98</b>
52350 Pastor Substitute	278.20	1,211.50



# Statement of Activity

## St. Matthew Evangelical Lutheran Church

### October 2025

DISTRIBUTION ACCOUNT	TOTAL	
	OCT 1 - OCT 31 2025	JAN 1 - OCT 31 2025 (YTD)
52400 Pastoral Admin. Assistant		
52410 Compensation		
52411 Salary	3,024.97	29,915.98
<b>Total for 52410 Compensation</b>	<b>\$3,024.97</b>	<b>\$29,915.98</b>
<b>Total for 52400 Pastoral Admin. Assistant</b>	<b>\$3,024.97</b>	<b>\$29,915.98</b>
52500 Music Personnel		
52510 Organist	1,560.00	12,038.00
52511 Worship Musicians	200.00	1,600.00
52530 Kids of the Kingdom Director	500.00	1,741.06
52520 Luther Choir Director		1,829.70
<b>Total for 52500 Music Personnel</b>	<b>\$2,260.00</b>	<b>\$17,208.76</b>
52700 Nursery Staff	116.97	873.11
52800 Custodian	939.51	15,008.07
52810 Bookkeeper	123.85	1,870.14
52900 FICA for Non-pastors	976.46	10,351.63
53000 Administration		\$100.00
53010 Telephone	159.90	2,679.78
53014 Office Supplies	183.43	1,149.06
53015 ACS Technologies	163.00	1,815.34
53020 Internet	59.95	736.05
53080 Office Equipment	110.46	2,962.08
53110 Miscellaneous	138.35	138.35
53040 Postage		941.35
53050 Conference Expense		484.22
53090 Office Eq. Maintenance Agmt.		121.00
<b>Total for 53000 Administration</b>	<b>\$815.09</b>	<b>\$11,127.23</b>
53120 Finance		\$23.00
53123 Service Cost/Fees - Intuit/Vanc	288.05	3,582.82
53122 Stewardship Supplies		441.53
<b>Total for 53120 Finance</b>	<b>\$288.05</b>	<b>\$4,047.35</b>
53130 Property Management	\$0.00	\$0.00
53131 Supplies	52.59	1,078.67
53132 Utilities	664.64	11,461.60
53133 Insurance	1,203.98	12,096.58
53134 Repairs and Maintenance	3,333.34	12,975.34
53135 Lawn Care/Snow Removal	190.47	5,982.48
53138 Capital Impr/Depreciation Expen	49,125.00	92,859.30
53140 Grace House	50.00	6,546.45

# Statement of Activity

## St. Matthew Evangelical Lutheran Church

### October 2025

DISTRIBUTION ACCOUNT	TOTAL	
	OCT 1 - OCT 31 2025	JAN 1 - OCT 31 2025 (YTD)
53160 Faith House	50.00	1,674.97
<b>Total for 53130 Property Management</b>	<b>\$54,670.02</b>	<b>\$144,675.39</b>
53200 Specially Approved Charitable C	500.00	500.00
54000 Congregational Life Ministry		\$3,000.00
54010 Adult Choir Music & Supplies	55.74	55.74
54020 Special Bulletins (Wedding/Funeral)	199.06	537.05
54040 Altar Guild	336.61	2,007.72
54060 Flowers (Altar & Memorial)	195.00	1,889.50
54011 Kids' Choir/Music		114.66
54021 Licensing/Annual Subscriptions		1,269.00
54022 Christ in Our Home Booklets		243.00
54061 Flowers (Special Occasion - Christmas, Easter)		1,355.33
54070 Outdoor Worship		10.00
54080 Organ Main.		475.00
54120 Health & Wellness		1,079.00
54130 New Member Receptions		25.93
54160 Adult Sunday School / Bible stu		51.88
54170 Women of the Church Expense		756.32
<b>Total for 54000 Congregational Life Ministry</b>	<b>\$786.41</b>	<b>\$12,870.13</b>
55000 Comprehensive Youth Ministry		
55090 Confirmation Ministry/Retreat	113.60	113.60
55010 Luther Middles (6-8 Youth group		213.20
55020 Luther League		650.00
55030 Conv, Retreats, Workshops, Adul		399.00
55070 Sunday School (Pre K-5th)		
55072 Supplies and Misc.		23.89
<b>Total for 55070 Sunday School (Pre K-5th)</b>		<b>\$23.89</b>
55080 Sunday School (6th - 12th)		
55081 Lesson Materials		504.75
55083 Graduation Gifts/Reception		106.48
<b>Total for 55080 Sunday School (6th - 12th)</b>		<b>\$611.23</b>
55100 Vacation Bible School		451.29
<b>Total for 55000 Comprehensive Youth Ministry</b>	<b>\$113.60</b>	<b>\$2,462.21</b>
56000 Communication Evang. Ministry		\$800.00
56030 Ads, Spiritual Messages	88.16	1,807.24
56040 Video Spiritual Production	24.01	343.21
56060 Evangelism Outreach		582.32
56065 Website		50.80
<b>Total for 56000 Communication Evang. Ministry</b>	<b>\$112.17</b>	<b>\$3,583.57</b>

# Statement of Activity

## St. Matthew Evangelical Lutheran Church

October 2025

DISTRIBUTION ACCOUNT	TOTAL	
	OCT 1 - OCT 31 2025	JAN 1 - OCT 31 2025 (YTD)
57000 Social Concerns Ministry	\$3,455.36	\$3,455.36
51060 God's Work Our Hands	548.45	548.45
53150 Trailer License LDR - St. Matthew Disaster Res		127.00
<b>Total for 57000 Social Concerns Ministry</b>	<b>\$4,003.81</b>	<b>\$4,130.81</b>
65600 Payroll Expenses	0.00	0.00
67000 Interest Expense	76.71	1,025.48
52600 Parish Nurse		
52610 Salary		7,049.97
52620 Mileage Reimbursement		393.82
<b>Total for 52600 Parish Nurse</b>		<b>\$7,443.79</b>
53016 Bank charges		50.00
53060 Workers Compensation		573.00
58000 Small Group Ministry		
58030 Socials & Promotional Items		170.60
<b>Total for 58000 Small Group Ministry</b>		<b>\$170.60</b>
67001 Investment Loss		625.94
<b>Total for Expenses</b>	<b>\$91,158.76</b>	<b>\$495,370.23</b>
<b>Net Operating Income</b>	<b>-\$39,143.39</b>	<b>-\$41,068.05</b>
Other Income		
70100 Interest Income	953.19	16,444.27
90000 Released from restrictions	57,297.43	121,316.93
91000 Designated funds carried over	-6,236.59	-80,488.08
92000 Same Year restricted fund usage	-3,008.00	-20,691.96
<b>Total for Other Income</b>	<b>\$49,006.03</b>	<b>\$36,581.16</b>
Other Expenses		
<b>Net Other Income</b>	<b>\$49,006.03</b>	<b>\$36,581.16</b>
<b>Net Income</b>	<b>\$9,862.64</b>	<b>-\$4,486.89</b>

**St. Matthew Evangelical Lutheran Church**  
**Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L**  
January - December 2025

	Oct 2025				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
<b>Revenue</b>								
44000 Offerings	42,770.78	30,625.00	12,145.78	139.66%	365,109.75	367,500.00	-2,390.25	99.35%
44100 Special Collection Offerings	2,820.00		2,820.00		31,660.95	0.00	31,660.95	
44200 Temp Restricted Offerings	6,424.59		6,424.59		68,923.26	0.00	68,923.26	
<b>Total Revenue</b>	<b>\$ 52,015.37</b>	<b>\$ 30,625.00</b>	<b>\$ 21,390.37</b>	<b>169.85%</b>	<b>\$465,693.96</b>	<b>\$ 367,500.00</b>	<b>\$ 98,193.96</b>	<b>126.72%</b>
<b>Gross Profit</b>	<b>\$ 52,015.37</b>	<b>\$ 30,625.00</b>	<b>\$ 21,390.37</b>	<b>169.85%</b>	<b>\$465,693.96</b>	<b>\$ 367,500.00</b>	<b>\$ 98,193.96</b>	<b>126.72%</b>
<b>Expenditures</b>								
51000 Benevolence			0.00		52.31	0.00	52.31	
51010 ELCA - Mission Support	2,239.00	1,531.25	707.75	146.22%	18,689.00	18,375.00	314.00	101.71%
51015 ELCA - World Hunger			0.00		301.00	0.00	301.00	
51101 Feeding Medina County		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
51102 Out Support Medina		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
51110 Operation Homes		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
51130 Children's Center of Medina County		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
<b>Total 51000 Benevolence</b>	<b>\$ 2,239.00</b>	<b>\$ 1,864.57</b>	<b>\$ 374.43</b>	<b>120.08%</b>	<b>\$ 22,042.31</b>	<b>\$ 22,375.00</b>	<b>-\$ 332.69</b>	<b>98.51%</b>
52150 Pastor Steve Mahaffey			0.00		0.00	0.00	0.00	
52151 Compensation			0.00		0.00	0.00	0.00	
52152 Salary	5,689.66	5,689.67	-0.01	100.00%	56,896.60	68,276.00	-11,379.40	83.33%
52153 Housing Allowance	2,000.00	2,000.00	0.00	100.00%	20,000.00	24,000.00	-4,000.00	83.33%
52156 Social Security	588.26	588.25	0.01	100.00%	5,882.60	7,059.00	-1,176.40	83.33%
<b>Total 52151 Compensation</b>	<b>\$ 8,277.92</b>	<b>\$ 8,277.92</b>	<b>\$ 0.00</b>	<b>100.00%</b>	<b>\$ 82,779.20</b>	<b>\$ 99,335.00</b>	<b>-\$ 16,555.80</b>	<b>83.33%</b>
52155 Benefits			0.00		0.00	0.00	0.00	
52157 Retirement & Medical	2,172.74	2,646.92	-474.18	82.09%	27,417.40	31,763.00	-4,345.60	86.32%
52158 Continuing Education	150.00	83.33	66.67	180.01%	770.80	1,000.00	-229.20	77.08%
52160 Car/Business Expense	351.65	291.67	59.98	120.56%	3,673.78	3,500.00	173.78	104.97%
<b>Total 52155 Benefits</b>	<b>\$ 2,674.39</b>	<b>\$ 3,021.92</b>	<b>-\$ 347.53</b>	<b>88.50%</b>	<b>\$ 31,861.98</b>	<b>\$ 36,263.00</b>	<b>-\$ 4,401.02</b>	<b>87.86%</b>
<b>Total 52150 Pastor Steve Mahaffey</b>	<b>\$ 10,952.31</b>	<b>\$ 11,299.84</b>	<b>-\$ 347.53</b>	<b>96.92%</b>	<b>\$ 114,641.18</b>	<b>\$ 135,598.00</b>	<b>-\$ 20,956.82</b>	<b>84.54%</b>
52200 Deacon			0.00		0.00	0.00	0.00	
52210 Compensation			0.00		0.00	0.00	0.00	
52211 Salary	6,676.16	6,676.17	-0.01	100.00%	66,761.60	80,114.00	-13,352.40	83.33%
<b>Total 52210 Compensation</b>	<b>\$ 6,676.16</b>	<b>\$ 6,676.17</b>	<b>-\$ 0.01</b>	<b>100.00%</b>	<b>\$ 66,761.60</b>	<b>\$ 80,114.00</b>	<b>-\$ 13,352.40</b>	<b>83.33%</b>
52220 Benefits			0.00		0.00	0.00	0.00	
52212 Car/Business Expenses	12.95	250.00	-237.05	5.18%	1,500.18	3,000.00	-1,499.82	50.01%
52221 Retirement and Medical	2,192.52	2,192.50	0.02	100.00%	21,925.20	26,310.00	-4,384.80	83.33%
52223 Continuing Education		83.33	-83.33	0.00%	190.00	1,000.00	-810.00	19.00%
<b>Total 52220 Benefits</b>	<b>\$ 2,205.47</b>	<b>\$ 2,525.83</b>	<b>-\$ 320.36</b>	<b>87.32%</b>	<b>\$ 23,615.38</b>	<b>\$ 30,310.00</b>	<b>-\$ 6,694.62</b>	<b>77.91%</b>
<b>Total 52200 Deacon</b>	<b>\$ 8,881.63</b>	<b>\$ 9,202.00</b>	<b>-\$ 320.37</b>	<b>96.52%</b>	<b>\$ 90,376.98</b>	<b>\$ 110,424.00</b>	<b>-\$ 20,047.02</b>	<b>81.85%</b>
52350 Pastor Substitute	278.20	166.67	111.53	166.92%	1,211.50	2,000.00	-788.50	60.58%
52400 Pastoral Admin. Assistant			0.00		0.00	0.00	0.00	
52410 Compensation			0.00		0.00	0.00	0.00	
52411 Salary	3,024.97	2,941.67	83.30	102.83%	29,915.98	35,300.00	-5,384.02	84.75%
<b>Total 52410 Compensation</b>	<b>\$ 3,024.97</b>	<b>\$ 2,941.67</b>	<b>\$ 83.30</b>	<b>102.83%</b>	<b>\$ 29,915.98</b>	<b>\$ 35,300.00</b>	<b>-\$ 5,384.02</b>	<b>84.75%</b>
<b>Total 52400 Pastoral Admin. Assistant</b>	<b>\$ 3,024.97</b>	<b>\$ 2,941.67</b>	<b>\$ 83.30</b>	<b>102.83%</b>	<b>\$ 29,915.98</b>	<b>\$ 35,300.00</b>	<b>-\$ 5,384.02</b>	<b>84.75%</b>
52500 Music Personnel			0.00		0.00	0.00	0.00	
52510 Organist	1,560.00	1,379.58	180.42	113.08%	12,038.00	16,555.00	-4,517.00	72.72%
52511 Worship Musicians	200.00	208.33	-8.33	96.00%	1,600.00	2,500.00	-900.00	64.00%
52520 Luther Choir Director		250.00	-250.00	0.00%	1,829.70	3,000.00	-1,170.30	60.99%
52530 Kids of the Kingdom Director	500.00	104.17	395.83	479.98%	1,741.06	1,250.00	491.06	139.28%

<b>Total 52500 Music Personnel</b>	<b>\$ 2,260.00</b>	<b>\$ 1,942.08</b>	<b>\$ 317.92</b>	<b>116.37%</b>	<b>\$ 17,208.76</b>	<b>\$ 23,305.00</b>	<b>-\$ 6,096.24</b>	<b>73.84%</b>
<b>52600 Parish Nurse</b>			0.00		0.00	0.00	0.00	
<b>52610 Salary</b>		783.33	-783.33	0.00%	7,049.97	9,400.00	-2,350.03	75.00%
<b>52620 Mileage Reimbursement</b>		29.17	-29.17	0.00%	393.82	350.00	43.82	112.52%
<b>Total 52600 Parish Nurse</b>	<b>\$ 0.00</b>	<b>\$ 812.50</b>	<b>-\$ 812.50</b>	<b>0.00%</b>	<b>\$ 7,443.79</b>	<b>\$ 9,750.00</b>	<b>-\$ 2,306.21</b>	<b>76.35%</b>
<b>52700 Nursery Staff</b>	116.97	91.67	25.30	127.60%	873.11	1,100.00	-226.89	79.37%
<b>52800 Custodian</b>	939.51	1,366.67	-427.16	68.74%	15,008.07	16,400.00	-1,391.93	91.51%
<b>52810 Bookkeeper</b>	123.85	183.33	-59.48	67.56%	1,870.14	2,200.00	-329.86	85.01%
<b>52900 FICA for Non-pastors</b>	976.46	1,029.17	-52.71	94.88%	10,351.63	12,350.00	-1,998.37	83.82%
<b>53000 Administration</b>			0.00		100.00	0.00	100.00	
<b>53010 Telephone</b>	159.90	250.00	-90.10	63.96%	2,679.78	3,000.00	-320.22	89.33%
<b>53014 Office Supplies</b>	183.43	158.33	25.10	115.85%	1,149.06	1,900.00	-750.94	60.48%
<b>53015 ACS Technologies</b>	163.00	175.00	-12.00	93.14%	1,815.34	2,100.00	-284.66	86.44%
<b>53020 Internet</b>	59.95	75.00	-15.05	79.93%	736.05	900.00	-163.95	81.78%
<b>53040 Postage</b>		116.67	-116.67	0.00%	1,243.79	1,400.00	-156.21	88.84%
<b>53050 Conference Expense</b>		133.33	-133.33	0.00%	484.22	1,600.00	-1,115.78	30.26%
<b>53080 Office Equipment</b>	110.46	316.67	-206.21	34.88%	3,187.50	3,800.00	-612.50	83.88%
<b>53090 Office Eq. Maintenance Agmt.</b>		437.50	-437.50	0.00%	121.00	5,250.00	-5,129.00	2.30%
<b>53110 Miscellaneous</b>	138.35	16.67	121.68	829.93%	138.35	200.00	-61.65	69.18%
<b>53111 Personnel Expenses</b>		68.75	-68.75	0.00%	0.00	825.00	-825.00	0.00%
<b>53112 Archival Project</b>		20.83	-20.83	0.00%	0.00	250.00	-250.00	0.00%
<b>Total 53000 Administration</b>	<b>\$ 815.09</b>	<b>\$ 1,768.75</b>	<b>-\$ 953.66</b>	<b>46.08%</b>	<b>\$ 11,655.09</b>	<b>\$ 21,225.00</b>	<b>-\$ 9,569.91</b>	<b>54.91%</b>
<b>53016 Bank charges</b>		20.83	-20.83	0.00%	50.00	250.00	-200.00	20.00%
<b>53060 Workers Compensation</b>		100.00	-100.00	0.00%	573.00	1,200.00	-627.00	47.75%
<b>53120 Finance</b>			0.00		23.00	0.00	23.00	
<b>53121 Financial Audit</b>		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
<b>53122 Stewardship Supplies</b>		58.33	-58.33	0.00%	441.53	700.00	-258.47	63.08%
<b>53123 Service Cost/Fees - Intuit/Vanc</b>	288.05	325.00	-36.95	88.63%	3,666.40	3,900.00	-233.60	94.01%
<b>Total 53120 Finance</b>	<b>\$ 288.05</b>	<b>\$ 391.66</b>	<b>-\$ 103.61</b>	<b>73.55%</b>	<b>\$ 4,130.93</b>	<b>\$ 4,700.00</b>	<b>-\$ 569.07</b>	<b>87.89%</b>
<b>53130 Property Management</b>	0.00		0.00		0.00	0.00	0.00	
<b>53131 Supplies</b>	52.59	150.00	-97.41	35.06%	1,205.83	1,800.00	-594.17	66.99%
<b>53132 Utilities</b>	664.64	1,083.33	-418.69	61.35%	11,756.68	13,000.00	-1,243.32	90.44%
<b>53133 Insurance</b>	1,203.98	916.67	287.31	131.34%	12,096.58	11,000.00	1,096.58	109.97%
<b>53134 Repairs and Maintenance</b>	3,333.34	833.33	2,500.01	400.00%	13,475.34	10,000.00	3,475.34	134.75%
<b>53135 Lawn Care/Snow Removal</b>	190.47	416.67	-226.20	45.71%	6,236.44	5,000.00	1,236.44	124.73%
<b>53138 Capital Impr/Depreciation Expen</b>	49,125.00	1,666.67	47,458.33	2947.49%	92,859.30	20,000.00	72,859.30	464.30%
<b>53140 Grace House</b>	50.00	458.33	-408.33	10.91%	6,546.45	5,500.00	1,046.45	119.03%
<b>53160 Faith House</b>	50.00	508.33	-458.33	9.84%	1,674.97	6,100.00	-4,425.03	27.46%
<b>Total 53130 Property Management</b>	<b>\$ 54,670.02</b>	<b>\$ 6,033.33</b>	<b>\$ 48,636.69</b>	<b>906.13%</b>	<b>\$145,851.59</b>	<b>\$ 72,400.00</b>	<b>\$ 73,451.59</b>	<b>201.45%</b>
<b>53200 Specially Approved Charitable C</b>	500.00		500.00		500.00	0.00	500.00	
<b>54000 Congregational Life Ministry</b>			0.00		3,000.00	0.00	3,000.00	
<b>54010 Adult Choir Music &amp; Supplies</b>	55.74	8.33	47.41	669.15%	55.74	100.00	-44.26	55.74%
<b>54011 Kids' Choir/Music</b>		8.33	-8.33	0.00%	114.66	100.00	14.66	114.66%
<b>54020 Special Bulletins (Wedding/Funeral)</b>	199.06	20.83	178.23	955.64%	537.05	250.00	287.05	214.82%
<b>54021 Licensing/Annual Subscriptions</b>		105.83	-105.83	0.00%	1,269.00	1,270.00	-1.00	99.92%
<b>54022 Christ in Our Home Booklets</b>		20.83	-20.83	0.00%	243.00	250.00	-7.00	97.20%
<b>54040 Altar Guild</b>	336.61	150.00	186.61	224.41%	2,128.51	1,800.00	328.51	118.25%
<b>54060 Flowers (Altar &amp; Memorial)</b>	195.00	187.50	7.50	104.00%	1,889.50	2,250.00	-360.50	83.98%
<b>54061 Flowers (Special Occasion - Christmas, Easter)</b>		129.17	-129.17	0.00%	1,479.33	1,550.00	-70.67	95.44%
<b>54070 Outdoor Worship</b>		0.83	-0.83	0.00%	10.00	10.00	0.00	100.00%
<b>54080 Organ Main.</b>		166.67	-166.67	0.00%	475.00	2,000.00	-1,525.00	23.75%
<b>54110 Care Connection Ministry</b>		10.00	-10.00	0.00%	0.00	120.00	-120.00	0.00%
<b>54120 Health &amp; Wellness</b>		8.33	-8.33	0.00%	1,079.00	100.00	979.00	1079.00%
<b>54130 New Member Receptions</b>		16.67	-16.67	0.00%	25.93	200.00	-174.07	12.97%
<b>54160 Adult Sunday School / Bible stu</b>		4.17	-4.17	0.00%	51.88	50.00	1.88	103.76%

54170 Women of the Church Expense				0.00		756.32	0.00	756.32	
<b>Total 54000 Congregational Life Ministry</b>	<b>\$ 786.41</b>	<b>\$ 837.49</b>	<b>-\$ 51.08</b>	<b>93.90%</b>	<b>\$ 13,114.92</b>	<b>\$ 10,050.00</b>	<b>\$ 3,064.92</b>	<b>130.50%</b>	
55000 Comprehensive Youth Ministry				0.00		0.00	0.00	0.00	
55010 Luther Middles (6-8 Youth group		25.00	-25.00	0.00%	213.20	300.00	-86.80	71.07%	
55020 Luther League			0.00		650.00	0.00	650.00		
55030 Conv, Retreats, Workshops, Adul		8.33	-8.33	0.00%	399.00	100.00	299.00	399.00%	
55060 Luther Littles (PK-5 youth grou		12.50	-12.50	0.00%	0.00	150.00	-150.00	0.00%	
55070 Sunday School (Pre K-5th)			0.00		0.00	0.00	0.00		
55071 Lesson Materials		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%	
55072 Supplies and Misc.		20.83	-20.83	0.00%	23.89	250.00	-226.11	9.56%	
55073 Christmas Expense		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%	
<b>Total 55070 Sunday School (Pre K-5th)</b>	<b>\$ 0.00</b>	<b>\$ 66.67</b>	<b>-\$ 66.67</b>	<b>0.00%</b>	<b>\$ 23.89</b>	<b>\$ 800.00</b>	<b>-\$ 776.11</b>	<b>2.99%</b>	
55080 Sunday School (6th - 12th)			0.00		0.00	0.00	0.00		
55081 Lesson Materials		25.00	-25.00	0.00%	504.75	300.00	204.75	168.25%	
55082 Supplies & Misc.		58.33	-58.33	0.00%	0.00	700.00	-700.00	0.00%	
55083 Graduation Gifts/Reception		16.67	-16.67	0.00%	106.48	200.00	-93.52	53.24%	
<b>Total 55080 Sunday School (6th - 12th)</b>	<b>\$ 0.00</b>	<b>\$ 100.00</b>	<b>-\$ 100.00</b>	<b>0.00%</b>	<b>\$ 611.23</b>	<b>\$ 1,200.00</b>	<b>-\$ 588.77</b>	<b>50.94%</b>	
55090 Confirmation Ministry/Retreat	113.60	83.33	30.27	136.33%	113.60	1,000.00	-886.40	11.36%	
55100 Vacation Bible School		25.00	-25.00	0.00%	451.29	300.00	151.29	150.43%	
55130 Lutheran College Scholarship (ELCA college)		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%	
55140 First Communion Ministry/Retrea		20.83	-20.83	0.00%	0.00	250.00	-250.00	0.00%	
55160 College Care Packages		33.33	-33.33	0.00%	0.00	400.00	-400.00	0.00%	
55180 Rally Day		12.50	-12.50	0.00%	0.00	150.00	-150.00	0.00%	
<b>Total 55000 Comprehensive Youth Ministry</b>	<b>\$ 113.60</b>	<b>\$ 429.16</b>	<b>-\$ 315.56</b>	<b>26.47%</b>	<b>\$ 2,462.21</b>	<b>\$ 5,150.00</b>	<b>-\$ 2,687.79</b>	<b>47.81%</b>	
56000 Communication Evang. Ministry			0.00		800.00	0.00	800.00		
56010 Materials and Supplies		11.25	-11.25	0.00%	0.00	135.00	-135.00	0.00%	
56030 Ads, Spiritual Messages	88.16	179.17	-91.01	49.20%	1,807.24	2,150.00	-342.76	84.06%	
56040 Video Spiritual Production	24.01	29.17	-5.16	82.31%	343.21	350.00	-6.79	98.06%	
56060 Evangelism Outreach		83.33	-83.33	0.00%	582.32	1,000.00	-417.68	58.23%	
56065 Website		8.33	-8.33	0.00%	50.80	100.00	-49.20	50.80%	
<b>Total 56000 Communication Evang. Ministry</b>	<b>\$ 112.17</b>	<b>\$ 311.25</b>	<b>-\$ 199.08</b>	<b>36.04%</b>	<b>\$ 3,583.57</b>	<b>\$ 3,735.00</b>	<b>-\$ 151.43</b>	<b>95.95%</b>	
57000 Social Concerns Ministry	3,455.36		3,455.36		3,455.36	0.00	3,455.36		
51060 God's Work Our Hands	548.45	66.67	481.78	822.63%	548.45	800.00	-251.55	68.56%	
53150 Trailer License LDR - St. Matthew Disaster Res		10.42	-10.42	0.00%	127.00	125.00	2.00	101.60%	
57300 Grief Booklets		10.42	-10.42	0.00%	0.00	125.00	-125.00	0.00%	
<b>Total 57000 Social Concerns Ministry</b>	<b>\$ 4,003.81</b>	<b>\$ 87.51</b>	<b>\$ 3,916.30</b>	<b>4575.26%</b>	<b>\$ 4,130.81</b>	<b>\$ 1,050.00</b>	<b>\$ 3,080.81</b>	<b>393.41%</b>	
58000 Small Group Ministry			0.00		0.00	0.00	0.00		
58010 Senior Happy Hour		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%	
58020 Books and Video Series		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%	
58030 Socials & Promotional Items		29.17	-29.17	0.00%	170.60	350.00	-179.40	48.74%	
<b>Total 58000 Small Group Ministry</b>	<b>\$ 0.00</b>	<b>\$ 62.50</b>	<b>-\$ 62.50</b>	<b>0.00%</b>	<b>\$ 170.60</b>	<b>\$ 750.00</b>	<b>-\$ 579.40</b>	<b>22.75%</b>	
65600 Payroll Expenses	0.00		0.00		0.00	0.00	0.00		
67000 Interest Expense	76.71		76.71		1,093.49	0.00	1,093.49		
67001 Investment Loss			0.00		625.94	0.00	625.94		
<b>Total Expenditures</b>	<b>\$ 91,158.76</b>	<b>\$ 40,942.65</b>	<b>\$ 50,216.11</b>	<b>222.65%</b>	<b>\$ 498,885.60</b>	<b>\$ 491,312.00</b>	<b>\$ 7,573.60</b>	<b>101.54%</b>	
<b>Net Operating Revenue</b>	<b>-\$39,143.39</b>	<b>-\$10,317.65</b>	<b>-\$ 28,825.74</b>	<b>379.38%</b>	<b>-\$ 33,191.64</b>	<b>-\$123,812.00</b>	<b>\$ 90,620.36</b>	<b>26.81%</b>	
<b>Other Revenue</b>									
70100 Interest Income	953.19		953.19		16,444.27	0.00	16,444.27		
90000 Released from restrictions	57,297.43		57,297.43		121,316.93	0.00	121,316.93		
91000 Designated funds carried over	-6,236.59		-6,236.59		-80,488.08	0.00	-80,488.08		
92000 Same Year restricted fund usage	-3,008.00		-3,008.00		-20,691.96	0.00	-20,691.96		
<b>Total Other Revenue</b>	<b>\$ 49,006.03</b>	<b>\$ 0.00</b>	<b>\$ 49,006.03</b>		<b>\$ 36,581.16</b>	<b>\$ 0.00</b>	<b>\$ 36,581.16</b>		
<b>Net Other Revenue</b>	<b>\$ 49,006.03</b>	<b>\$ 0.00</b>	<b>\$ 49,006.03</b>		<b>\$ 36,581.16</b>	<b>\$ 0.00</b>	<b>\$ 36,581.16</b>		
<b>Net Revenue</b>	<b>\$ 9,862.64</b>	<b>-\$10,317.65</b>	<b>\$ 20,180.29</b>	<b>-95.59%</b>	<b>\$ 3,389.52</b>	<b>-\$123,812.00</b>	<b>\$ 127,201.52</b>	<b>-2.74%</b>	

# Statement of Financial Position

## St. Matthew Evangelical Lutheran Church

As of October 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
11100 General Checking - Huntington 1	71,029.99
11200 ELCA Endowment Ministry Growth	27,864.03
11800 Restricted Savings - Huntington	538,554.78
<b>Total for Bank Accounts</b>	<b>\$637,448.80</b>
Accounts Receivable	
Other Current Assets	
<b>Total for Current Assets</b>	<b>\$637,448.80</b>
Fixed Assets	
14100 400 N. Broadway	887,790.00
14200 Grace House 229 Pearl	\$136,180.00
14210 Grace Roof Improvements	\$7,540.00
14211 Accu Depreciation Grace Roof	-2,125.05
<b>Total for 14210 Grace Roof Improvements</b>	<b>\$5,414.95</b>
<b>Total for 14200 Grace House 229 Pearl</b>	<b>\$141,594.95</b>
14400 432 N Broadway Street	101,980.00
<b>Total for Fixed Assets</b>	<b>\$1,131,364.95</b>
Other Assets	
<b>Total for Assets</b>	<b>\$1,768,813.75</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
Other Current Liabilities	
<b>Total for Current Liabilities</b>	
Long-term Liabilities	
24200 Mission Investment Fund	16,858.42
<b>Total for Long-term Liabilities</b>	<b>\$16,858.42</b>
<b>Total for Liabilities</b>	<b>\$16,858.42</b>
Equity	
30001 Unrestricted Net Assets	636,103.74
33000 Restricted Savings Account	\$0.00
33041 To be Invested - PPP 25%	103,436.39
33100 Property Management Maintenance	\$910.00
33080 Church Landscaping	\$0.00
33503 Naming Trees Memorial	81.93

# Statement of Financial Position

## St. Matthew Evangelical Lutheran Church

As of October 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Total for 33080 Church Landscaping</b>	<b>\$81.93</b>
33090 Capital Improvement	\$15,675.47
33091 Interior Remodel Fund	19,497.55
33092 Property Improvement - PPP 45%	120,685.50
<b>Total for 33090 Capital Improvement</b>	<b>\$155,858.52</b>
<b>Total for 33100 Property Management Maintenance</b>	<b>\$156,850.45</b>
33200 Congregational Life	\$0.00
33118 Organ Fund	29,626.38
33130 Altar Guild	240.28
33131 Acolyte Robes	552.22
33133 Special Occasion Flowers	30.00
33203 Drama & Music Account	\$2,735.51
33206 Children's Choir Donation	30.34
33526 Hand Chimes	504.57
<b>Total for 33203 Drama &amp; Music Account</b>	<b>\$3,270.42</b>
33204 Stephen Ministry Fund	2,175.16
33211 Women of the Church	5,721.08
33525 Harry Klein - Library	167.44
<b>Total for 33200 Congregational Life</b>	<b>\$41,782.98</b>
33300 Comprehensive Youth	\$0.00
32112 Luther Middles (6-8)	848.32
32113 Luther Littles (PK-5)	184.51
32700 Luther League	6,509.46
33070 College Care Packages	65.00
33301 Youth - PPP 5%	20,687.27
<b>Total for 33300 Comprehensive Youth</b>	<b>\$28,294.56</b>
33400 Communication Evangelism	
33450 Audio / Video Technology	1,458.00
<b>Total for 33400 Communication Evangelism</b>	<b>\$1,458.00</b>
33500 Memorial	97,660.21
33700 Small Group Ministry	\$0.00
33701 Coffee Bar Donations	35.05
<b>Total for 33700 Small Group Ministry</b>	<b>\$35.05</b>
33800 Social Concerns Ministry	\$3,376.72
33030 LDR - St. Matthew Disaster Resp	1,039.39
33032 Tennessee Disaster Relief Mission Trip	1,184.64
33801 Social Concerns - PPP 25%	103,436.39
<b>Total for 33800 Social Concerns Ministry</b>	<b>\$109,037.14</b>
<b>Total for 33000 Restricted Savings Account</b>	<b>\$538,554.78</b>



Statement of Financial Position  
 St. Matthew Evangelical Lutheran Church  
 As of October 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
34000 Endowment	21,259.05
Opening Bal Equity	-2,125.05
32000 Retained Earnings	562,649.70
Net Income	-4,486.89
<b>Total for Equity</b>	<b>\$1,751,955.33</b>
<b>Total for Liabilities and Equity</b>	<b>\$1,768,813.75</b>

St. Matthew Property Meeting Minutes (Final with Joyce edits) November 12, 2025

Present: Bill Knaggs, Mike Magovac, Joyce Davis, Scott Johnson, Bruce Reed (Council Rep), Pastor Steve Mahaffey

Absent: Tom Davis

Guests: Don Linden, John Baker

Chairman Knaggs called the meeting to order at 6:08 PM.

Don Linden is a new member of the property committee. Along with regular committee duties he will do the church's yard work (mowing, trimming). His offer was accepted graciously. Volunteers will be solicited to perform those tasks when he is not available.

Roof and Sunday School flooring projects are completed, except for unfinished base and missing carpet near elevator and Luther League Room. Bill Crow is to handle.

Bed bug spraying by Orkin will happen in December. Service needs will be reevaluated in January 2026. Treatments last 60 days.

Miscellaneous housekeeping and SRM (standard routine maintenance) items were discussed.

A serious and thoughtful discussion concerning the Arnold Architectural Services contract and its scope of work took place. All committee members agreed that the southeast Pearl Street entrance needs to be replaced. We also agreed that there is a need to address ease of access to the church which includes safety issues, safe and unencumbered access for all including those with disabilities. Chairman Knaggs proposed the following course of action that was agreed to by all committee members:

- 1) Joyce will obtain rough estimate(s) on repair of the entrance as is.
- 2) Bill will present to congregation council: a) repair/replacement as is (he may not have rough estimates by the time he presents however he will be able to present enough information for council to help chart a course forward), b) consider enhancements to the entrance replacement such as ADA compliance, other codes, restroom, roof covering, etc. (Note that engaging in such enhancement are beyond the scope of the property committee's responsibilities.)

Meeting was adjourned at 7:35 PM.

Next meeting December 10, 2025, at 6 PM.

S. Johnson

Evangelism and Communication  
Minutes  
November 11, 2025

Present: Owen Blakslee, Melody Costello, Carol Elkins, Brian Harris, Stephanie Hess, Dale Weygandt, Jerica Moore, Bobby Forsythe, and Guest Dan Walker.

The meeting began at 5:00 with Bobby's devotion inspired by Thessalonians 5:18 "Thanks and Giving"

### **Social Ministry**

Dan Walker made a proposal for an update to the St. Matthew website regarding Community Assistance and the new Social Concerns Ministry. Bobby Forsythe will work with Dan on the update.

Currently, the Community Assistance tab presents listings for resources that would more appropriately fall under a "Ministry" related tab (i.e. GWOH, Care Connection, Prayer Ministry).

The suggestion was submitted to list resources that are accessible by community request (i.e. LGL Samaritan Fund, Gift Cards, Food Pantry) in the "Community Assistance" tab and to list social concerns ministries (i.e. Weir Looms of Love, Loads of Love, Disaster Relief, GWOH) in a new "Ministries" tab to clarify the distinction between members/non members accessing help versus ways for members/non members to get involved with an outreach group. **All approved.**

There were mixed opinions as to the suggestion to list St. Matthew committees (i.e. E and C, Worship Team, Property Team) to the Ministry tab. Some feel that it is good to list them as ways to get involved and others feel that the work of operating the church doesn't fit into that category. Discussion was tabled for the time being.

After additional discussion it was decided that Bobby would update the webpages as appropriate with requests from the E and C team on an ongoing basis as revamping the entire website would be a colossal job. **Please email Bobby with specific requests as needed.**

In addition to the "Ministries" tab addition and the update to the "Community Assistance" tab, the "News and Events" tab will see a renovation, listing only general information about ongoing events, such as Bible and Brews, so that it does not have to be constantly monitored and updated for frequently changing updates.

### **OLD BUSINESS**

1. **LGL Window Clings** – LGL window clings were printed at the Medina County Library and distributed during worship services a few weeks ago. There are still some remaining so we will not print more at this time.

There are questions as to how effective they were at being visible through tinted car windows and whether they stuck to the windows effectively. It was decided that the

congregation would be surveyed informally (verbally) as to how the experience with them was. We will bring any feedback to future E and C meetings.

2. **Advent Devotions**– No discussion necessary. Everything is in order.
3. **Social Media** – FB page saw 250 new engagement hits in the last month, likely a result of traffic following along with the Disaster Relief Trip to TN.
4. **Inspirational Messages** – No updates.
5. **Cross Pennies** – No updates.
6. **History Book** – No updates.

## NEW BUSINESS

1. **Disaster Relief Ministry Trip to Carter, TN** – Postings to the Blog and FB pages were fantastic! Preparations are being made for the six who traveled to present their stories and pictures at Sunday's service (11/16). Dale is working on a video presentation. Each person will speak while pictures from the trip will be displayed on the wall behind the pulpit. Brian requested that the two pendant lights behind the pulpit be turned off for better viewing of the images. Beth has written articles for the Medina Weekly and Gazette newspapers.
2. **Christmas Publicity** –All agreed that the posting for 2024 was good to use for 2025. There will be no Advent service at St. Matthew for the Wednesday before Thanksgiving; St. Mark Lutheran in Brunswick will be having a service for any that wish to attend one that night. The remaining Wednesday services for Advent will be livestreamed for St. Matthew.

The meeting adjourned at 5:50 p.m.

Next Devotions:

Tuesday, Dec. 9 – Melody

Tuesday, Jan. 13 – Beth

Notes by Stephanie Hess