



S T . M A T T H E W

Living God's Love

## **Agenda & Reports Congregational Council Meeting**

**December 19, 2023 at 5:00 PM**

### **Join Zoom Meeting**

<https://zoom.us/j/2219534065?pwd=ZjdyVlFtR21lZFBrSW9uS1BFRRFJvQT09>

**Meeting ID: 221 953 4065**

**Password: stmattgl**

**Telephone (audio only) option:**

**Dial 1(646) 558-8656**

**Enter Meeting ID: 221 953 4065# (when prompted)**

**Enter password: 736222# (when prompted)**

*“Living God’s Love”*

**St. Matthew Evangelical Lutheran Church**

400 North Broadway Street † Medina Ohio 44256

330-725-8885 †office@stmatthewmedina.org †www.stmatthewmedina.org

**St. Matthew Evangelical Lutheran Church**  
**Congregational Council Meeting Agenda**  
**December 19, 2023, 5:00pm**

- Call to Order, Roll Call
- Opening Prayer
- Approval of the Prior Meeting Minutes
- Five Star Committee Reports:
  - a. Communication Evangelism
  - b. Comprehensive Youth
  - c. Small Groups
  - d. Congregational Life
  - e. Social Concerns
- Officer's Updates and Reports:
  - a. President
  - b. Pastor's Report
  - c. Deacon's Director of Youth and Family Ministries Report
  - d. Secretary Report
  - e. Treasurer Report
- Director's Reports:
  - a. Finance Director Report
  - b. Property Director Report
  - c. Personnel Director Report
- Old Business:
  - Synod Systems Team update – planning meeting date 1/3/2024 – Google Doc for ideas
- New Business:
  - 2024 Committee Structure/Review (email from Teri)
  - Meeting time?
  - THANK YOU's
- Closing Prayer

Next Meeting - Tuesday, January 16th in Fellowship Hall at ???

**St. Matthew Lutheran  
Church Congregation Council  
November 21, 2023**

|                    |                     |            |
|--------------------|---------------------|------------|
| President          | Jen Knaggs          | X          |
| President-Elect    |                     |            |
| Secretary          | Mary Dunham         | P          |
| Treasurer          | Teri Uttech         | P          |
| Personnel Director | Barb Woodard        | P via zoom |
| Finance Director   | Bruce Reed          | P          |
| Property Director  | Troy Gerspacher     | X          |
| Deacon             | Lindsay Stertzbach. | X          |
| Pastor             | Steve Mahaffey      | P          |

Five Star Ministry Team Leaders

|                            |              |   |
|----------------------------|--------------|---|
| Communication / Evangelism | Beth Johnson | P |
|                            | Jill Heck    |   |

|                     |                 |   |
|---------------------|-----------------|---|
| Comprehensive Youth | Jen Hogan       |   |
|                     | Julie Shrader   | P |
| Congregational Life | Melody Costello |   |
| Small Groups        | Heather Haycook |   |
|                     | Corey Neururer  |   |

Social Concerns

Sandy Andrews, Delores Ivan, and Kristine Neate were in attendance.

Teri Uttech called the meeting to order since Jen was absent.

Mary led with a prayer.

- I. Pastor Steve moved to approve the minutes from September 19, 26 and October 17, 30 & 31. We will approve congregational meeting in February. Teri seconded. Minutes approved.
- II. Five Star Ministry Reports
  - A. Communication/ Evangelism - (see written report)
    1. We had 18 members submit to the advent devotions. We are partnering with Shepherds church in Maryland. The shout out will list all the advent devotions for the week.
    2. There are 9 families that have signed on to "getting to know you," to be featured in the shout out.
    3. Five-star ministry meeting Dec. 4 at Jen Knaggs home.

- B. Comprehensive Youth (see written report) December 17 will be the Sunday school and youth led worship. There will be one service at 9:30.
- III. Pastor Steves Report (see written report) It is a rush, rush season and please take time to look for God moving in.
- IV. Deacon Lindsay: no report
- V. Treasurer: see written report.
  - 1. Teri will update the budget with the selected benevolences. Those receiving our benevolences are: Cups Café, Operation Homes, LOMO, and Feeding Medina County.
  - 2. Cindy our organist will be paid monthly.
  - 3. Teri wants to get a finance team together for next year.
  - 4. Teri asked if Brenda is paid when she is on a medical leave. Barb will check the personnel manual on PTO. (Paid time off) Barb will look into updating the 2018 manual.

Pastor Steve wanted to know how we pay the musicians. Teri will need the names of the musicians a few days before the service.
- VI. Finance Director: (see written report)
  - A. The Finance Director informed the Council that under the tax law, pastors may be able to exclude from federal income tax the amount of their compensation designated as a housing allowance.

After considering the estimate of Rev. Steven M. Mahaffey of their home expenses and the amount requested to be designated as a housing allowance, a motion was made by Bruce Reed, seconded by Teri Uttech and passed to adopt the following resolution:  
*Resolved that of the total cash compensation for the year 2024, \$24,000 is hereby designated as housing allowance.*

This can be changed if necessary. This **does not** impact the budget or Pastor Steves compensation.  
Motion passed.
  - B. We have received 54 pledge cards that meet 41% of our 2024 Budget.
- VII. Property Director – see written report
- VIII. Personnel – working on job descriptions. Still having a hard time finding someone to assist in the nursery. Working on a job description for the assistant organist. Need to find members for next year to serve on the personnel committee. Would be helpful if that person has some experience in working with HP or personnel.
- IX. Old Business:
  - A. The congregational meeting went well. Mary felt having the talking points helped.
  - B. The discipline and adjunction process began and John decided not to proceed. An attempt was made to forgive and reconcile. John decided to withdraw his membership. Barb wanted on record that Barb did not say to John that everything was ok, as he said in his letter. She did say she was

glad he was working on the list of improvements. It wasn't that he wasn't a good organist. It goes back to unhealthy behavior.

- C. Synod Systems Team - we need to meet with them so we can make a game plan for the "tell it to Pete forum." The best dates were Dec. 5 or the 12. Jen will reach out to MaryAnn Schwabe as to her availability.
- X. New Business: Bruce asked if there will be a new leadership handbook. Pastor Steve has some documents that will be helpful so we don't need to reinvent the wheel. Hopefully a subgroup can be established to figure what our leadership and structure will look like.

Pastor Steve closed with a prayer.

Respectfully submitted,  
Mary Dunham

Communication Evangelism Report to Council  
December 19, 2023

**1. Welcome to our new Video Techs:**

Bobby Forsythe, Rick Sullivan and Scott Johnson

**2. Advent Devotions** - Many thanks to our St. Matthew contributors: Pastor Steve, Owen Blakslee, Delores Ivan, Scott Johnson, Jen Knaggs, Beth Johnson, Carol Muhlbach, Deacon Lindsay, Sandy Andrews, Corey Neururer, Judy McLaughlin, Melody Costello, Alan Ivan, Bill Heck and Kristin Weight

**3. "Getting to Know You"** - We are pleased to be able to highlight families in the weekly Shoutout.

Chris, Jen and Wyatt Naysmith (Shoutout 11-10-23)

Julie Crow (Shoutout 11-17-23)

David, Stephanie, Avri, Lexi Hess (Shoutout 11-24-23)

Dale and Nancy Osbun (Shoutout 12-1-23)

Matt, Emily, Evelyn, Dominic and Grady Pignato (Shoutout 12-8-23)

Sue Schwab (Shoutout 12-15-23)

Ginny Hanacek (Shoutout 12-15-23)

Jenny, Anthony, Logan & Olivia Naida (Shoutout 12-22-23)

**PLEASE ADD YOUR FAMILY!** Go to

[https://docs.google.com/forms/d/e/1FAIpQLScQdN3iBR5Q\\_3C8CygHIWfqYiz4ObG-SKA475bHJw\\_IV8lZZQ/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLScQdN3iBR5Q_3C8CygHIWfqYiz4ObG-SKA475bHJw_IV8lZZQ/viewform?vc=0&c=0&w=1&flr=0)

**4. Christmas Eve Advertising -**

In addition to the website, Facebook, Instagram, etc. Our Christmas Eve services are listed on the Medina Community Events Calendar and will be advertised in the *Medina Gazette* "Christmas Worship Page" (Dec. 15) and *Medina Weekly* (Dec. 14 and 21).



## 28 November 2023 Worship Team Meeting Agenda

Members present: Sandi, Nancy, Cindy, Deacon Lindsay, Kristin, Brian and Rachel

Opening Prayer by Kristin

Approval of minutes from October, approved by Deacon Lindsay, seconded by group.

Our meeting began with a discussion of the December 10th service now becoming the Praise service and not ELW. Kids of the Kingdom will sing at the late service.

### **November**

- 22 Thanksgiving Eve service 37 were in attendance. This is similar to years past.

### **December**

- December 1 Altar Guild will be decorating. Decorating began on Sunday with the bringing up of boxes and trees and garland were being put up on Tuesday the 28th.

Advent lighting of the wreath- one family can be assigned for each service, 3 x2, 10 x2, 17, 24 Wednesday Midweek Advent services at 7. Kristin has reached out to the Hogan and Gerspacher families who will be lighting the wreath and saying the prayer on the 3rd. The Walker and Thompson families have been asked to cover the 10th. A family will be asked for the 17th Children's program. The Weight family is lighting the wreath on the 24th.

### Midweek Advent Services 6, 13, 20th

Dinner at 6 Meal Sign up has been shared and is filling up.

Holden Evening Prayer. Deacon Lindsay will check on the hymns.

- December 3 Luther Choir late
- December 10 Praise Service, no Luther Choir
- December 17th 9:30 Children's service, no Luther Choir, Kids of Kingdom will sing
- December 24 one morning service Advent 4 9:30 AM
- December 24 7 PM and 9 PM, Luther choir and brass will do the Prelude. Only difference between the two evening services will be that a Children's Message will be given at the 7 o'clock service.
- December 31 one morning service 9:30 AM Lessons and Carols with healing

## **January**

- January 7 Luther Choir will sing at late.
- January 14 Jane is the guest organist. Cindy will record the choir at practice on Wednesday and send to Jane. Luther Choir will sing at early.
- January 21 no Luther Choir. No Pastor Steve and Deacon Lindsay, as they will be in New Orleans for the Gathering Information weekend.
- January 28 Luther Choir will sing at early.

## **February**

- February 14 Ash Wednesday

### Lenten services

In discussion with Pastor Kelly and Pastor Luke in rotation for the Lenten services. Each hosting and having a meal beforehand.

- February 21 St. Matthew
- February 28 St. Paul's Episcopal
- March 6 UCC
- March 13 St. Matthew
- March 20 UCC

### **Reports/updates from the team:**

Brian/Owen/Melody (Video Team)- With the stepping down of Rex, and the leaving of Owen to Colorado, the team is in dire need of additional help. Rick Sullivan and Scott Johnson have stepped up to help. Both received training from Owen prior to leaving.

Mike Holthouse will be running the audio on the Wednesday Advent services, and Joe and Larry will be handling the 3 services on the 24th. Brian also shared that on November 26, we have 8 YouTube viewers and 10 through Facebook. That number increases during the week.

Sandy (Altar Guild)- Decorating on December 1.

Nancy (Choir)- Talk to high school kids about joining in.

Cindy (Organist)- Cindy brought up an issue with the choir loft mic. Brian suggested that Larry and Joe look at the feedback from the mic. It needs to be listened to from the loft, not from the media room in the basement.

Rachel (Choir)- All going well. Still recruiting kids to join. Hopefully after singing on the 17th more will join in.

Closing prayer by Deacon Lindsay

Upcoming Meetings: No meeting in December, January 2 5:30



Report to Congregation Council  
December 19, 2023

This past month was probably the hardest month of ministry I've had in my 20+ years, and it wasn't because of professional reasons or what's transpired here at St. Matthew over the last few months, but personal ones. And yet, with that said, this past month was also one of the most supported and cared for I've ever felt in my ministry. The passing of my father was not expected. Although he recently received stents, he'd been cleared as healthy and told to return to daily living. So, when I received the call from my mother as I exited the highway into downtown Columbus that Saturday morning after Thanksgiving, the level of shock and disbelief was overwhelming. Upon contacting Deacon Lindsay, to share the news and that I wasn't certain I'd be in worship the next morning, she went into action and organized/changed what needed to happen.

Over the next week, as I spent time making decisions and arrangements with my family, I felt the prayers and thoughts lift me up and give me strength, and the support to be present with my immediate family. I was overwhelmed by the amount of people that made the trek to North Canton the evening of calling hours, and those that came back for the funeral service the next morning, and the countless sympathy cards that arrived in the mail over the following weeks. Many from St. Luke's in Marietta also made the 2 hour trek up to share their love and support. Between St. Matthew and St. Luke's, I was reminded of how "family" includes more than just those related to us through "blood." Words will never fully capture how grateful I am for the support and love I received during this time of challenge.

I threw myself back into ministry and the routine the following week. Visitation seemed to be the theme upon returning. There have been many people in the hospitals recently ... some with scheduled surgeries, some with "births", and some with end-of-life situations. Needless to say, I've been from Akron to Strongsville, in hospitals and in hospice facilities. Add to these visits others in my office, visiting with people who've been "seeking" for answers to what's transpired over the last few months, and with others who've expressed interest in becoming new members. Then there are the scheduled monthly visits, like the men's breakfast, and the visits with members in their homes. So much of ministry is about the deepening of these relationships as we walk together in life and faith.

Ken Strebelow entered the Church Triumphant this past month. On Saturday the 16<sup>th</sup> we remembered and celebrated his life here at the church. It was a beautiful service (if funeral services are allowed to be "beautiful"). Additional worship services began Wednesday evenings for Advent, as we gather for a "relaxed" evening together of Soups and Holden Evening Prayer. The Youth led worship service was this past Sunday, the 17<sup>th</sup>. The excitement of so many children in worship, along with a packed sanctuary, is always great to lift a person's spirit!

January 2024 will include some time away for Continuing Education in New Orleans (preparation for the ELCA National Youth Gathering) and for the All-Ohio Synods Gathering. That time will cover January 18-25.

May God bless each of you, and our entire congregation, with the joy of God's peace and presence as we celebrate on the most holy of nights, and as we move forward as One Body into the New Year!

In Christ, with Christ, for Christ!

Pastor Steve

**Deacon Lindsay Stertzbach, Director of Youth and Family Ministries**

Congregation Council Report - December 19, 2023

Another year is in the books...and it has certainly been a challenging one. I will recap 2023 in more detail in my annual report but here are some important updates and ministry joys to be aware of.

**Youth Gathering Update**

We are up to 26 youth and 5 adults attending the Gathering! This is a larger influx of youth than I had anticipated but is due, in part, to some encouraging I did at the Luther League bonfire at the end of October - especially among our football players. In this instance, the knowledge I have as a volleyball coach and the rules around participation in summer camps/clinics came in handy and gave our youth the comfort they needed to say "yes" to attending the Gathering (that and contacting one of the football coaches to make him aware of the situation). I am currently working on a Gathering prep schedule for the new year. "Prep meetings" will serve as opportunities for youth to spend time together leading up to Gathering and to learn more about the theme, the city of New Orleans, and logistics.

**Youth Events**

On Sunday, December 17 our youth led us in worship. They delivered the message with their portrayal of *An Envelope Nativity: Messages from God*, ushered, and assisted with serving communion. As I watched colleagues share photos from Christmas programs that took place at their churches, I would like to reiterate how fortunate we are to have an abundance of active youth in our congregation. It may not feel that way on a given Sunday morning during the Sunday School hour but there are *many* for whom St. Matthew is their spiritual and formative home. We are the exception to the new "norm" in many congregations. Where some churches had Christmas programs with a few youth, and others none, we had 30!! And that only accounts for those who were able/willing to participate in the program this year. There were quite a few who couldn't participate due to schedule conflicts. I do not say this to minimize the efforts of other congregations and their leaders, nor do I wish to put St. Matthew on a pedestal. I share this news so that we might celebrate the gift we have in our youth and young adults and give thanks to God for the ways they lead and contribute to the ministry we do in this place.

I am currently in the process of facilitating mentor matches for our 8th grade confirmation youth. The mentoring kick-off is scheduled for Sunday, January 7 during a portion of the education hour. We have 5 youth who will be participating in the mentoring program. This year, two of these youth are 9th graders who are newer to St. Matthew.

Additionally, the Luther Middles will be going tobogganing on Sunday, January 14. This fellowship event was a big hit last year and should be a great time for youth and adults alike!

**College Care Packages**

20 care packages were assembled in October and mailed to our college students in early November. Supplies, gift cards, and shipping costs were almost *entirely covered* by Thrivent dollars and donations from the congregation! Thank you for your support and generosity. If you know of a college student (or military personnel) who has not yet shared their address with us, please encourage them to do so!

### **Recent Thoughts/Reflections**

For the last several weeks, there have been numerous narratives floating around both within the church walls and beyond about the recent events that have taken place in the life of our congregation. Inevitably, these narratives make it into our offices.

It is true that many people are hurting. Everyone's feelings are valid but it is important not to get caught up in the narrative that there are "sides" to this "story." There are varying perspectives, but there is only one truth. The reasons for which people are hurting are different. There are people hurting because they have been hurt for an extended period of time from ways they have been treated. There are people hurting because their unhealthy behaviors have been named in the open and will no longer be tolerated. And, there are people hurting because their church is hurting. While valid, these are not all the same, and pinning them up against one another for argument's sake is an attempt to minimize or invalidate the pain that others are experiencing.

If someone is spreading false information, they are hurting the body. If someone is seeking to place blame, they are hurting the body. If someone is defaming a brother or sister and speaking ill about them or their character, they are hurting the body. If someone is unwilling to work towards a healthier tomorrow, they are hurting the body.

Bodies need time to heal and recover. As someone who has experienced her fair-share of recoveries, this is most certainly true. It takes time, intentionality, and patience while the body heals and recovers. There are bumps along the way and setbacks at different points but the main focus and priority is healing and doing what is necessary for the sake of the whole. My hope is that 2024 can be a year of healing, recovery, and moving forward for the people and staff of St. Matthew.

### **Continuing Education**

I will be away for a time of continuing education (along with Pastor Steve) January 17-25, 2024. I will be attending the ELCA Youth Network's Extravaganza in New Orleans, Louisiana from January 18-21, and will then be attending the all-Ohio Rostered Ministers Gathering in Sandusky from January 23-25. Pastor Steve and I are working on securing pulpit supply for Sunday, January 21.

### **Vacation**

I will be on vacation February 12-20, 2024. **Note:** I will be out of the country and unable to tend to any texts, calls, emails or emergencies. Austin and I will be traveling to Italy on the evening of Sunday, February 11 to explore the cities of Milan, Como, Lugano (Switzerland), Venice, Florence, Tuscany/Pisa, Rome, and the Vatican City.

Peace be with you,

Deacon Lindsay

# St. Matthew Evangelical Lutheran Church

## Statement of Activity

November 2023

|  | TOTAL              |                       |
|--|--------------------|-----------------------|
|  | NOV 2023           | JAN - NOV, 2023 (YTD) |
| <b>Revenue</b>                           |                    |                       |
| 44000 Offerings                          | 70,983.97          | 344,675.33            |
| 44100 Special Collection Offerings       |                    | 196.49                |
| 44200 Temp Restricted Offerings          | 1,942.00           | 87,567.50             |
| <b>Total Revenue</b>                     | <b>\$72,925.97</b> | <b>\$432,439.32</b>   |
| <b>GROSS PROFIT</b>                      | <b>\$72,925.97</b> | <b>\$432,439.32</b>   |
| <b>Expenditures</b>                      |                    |                       |
| 51000 Benevolence                        |                    | 1,035.14              |
| 51010 ELCA - Mission Support             | 3,649.00           | 18,144.00             |
| 51015 ELCA - World Hunger                |                    | 10.00                 |
| 51020 ELCA - Lutheran Agency Org. in     |                    | 900.00                |
| 51080 ELCA - LOMO                        |                    | 500.00                |
| 51090 ELCA - Fund for Leaders            |                    | 500.00                |
| 51100 Hope Memorial Cemetery             |                    | 500.00                |
| 51110 Operation Homes                    |                    | 890.00                |
| 51120 Love INC                           |                    | 1,500.00              |
| 51130 Upcam                              |                    | 1,000.00              |
| <b>Total 51000 Benevolence</b>           | <b>3,649.00</b>    | <b>24,979.14</b>      |
| 52150 Pastor Steve Mahaffey              |                    |                       |
| 52151 Compensation                       |                    |                       |
| 52152 Salary                             | 5,783.34           | 63,616.74             |
| 52153 Housing Allowance                  | 1,333.34           | 14,666.74             |
| 52156 Social Security                    | 544.42             | 5,988.62              |
| <b>Total 52151 Compensation</b>          | <b>7,661.10</b>    | <b>84,272.10</b>      |
| 52155 Benefits                           |                    |                       |
| 52157 Retirement & Medical               | 3,111.57           | 34,227.27             |
| 52158 Continuing Education               | 425.00             | 957.52                |
| 52160 Car/Business Expense               | 392.78             | 3,897.79              |
| <b>Total 52155 Benefits</b>              | <b>3,929.35</b>    | <b>39,082.58</b>      |
| <b>Total 52150 Pastor Steve Mahaffey</b> | <b>11,590.45</b>   | <b>123,354.68</b>     |
| 52200 Deacon                             |                    |                       |
| 52210 Compensation                       |                    |                       |
| 52211 Salary                             | 6,116.66           | 67,283.26             |
| <b>Total 52210 Compensation</b>          | <b>6,116.66</b>    | <b>67,283.26</b>      |
| 52220 Benefits                           |                    |                       |
| 52212 Car/Business Expenses              |                    | 1,753.97              |
| 52221 Retirement and Medical             | 1,474.98           | 16,224.78             |
| 52223 Continuing Education               | 425.00             | 425.00                |
| <b>Total 52220 Benefits</b>              | <b>1,899.98</b>    | <b>18,403.75</b>      |
| <b>Total 52200 Deacon</b>                | <b>8,016.64</b>    | <b>85,687.01</b>      |

# St. Matthew Evangelical Lutheran Church

## Statement of Activity

November 2023

|  | TOTAL           |                       |
|--|-----------------|-----------------------|
|  | NOV 2023        | JAN - NOV, 2023 (YTD) |
| 52350 Pastor Substitute                      |                 | 1,537.25              |
| 52400 Pastoral Admin. Assistant              |                 |                       |
| 52410 Compensation                           |                 |                       |
| 52411 Salary                                 | 2,430.00        | 28,635.98             |
| <b>Total 52410 Compensation</b>              | <b>2,430.00</b> | <b>28,635.98</b>      |
| <b>Total 52400 Pastoral Admin. Assistant</b> | <b>2,430.00</b> | <b>28,635.98</b>      |
| 52500 Music Personnel                        |                 |                       |
| 52510 Organist                               |                 | 19,484.00             |
| 52511 Worship Musicians                      | 445.00          | 2,320.00              |
| 52520 Luther Choir Director                  | 396.70          | 2,907.05              |
| 52530 Kids of the Kingdom Director           | 189.75          | 189.75                |
| <b>Total 52500 Music Personnel</b>           | <b>1,031.45</b> | <b>24,900.80</b>      |
| 52600 Parish Nurse                           |                 |                       |
| 52610 Salary                                 | 382.29          | 8,028.09              |
| <b>Total 52600 Parish Nurse</b>              | <b>382.29</b>   | <b>8,028.09</b>       |
| 52700 Nursery Staff                          | 228.20          | 1,717.40              |
| 52800 Custodian                              | 1,128.00        | 15,040.00             |
| 52810 Bookkeeper                             | 126.89          | 2,196.61              |
| 52900 FICA for Non-pastors                   | 825.12          | 9,368.30              |
| 53000 Administration                         |                 | 135.16                |
| 53010 Telephone                              | 227.22          | 3,424.54              |
| 53014 Office Supplies                        | 164.51          | 2,471.46              |
| 53015 ACS Technologies                       | 153.00          | 1,676.00              |
| 53020 Internet                               | 59.95           | 787.47                |
| 53040 Postage                                | 28.06           | 1,985.65              |
| 53050 Conference Expense                     | 230.12          | 1,121.40              |
| 53090 Office Eq. Maintenance Agmt.           | 1,161.75        | 2,077.56              |
| 53111 Personnel Expenses                     |                 | 86.72                 |
| <b>Total 53000 Administration</b>            | <b>2,024.61</b> | <b>13,765.96</b>      |
| 53016 Bank charges                           |                 | 363.90                |
| 53060 Workers Compensation                   | 28.82           | 1,022.18              |
| 53120 Finance                                |                 | 30.00                 |
| 53122 Stewardship Supplies                   | 112.34          | 808.75                |
| 53123 Service Cost/Fees - Intuit/Vanc        | 337.64          | 3,262.76              |
| <b>Total 53120 Finance</b>                   | <b>449.98</b>   | <b>4,101.51</b>       |
| 53130 Property Management                    |                 |                       |
| 53131 Supplies                               | 48.18           | 1,081.56              |
| 53132 Utilities                              | 885.73          | 12,232.21             |
| 53133 Insurance                              |                 | 12,862.00             |

# St. Matthew Evangelical Lutheran Church

## Statement of Activity

November 2023

|  | TOTAL           |                       |
|--|-----------------|-----------------------|
|  | NOV 2023        | JAN - NOV, 2023 (YTD) |
| 53134 Repairs and Maintenance                        | 1,718.00        | 15,928.92             |
| 53135 Lawn Care/Snow Removal                         |                 | 3,078.23              |
| 53138 Capital Impr/Depreciation Expen                |                 | 17,366.87             |
| 53140 Grace House                                    |                 | 2,599.04              |
| <b>Total 53130 Property Management</b>               | <b>2,651.91</b> | <b>65,148.83</b>      |
| 53210 Specially Approved Supplies & M                |                 | 1,425.00              |
| 54000 Congregational Life Ministry                   |                 |                       |
| 54020 Worship Supplies/Bulletins                     | 17.50           | 1,572.95              |
| 54040 Altar Guild                                    | 101.50          | 1,005.87              |
| 54060 Flowers (Altar & Memorial)                     | 90.00           | 2,756.50              |
| 54061 Flowers (Special Occasion - Christmas, Easter) | 262.00          | 262.00                |
| 54080 Organ Main.                                    | 630.00          | 790.00                |
| 54110 Care Connection Ministry                       |                 | 27.74                 |
| 54120 Health & Wellness                              |                 | 109.32                |
| 54130 New Member Receptions                          |                 | 92.55                 |
| <b>Total 54000 Congregational Life Ministry</b>      | <b>1,101.00</b> | <b>6,616.93</b>       |
| 55000 Comprehensive Youth Ministry                   |                 | 102.63                |
| 55010 Luther Middles (6-8 Youth group)               |                 | 342.70                |
| 55020 Luther League                                  |                 | 578.28                |
| 55060 Luther Littles (PK-5 youth grou                |                 | 102.69                |
| 55070 Sunday School (Pre K-5th)                      |                 | 199.00                |
| 55071 Lesson Materials                               |                 | 608.36                |
| 55072 Supplies and Misc.                             |                 | 319.69                |
| <b>Total 55070 Sunday School (Pre K-5th)</b>         |                 | <b>1,127.05</b>       |
| 55080 Sunday School (6th - 12th)                     |                 |                       |
| 55081 Lesson Materials                               |                 | 349.55                |
| 55082 Supplies & Misc.                               | 121.45          | 451.30                |
| <b>Total 55080 Sunday School (6th - 12th)</b>        | <b>121.45</b>   | <b>800.85</b>         |
| 55090 Confirmation Ministry/Retreat                  | 307.41          | 1,001.86              |
| 55100 Vacation Bible School                          |                 | 342.20                |
| 55110 Summer Camp Scholarships                       |                 | 300.00                |
| 55140 First Communion Ministry/Retrea                |                 | 329.52                |
| 55160 College Care Packages                          |                 | 627.84                |
| <b>Total 55000 Comprehensive Youth Ministry</b>      | <b>428.86</b>   | <b>5,655.62</b>       |
| 56000 Communication Evang. Ministry                  |                 |                       |
| 56020 The Lutheran                                   |                 | 101.92                |
| 56030 Ads, Spiritual Messages                        | 53.60           | 1,498.30              |
| 56040 Video Spiritual Production                     |                 | 392.84                |
| 56050 Newsletter Production                          |                 | 30.00                 |
| 56060 Evangelism Outreach                            |                 | 2,206.24              |

# St. Matthew Evangelical Lutheran Church

## Statement of Activity

November 2023

|  | TOTAL              |                       |
|--|--------------------|-----------------------|
|  | NOV 2023           | JAN - NOV, 2023 (YTD) |
| 56065 Website  |                    | 47.70                 |
| <b>Total 56000 Communication Evang. Ministry</b>     | <b>53.60</b>       | <b>4,277.00</b>       |
| 57000 Social Concerns Ministry                       |                    | 113.30                |
| 51060 God's Work Our Hands                           |                    | 880.00                |
| 53150 Trailer License LDR - St. Matthew Disaster Res |                    | 118.00                |
| <b>Total 57000 Social Concerns Ministry</b>          |                    | <b>1,111.30</b>       |
| 58000 Small Group Ministry                           |                    |                       |
| 58010 Senior Happy Hour                              |                    | 56.93                 |
| 58030 Socials & Promotional Items                    | 9.99               | 251.06                |
| <b>Total 58000 Small Group Ministry</b>              | <b>9.99</b>        | <b>307.99</b>         |
| 65600 Payroll Expenses                               | 0.00               | 0.00                  |
| 67000 Interest Expense                               | 155.40             | 1,813.50              |
| Unapplied Cash Bill Payment Expense                  |                    | 0.00                  |
| <b>Total Expenditures</b>                            | <b>\$36,312.21</b> | <b>\$431,054.98</b>   |
| <b>NET OPERATING REVENUE</b>                         | <b>\$36,613.76</b> | <b>\$1,384.34</b>     |
| Other Revenue  |                    |                       |
| 70100 Interest Income                                | 1,467.35           | 13,716.78             |
| 90000 Released from restrictions                     | 329.75             | 23,865.46             |
| 91000 Designated funds carried over                  | -350.00            | -62,585.88            |
| 92000 Same Year restricted fund usage                |                    | -60.00                |
| <b>Total Other Revenue</b>                           | <b>\$1,447.10</b>  | <b>\$ -25,063.64</b>  |
| <b>NET OTHER REVENUE</b>                             | <b>\$1,447.10</b>  | <b>\$ -25,063.64</b>  |
| <b>NET REVENUE</b>                                   | <b>\$38,060.86</b> | <b>\$ -23,679.30</b>  |

**St. Matthew Evangelical Lutheran Church**  
**Budget vs. Actuals: Approved 2023 Budget - FY23 P&L**  
**January - December 2023**

|  | Nov 2023            |                     |                     |                | Total                |                      |                      |                |
|--|---------------------|---------------------|---------------------|----------------|----------------------|----------------------|----------------------|----------------|
|  | Actual              | Budget              | over Budget         | % of Budget    | Actual               | Budget               | over Budget          | % of Budget    |
| <b>Revenue</b>                               |                     |                     |                     |                |                      |                      |                      |                |
| 44000 Offerings                              | 70,983.97           | 33,333.33           | 37,650.64           | 212.95%        | 355,055.16           | 399,999.96           | -44,944.80           | 88.76%         |
| 44100 Special Collection Offerings           |                     |                     | 0.00                |                | 196.49               | 0.00                 | 196.49               |                |
| 44200 Temp Restricted Offerings              | 1,942.00            |                     | 1,942.00            |                | 87,732.50            | 0.00                 | 87,732.50            |                |
| <b>Total Revenue</b>                         | <b>\$ 72,925.97</b> | <b>\$ 33,333.33</b> | <b>\$ 39,592.64</b> | <b>218.78%</b> | <b>\$ 442,984.15</b> | <b>\$ 399,999.96</b> | <b>\$ 42,984.19</b>  | <b>110.75%</b> |
| <b>Gross Profit</b>                          | <b>\$ 72,925.97</b> | <b>\$ 33,333.33</b> | <b>\$ 39,592.64</b> | <b>218.78%</b> | <b>\$ 442,984.15</b> | <b>\$ 399,999.96</b> | <b>\$ 42,984.19</b>  | <b>110.75%</b> |
| <b>Expenditures</b>                          |                     |                     |                     |                |                      |                      |                      |                |
| 51000 Benevolence                            |                     |                     | 0.00                |                | 1,035.14             | 0.00                 | 1,035.14             |                |
| 51010 ELCA - Mission Support                 | 3,649.00            | 1,666.67            | 1,982.33            | 218.94%        | 18,144.00            | 20,000.00            | -1,856.00            | 90.72%         |
| 51015 ELCA - World Hunger                    |                     |                     | 0.00                |                | 10.00                | 0.00                 | 10.00                |                |
| 51020 ELCA - Lutheran Agency Org. in         |                     | 75.00               | -75.00              | 0.00%          | 900.00               | 900.00               | 0.00                 | 100.00%        |
| 51080 ELCA - LOMO                            |                     | 41.66               | -41.66              | 0.00%          | 500.00               | 500.00               | 0.00                 | 100.00%        |
| 51090 ELCA - Fund for Leaders                |                     | 41.67               | -41.67              | 0.00%          | 500.00               | 500.00               | 0.00                 | 100.00%        |
| 51100 Hope Memorial Cemetery                 |                     | 41.66               | -41.66              | 0.00%          | 500.00               | 500.00               | 0.00                 | 100.00%        |
| 51110 Operation Homes                        |                     | 83.34               | -83.34              | 0.00%          | 1,140.00             | 1,000.00             | 140.00               | 114.00%        |
| 51120 Love INC                               |                     | 166.66              | -166.66             | 0.00%          | 2,000.00             | 2,000.00             | 0.00                 | 100.00%        |
| 51130 Upcam                                  |                     | 83.33               | -83.33              | 0.00%          | 1,000.00             | 1,000.00             | 0.00                 | 100.00%        |
| <b>Total 51000 Benevolence</b>               | <b>\$ 3,649.00</b>  | <b>\$ 2,199.99</b>  | <b>\$ 1,449.01</b>  | <b>165.86%</b> | <b>\$ 25,729.14</b>  | <b>\$ 26,400.00</b>  | <b>-\$ 670.86</b>    | <b>97.46%</b>  |
| 52150 Pastor Steve Mahaffey                  |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52151 Compensation                           |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52152 Salary                                 | 5,783.34            | 5,783.34            | 0.00                | 100.00%        | 63,616.74            | 69,400.00            | -5,783.26            | 91.67%         |
| 52153 Housing Allowance                      | 1,333.34            | 1,333.33            | 0.01                | 100.00%        | 14,666.74            | 16,000.00            | -1,333.26            | 91.67%         |
| 52156 Social Security                        | 544.42              | 544.42              | 0.00                | 100.00%        | 5,988.62             | 6,533.00             | -544.38              | 91.67%         |
| <b>Total 52151 Compensation</b>              | <b>\$ 7,661.10</b>  | <b>\$ 7,661.09</b>  | <b>\$ 0.01</b>      | <b>100.00%</b> | <b>\$ 84,272.10</b>  | <b>\$ 91,933.00</b>  | <b>-\$ 7,660.90</b>  | <b>91.67%</b>  |
| 52155 Benefits                               |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52157 Retirement & Medical                   | 3,111.57            | 3,111.59            | -0.02               | 100.00%        | 34,227.27            | 37,339.00            | -3,111.73            | 91.67%         |
| 52158 Continuing Education                   | 425.00              | 83.33               | 341.67              | 510.02%        | 957.52               | 1,000.00             | -42.48               | 95.75%         |
| 52160 Car/Business Expense                   | 392.78              | 291.67              | 101.11              | 134.67%        | 4,257.60             | 3,500.00             | 757.60               | 121.65%        |
| <b>Total 52155 Benefits</b>                  | <b>\$ 3,929.35</b>  | <b>\$ 3,486.59</b>  | <b>\$ 442.76</b>    | <b>112.70%</b> | <b>\$ 39,442.39</b>  | <b>\$ 41,839.00</b>  | <b>-\$ 2,396.61</b>  | <b>94.27%</b>  |
| <b>Total 52150 Pastor Steve Mahaffey</b>     | <b>\$ 11,590.45</b> | <b>\$ 11,147.68</b> | <b>\$ 442.77</b>    | <b>103.97%</b> | <b>\$ 123,714.49</b> | <b>\$ 133,772.00</b> | <b>-\$ 10,057.51</b> | <b>92.48%</b>  |
| 52200 Deacon                                 |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52210 Compensation                           |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52211 Salary                                 | 6,116.66            | 6,116.67            | -0.01               | 100.00%        | 67,283.26            | 73,400.00            | -6,116.74            | 91.67%         |
| <b>Total 52210 Compensation</b>              | <b>\$ 6,116.66</b>  | <b>\$ 6,116.67</b>  | <b>-\$ 0.01</b>     | <b>100.00%</b> | <b>\$ 67,283.26</b>  | <b>\$ 73,400.00</b>  | <b>-\$ 6,116.74</b>  | <b>91.67%</b>  |
| 52220 Benefits                               |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52212 Car/Business Expenses                  |                     | 291.66              | -291.66             | 0.00%          | 3,154.73             | 3,500.00             | -345.27              | 90.14%         |
| 52221 Retirement and Medical                 | 1,474.98            | 1,479.17            | -4.19               | 99.72%         | 16,224.78            | 17,750.00            | -1,525.22            | 91.41%         |
| 52223 Continuing Education                   | 425.00              | 83.33               | 341.67              | 510.02%        | 569.95               | 1,000.00             | -430.05              | 57.00%         |
| <b>Total 52220 Benefits</b>                  | <b>\$ 1,899.98</b>  | <b>\$ 1,854.16</b>  | <b>\$ 45.82</b>     | <b>102.47%</b> | <b>\$ 19,949.46</b>  | <b>\$ 22,250.00</b>  | <b>-\$ 2,300.54</b>  | <b>89.66%</b>  |
| <b>Total 52200 Deacon</b>                    | <b>\$ 8,016.64</b>  | <b>\$ 7,970.83</b>  | <b>\$ 45.81</b>     | <b>100.57%</b> | <b>\$ 87,232.72</b>  | <b>\$ 95,650.00</b>  | <b>-\$ 8,417.28</b>  | <b>91.20%</b>  |
| 52350 Pastor Substitute                      |                     | 125.00              | -125.00             | 0.00%          | 1,537.25             | 1,500.00             | 37.25                | 102.48%        |
| 52400 Pastoral Admin. Assistant              |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52410 Compensation                           |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52411 Salary                                 | 2,430.00            | 2,731.67            | -301.67             | 88.96%         | 28,635.98            | 32,780.00            | -4,144.02            | 87.36%         |
| <b>Total 52410 Compensation</b>              | <b>\$ 2,430.00</b>  | <b>\$ 2,731.67</b>  | <b>-\$ 301.67</b>   | <b>88.96%</b>  | <b>\$ 28,635.98</b>  | <b>\$ 32,780.00</b>  | <b>-\$ 4,144.02</b>  | <b>87.36%</b>  |
| <b>Total 52400 Pastoral Admin. Assistant</b> | <b>\$ 2,430.00</b>  | <b>\$ 2,731.67</b>  | <b>-\$ 301.67</b>   | <b>88.96%</b>  | <b>\$ 28,635.98</b>  | <b>\$ 32,780.00</b>  | <b>-\$ 4,144.02</b>  | <b>87.36%</b>  |
| 52500 Music Personnel                        |                     |                     | 0.00                |                | 0.00                 | 0.00                 | 0.00                 |                |
| 52510 Organist                               |                     | 2,000.00            | -2,000.00           | 0.00%          | 19,484.00            | 24,000.00            | -4,516.00            | 81.18%         |



|  |                    |                    |                     |                |                     |                     |                     |                |
|--|--------------------|--------------------|---------------------|----------------|---------------------|---------------------|---------------------|----------------|
| 52511 Worship Musicians                    | 445.00             | 320.83             | 124.17              | 138.70%        | 2,320.00            | 3,850.00            | -1,530.00           | 60.26%         |
| 52520 Luther Choir Director                | 396.70             | 275.00             | 121.70              | 144.25%        | 2,907.05            | 2,400.00            | 507.05              | 121.13%        |
| 52530 Kids of the Kingdom Director         | 189.75             | 166.66             | 23.09               | 113.85%        | 189.75              | 1,500.00            | -1,310.25           | 12.65%         |
| <b>Total 52500 Music Personnel</b>         | <b>\$ 1,031.45</b> | <b>\$ 2,762.49</b> | <b>-\$ 1,731.04</b> | <b>37.34%</b>  | <b>\$ 24,900.80</b> | <b>\$ 31,750.00</b> | <b>-\$ 6,849.20</b> | <b>78.43%</b>  |
| 52600 Parish Nurse                         |                    |                    | 0.00                |                | 0.00                | 0.00                | 0.00                |                |
| 52610 Salary                               | 382.29             | 764.59             | -382.30             | 50.00%         | 8,028.09            | 9,175.00            | -1,146.91           | 87.50%         |
| <b>Total 52600 Parish Nurse</b>            | <b>\$ 382.29</b>   | <b>\$ 764.59</b>   | <b>-\$ 382.30</b>   | <b>50.00%</b>  | <b>\$ 8,028.09</b>  | <b>\$ 9,175.00</b>  | <b>-\$ 1,146.91</b> | <b>87.50%</b>  |
| 52700 Nursery Staff                        | 228.20             | 181.11             | 47.09               | 126.00%        | 1,717.40            | 1,630.00            | 87.40               | 105.36%        |
| 52800 Custodian                            | 1,128.00           | 1,276.83           | -148.83             | 88.34%         | 15,040.00           | 15,322.00           | -282.00             | 98.16%         |
| 52810 Bookkeeper                           | 126.89             | 200.00             | -73.11              | 63.45%         | 2,269.12            | 2,400.00            | -130.88             | 94.55%         |
| 52900 FICA for Non-pastors                 | 825.12             | 708.33             | 116.79              | 116.49%        | 9,368.30            | 8,500.00            | 868.30              | 110.22%        |
| 53000 Administration                       |                    |                    | 0.00                |                | 135.16              | 0.00                | 135.16              |                |
| 53010 Telephone                            | 227.22             | 250.00             | -22.78              | 90.89%         | 3,651.76            | 3,000.00            | 651.76              | 121.73%        |
| 53014 Office Supplies                      | 164.51             | 208.34             | -43.83              | 78.96%         | 2,471.46            | 2,500.00            | -28.54              | 98.86%         |
| 53015 ACS Technologies                     | 153.00             | 150.00             | 3.00                | 102.00%        | 1,676.00            | 1,800.00            | -124.00             | 93.11%         |
| 53020 Internet                             | 59.95              | 83.33              | -23.38              | 71.94%         | 787.47              | 1,000.00            | -212.53             | 78.75%         |
| 53040 Postage                              | 28.06              | 208.33             | -180.27             | 13.47%         | 1,985.65            | 2,500.00            | -514.35             | 79.43%         |
| 53050 Conference Expense                   | 230.12             | 45.84              | 184.28              | 502.01%        | 1,121.40            | 550.00              | 571.40              | 203.89%        |
| 53070 Pastoral Resources                   |                    | 8.33               | -8.33               | 0.00%          | 0.00                | 100.00              | -100.00             | 0.00%          |
| 53080 Office Equipment                     |                    | 333.33             | -333.33             | 0.00%          | 0.00                | 4,000.00            | -4,000.00           | 0.00%          |
| 53090 Office Eq. Maintenance Agmt.         | 1,161.75           | 166.66             | 995.09              | 697.08%        | 2,282.61            | 2,000.00            | 282.61              | 114.13%        |
| 53110 Miscellaneous                        |                    | 16.67              | -16.67              | 0.00%          | 0.00                | 200.00              | -200.00             | 0.00%          |
| 53111 Personnel Expenses                   |                    |                    | 0.00                |                | 86.72               | 0.00                | 86.72               |                |
| <b>Total 53000 Administration</b>          | <b>\$ 2,024.61</b> | <b>\$ 1,470.83</b> | <b>\$ 553.78</b>    | <b>137.65%</b> | <b>\$ 14,198.23</b> | <b>\$ 17,650.00</b> | <b>-\$ 3,451.77</b> | <b>80.44%</b>  |
| 53016 Bank charges                         |                    | 16.67              | -16.67              | 0.00%          | 363.90              | 200.00              | 163.90              | 181.95%        |
| 53060 Workers Compensation                 | 28.82              | 66.66              | -37.84              | 43.23%         | 1,022.18            | 800.00              | 222.18              | 127.77%        |
| 53120 Finance                              |                    |                    | 0.00                |                | 30.00               | 0.00                | 30.00               |                |
| 53121 Financial Audit                      |                    | 33.34              | -33.34              | 0.00%          | 0.00                | 400.00              | -400.00             | 0.00%          |
| 53122 Stewardship Supplies                 | 112.34             | 83.33              | 29.01               | 134.81%        | 808.75              | 1,000.00            | -191.25             | 80.88%         |
| 53123 Service Cost/Fees - Intuit/Vanc      | 337.64             | 291.67             | 45.97               | 115.76%        | 3,341.96            | 3,500.00            | -158.04             | 95.48%         |
| <b>Total 53120 Finance</b>                 | <b>\$ 449.98</b>   | <b>\$ 408.34</b>   | <b>\$ 41.64</b>     | <b>110.20%</b> | <b>\$ 4,180.71</b>  | <b>\$ 4,900.00</b>  | <b>-\$ 719.29</b>   | <b>85.32%</b>  |
| 53130 Property Management                  |                    |                    | 0.00                |                | 0.00                | 0.00                | 0.00                |                |
| 53131 Supplies                             | 48.18              | 150.00             | -101.82             | 32.12%         | 1,081.56            | 1,800.00            | -718.44             | 60.09%         |
| 53132 Utilities                            | 885.73             | 1,000.00           | -114.27             | 88.57%         | 13,136.62           | 12,000.00           | 1,136.62            | 109.47%        |
| 53133 Insurance                            |                    | 666.66             | -666.66             | 0.00%          | 12,862.00           | 8,000.00            | 4,862.00            | 160.78%        |
| 53134 Repairs and Maintenance              | 1,718.00           | 1,666.67           | 51.33               | 103.08%        | 15,928.92           | 20,000.00           | -4,071.08           | 79.64%         |
| 53135 Lawn Care/Snow Removal               |                    | 333.33             | -333.33             | 0.00%          | 3,078.23            | 4,000.00            | -921.77             | 76.96%         |
| 53137 Misc. Equipment                      |                    | 83.34              | -83.34              | 0.00%          | 0.00                | 1,000.00            | -1,000.00           | 0.00%          |
| 53138 Capital Impr/Depreciation Expen      |                    |                    | 0.00                |                | 17,366.87           | 0.00                | 17,366.87           |                |
| 53140 Grace House                          |                    | 291.66             | -291.66             | 0.00%          | 2,665.54            | 3,500.00            | -834.46             | 76.16%         |
| <b>Total 53130 Property Management</b>     | <b>\$ 2,651.91</b> | <b>\$ 4,191.66</b> | <b>-\$ 1,539.75</b> | <b>63.27%</b>  | <b>\$ 66,119.74</b> | <b>\$ 50,300.00</b> | <b>\$ 15,819.74</b> | <b>131.45%</b> |
| 53210 Specially Approved Supplies & M      |                    |                    | 0.00                |                | 1,425.00            | 0.00                | 1,425.00            |                |
| 54000 Congregational Life Ministry         |                    |                    | 0.00                |                | 0.00                | 0.00                | 0.00                |                |
| 54010 Adult Choir Music & Supplies         |                    | 25.00              | -25.00              | 0.00%          | 0.00                | 300.00              | -300.00             | 0.00%          |
| 54011 Kids' Choir/Music                    |                    | 4.17               | -4.17               | 0.00%          | 0.00                | 50.00               | -50.00              | 0.00%          |
| 54013 Praise Team/Music                    |                    | 4.16               | -4.16               | 0.00%          | 0.00                | 50.00               | -50.00              | 0.00%          |
| 54020 Worship Supplies/Bulletins           | 17.50              | 208.34             | -190.84             | 8.40%          | 1,619.45            | 2,500.00            | -880.55             | 64.78%         |
| 54040 Altar Guild                          | 101.50             | 183.33             | -81.83              | 55.36%         | 1,005.87            | 2,200.00            | -1,194.13           | 45.72%         |
| 54060 Flowers (Altar & Memorial)           | 90.00              | 183.34             | -93.34              | 49.09%         | 2,756.50            | 2,200.00            | 556.50              | 125.30%        |
| Easter)                                    | 262.00             |                    | 262.00              |                | 262.00              | 0.00                | 262.00              |                |
| 54080 Organ Main.                          | 630.00             | 83.33              | 546.67              | 756.03%        | 790.00              | 1,000.00            | -210.00             | 79.00%         |
| 54110 Care Connection Ministry             |                    | 8.34               | -8.34               | 0.00%          | 27.74               | 100.00              | -72.26              | 27.74%         |
| 54120 Health & Wellness                    |                    |                    | 0.00                |                | 109.32              | 0.00                | 109.32              |                |
| 54130 New Member Receptions                |                    |                    | 0.00                |                | 92.55               | 0.00                | 92.55               |                |
| 54140 Special Events, Advent Dinners, etc. |                    | 16.66              | -16.66              | 0.00%          | 0.00                | 200.00              | -200.00             | 0.00%          |

|  |                     |                     |                     |                 |                      |                      |                      |                |
|--|---------------------|---------------------|---------------------|-----------------|----------------------|----------------------|----------------------|----------------|
| 55150 Library                                    |                     | 4.16                | -4.16               | 0.00%           | 0.00                 | 50.00                | -50.00               | 0.00%          |
| <b>Total 54000 Congregational Life Ministry</b>  | <b>\$ 1,101.00</b>  | <b>\$ 720.83</b>    | <b>\$ 380.17</b>    | <b>152.74%</b>  | <b>\$ 6,663.43</b>   | <b>\$ 8,650.00</b>   | <b>-\$ 1,986.57</b>  | <b>77.03%</b>  |
| 55000 Comprehensive Youth Ministry               |                     |                     | 0.00                |                 | 102.63               | 0.00                 | 102.63               |                |
| 55010 Luther Middles (6-8 Youth group)           |                     | 20.84               | -20.84              | 0.00%           | 342.70               | 250.00               | 92.70                | 137.08%        |
| 55020 Luther League                              |                     |                     | 0.00                |                 | 578.28               | 0.00                 | 578.28               |                |
| 55030 Conv, Retreats, Workshops, Adul            |                     | 41.66               | -41.66              | 0.00%           | 0.00                 | 500.00               | -500.00              | 0.00%          |
| 55060 Luther Littles (PK-5 youth grou            |                     | 12.50               | -12.50              | 0.00%           | 102.69               | 150.00               | -47.31               | 68.46%         |
| 55070 Sunday School (Pre K-5th)                  |                     |                     | 0.00                |                 | 199.00               | 0.00                 | 199.00               |                |
| 55071 Lesson Materials                           |                     | 83.34               | -83.34              | 0.00%           | 608.36               | 1,000.00             | -391.64              | 60.84%         |
| 55072 Supplies and Misc.                         |                     | 16.66               | -16.66              | 0.00%           | 319.69               | 200.00               | 119.69               | 159.85%        |
| 55073 Christmas Expense                          |                     | 0.00                | 0.00                |                 | 0.00                 | 10.00                | -10.00               | 0.00%          |
| <b>Total 55070 Sunday School (Pre K-5th)</b>     | <b>\$ 0.00</b>      | <b>\$ 100.00</b>    | <b>-\$ 100.00</b>   | <b>0.00%</b>    | <b>\$ 1,127.05</b>   | <b>\$ 1,210.00</b>   | <b>-\$ 82.95</b>     | <b>93.14%</b>  |
| 55080 Sunday School (6th - 12th)                 |                     |                     | 0.00                |                 | 0.00                 | 0.00                 | 0.00                 |                |
| 55081 Lesson Materials                           |                     | 41.67               | -41.67              | 0.00%           | 381.56               | 500.00               | -118.44              | 76.31%         |
| 55082 Supplies & Misc.                           | 121.45              | 8.33                | 113.12              | 1457.98%        | 471.02               | 100.00               | 371.02               | 471.02%        |
| <b>Total 55080 Sunday School (6th - 12th)</b>    | <b>\$ 121.45</b>    | <b>\$ 50.00</b>     | <b>\$ 71.45</b>     | <b>242.90%</b>  | <b>\$ 852.58</b>     | <b>\$ 600.00</b>     | <b>\$ 252.58</b>     | <b>142.10%</b> |
| 55090 Confirmation Ministry/Retreat              | 307.41              |                     | 307.41              |                 | 1,001.86             | 0.00                 | 1,001.86             |                |
| 55100 Vacation Bible School                      |                     | 41.67               | -41.67              | 0.00%           | 342.20               | 500.00               | -157.80              | 68.44%         |
| 55110 Summer Camp Scholarships                   |                     | 16.66               | -16.66              | 0.00%           | 300.00               | 200.00               | 100.00               | 150.00%        |
| college)   |                     | 83.34               | -83.34              | 0.00%           | 0.00                 | 1,000.00             | -1,000.00            | 0.00%          |
| 55140 First Communion Ministry/Retrea            |                     |                     | 0.00                |                 | 329.52               | 0.00                 | 329.52               |                |
| 55160 College Care Packages                      |                     |                     | 0.00                |                 | 627.84               | 0.00                 | 627.84               |                |
| <b>Total 55000 Comprehensive Youth Ministry</b>  | <b>\$ 428.86</b>    | <b>\$ 366.67</b>    | <b>\$ 62.19</b>     | <b>116.96%</b>  | <b>\$ 5,707.35</b>   | <b>\$ 4,410.00</b>   | <b>\$ 1,297.35</b>   | <b>129.42%</b> |
| 56000 Communication Evang. Ministry              |                     |                     | 0.00                |                 | 0.00                 | 0.00                 | 0.00                 |                |
| 56010 Materials and Supplies                     |                     | 12.50               | -12.50              | 0.00%           | 0.00                 | 150.00               | -150.00              | 0.00%          |
| 56020 The Lutheran                               |                     | 16.66               | -16.66              | 0.00%           | 101.92               | 200.00               | -98.08               | 50.96%         |
| 56030 Ads, Spiritual Messages                    | 53.60               | 125.00              | -71.40              | 42.88%          | 1,498.30             | 1,500.00             | -1.70                | 99.89%         |
| 56040 Video Spiritual Production                 |                     | 29.17               | -29.17              | 0.00%           | 392.84               | 350.00               | 42.84                | 112.24%        |
| 56050 Newsletter Production                      |                     |                     | 0.00                |                 | 30.00                | 0.00                 | 30.00                |                |
| 56060 Evangelism Outreach                        |                     | 175.00              | -175.00             | 0.00%           | 2,291.60             | 2,100.00             | 191.60               | 109.12%        |
| 56065 Website                                    |                     | 41.66               | -41.66              | 0.00%           | 47.70                | 500.00               | -452.30              | 9.54%          |
| <b>Total 56000 Communication Evang. Ministry</b> | <b>\$ 53.60</b>     | <b>\$ 399.99</b>    | <b>-\$ 346.39</b>   | <b>13.40%</b>   | <b>\$ 4,362.36</b>   | <b>\$ 4,800.00</b>   | <b>-\$ 437.64</b>    | <b>90.88%</b>  |
| 57000 Social Concerns Ministry                   |                     | 33.34               | -33.34              | 0.00%           | 113.30               | 400.00               | -286.70              | 28.33%         |
| 51060 God's Work Our Hands                       |                     | 58.34               | -58.34              | 0.00%           | 880.00               | 700.00               | 180.00               | 125.71%        |
| Res  |                     |                     | 0.00                |                 | 118.00               | 0.00                 | 118.00               |                |
| <b>Total 57000 Social Concerns Ministry</b>      | <b>\$ 0.00</b>      | <b>\$ 91.68</b>     | <b>-\$ 91.68</b>    | <b>0.00%</b>    | <b>\$ 1,111.30</b>   | <b>\$ 1,100.00</b>   | <b>\$ 11.30</b>      | <b>101.03%</b> |
| 58000 Small Group Ministry                       |                     | 16.66               | -16.66              | 0.00%           | 0.00                 | 200.00               | -200.00              | 0.00%          |
| 58010 Senior Happy Hour                          |                     | 41.67               | -41.67              | 0.00%           | 56.93                | 500.00               | -443.07              | 11.39%         |
| 58020 Books and Video Series                     |                     | 41.66               | -41.66              | 0.00%           | 0.00                 | 500.00               | -500.00              | 0.00%          |
| 58030 Socials & Promotional Items                | 9.99                | 41.67               | -31.68              | 23.97%          | 251.06               | 500.00               | -248.94              | 50.21%         |
| <b>Total 58000 Small Group Ministry</b>          | <b>\$ 9.99</b>      | <b>\$ 141.66</b>    | <b>-\$ 131.67</b>   | <b>7.05%</b>    | <b>\$ 307.99</b>     | <b>\$ 1,700.00</b>   | <b>-\$ 1,392.01</b>  | <b>18.12%</b>  |
| 65600 Payroll Expenses                           | 0.00                |                     | 0.00                |                 | 0.00                 | 0.00                 | 0.00                 |                |
| 67000 Interest Expense                           | 155.40              |                     | 155.40              |                 | 1,961.61             | 0.00                 | 1,961.61             |                |
| Unapplied Cash Bill Payment Expense              |                     |                     | 0.00                |                 | 0.00                 | 0.00                 | 0.00                 |                |
| <b>Total Expenditures</b>                        | <b>\$ 36,312.21</b> | <b>\$ 37,943.51</b> | <b>-\$ 1,631.30</b> | <b>95.70%</b>   | <b>\$ 435,597.09</b> | <b>\$ 453,389.00</b> | <b>-\$ 17,791.91</b> | <b>96.08%</b>  |
| <b>Net Operating Revenue</b>                     | <b>\$ 36,613.76</b> | <b>-\$ 4,610.18</b> | <b>\$ 41,223.94</b> | <b>-794.19%</b> | <b>\$ 7,387.06</b>   | <b>-\$ 53,389.04</b> | <b>\$ 60,776.10</b>  | <b>-13.84%</b> |
| <b>Other Revenue</b>                             |                     |                     |                     |                 |                      |                      |                      |                |
| 70100 Interest Income                            | 1,467.35            |                     | 1,467.35            |                 | 13,716.78            | 0.00                 | 13,716.78            |                |
| 90000 Released from restrictions                 | 329.75              |                     | 329.75              |                 | 23,865.46            | 0.00                 | 23,865.46            |                |
| 91000 Designated funds carried over              | -350.00             |                     | -350.00             |                 | -62,585.88           | 0.00                 | -62,585.88           |                |
| 92000 Same Year restricted fund usage            |                     |                     | 0.00                |                 | -60.00               | 0.00                 | -60.00               |                |
| <b>Total Other Revenue</b>                       | <b>\$ 1,447.10</b>  | <b>\$ 0.00</b>      | <b>\$ 1,447.10</b>  |                 | <b>-\$ 25,063.64</b> | <b>\$ 0.00</b>       | <b>-\$ 25,063.64</b> |                |
| <b>Net Other Revenue</b>                         | <b>\$ 1,447.10</b>  | <b>\$ 0.00</b>      | <b>\$ 1,447.10</b>  |                 | <b>-\$ 25,063.64</b> | <b>\$ 0.00</b>       | <b>-\$ 25,063.64</b> |                |
| <b>Net Revenue</b>                               | <b>\$ 38,060.86</b> | <b>-\$ 4,610.18</b> | <b>\$ 42,671.04</b> | <b>-825.58%</b> | <b>-\$ 17,676.58</b> | <b>-\$ 53,389.04</b> | <b>\$ 35,712.46</b>  | <b>33.11%</b>  |

# St. Matthew Evangelical Lutheran Church

## Statement of Financial Position

As of November 30, 2023

|  | TOTAL                 |
|--|-----------------------|
| <b>ASSETS</b>                                      |                       |
| Current Assets                                     |                       |
| Bank Accounts                                      |                       |
| 11100 General Checking - Huntington 1              | 117,796.50            |
| 11400 Endowment - Hunt 07664529755                 | 20,078.55             |
| 11500 CD 07664481217 - PPP Fund                    | 102,974.69            |
| 11700 CD 07664481220 - PPP Fund                    | 102,974.69            |
| 11800 Restricted Savings - Huntington              | 303,111.48            |
| <b>Total Bank Accounts</b>                         | <b>\$646,935.91</b>   |
| <b>Total Current Assets</b>                        | <b>\$646,935.91</b>   |
| Fixed Assets                                       |                       |
| 14100 400 N. Broadway                              | 887,790.00            |
| 14200 Grace House 229 Pearl                        | 142,120.50            |
| 14400 432 N Broadway Street                        | 101,980.00            |
| <b>Total Fixed Assets</b>                          | <b>\$1,131,890.50</b> |
| <b>TOTAL ASSETS</b>                                | <b>\$1,778,826.41</b> |
| <b>LIABILITIES AND EQUITY</b>                      |                       |
| Liabilities  | <b>\$37,937.70</b>    |
| Equity   |                       |
| 30001 Unrestricted Net Assets                      | 639,962.56            |
| 32000 Retained Earnings                            | 597,065.54            |
| 33000 Restricted Savings Account                   | 0.00                  |
| 33001 Noisy Offering holding acct                  | 45.04                 |
| 33040 Promise Place Proceed Fund - PPP Fund        | 406,889.47            |
| 33100 Property Management Maintenance              | 0.00                  |
| 33080 Church Landscaping                           | 0.00                  |
| 33503 Naming Trees Memorial                        | 81.93                 |
| 33605 Art Reidel                                   | 496.15                |
| <b>Total 33080 Church Landscaping</b>              | <b>578.08</b>         |
| 33090 Capital Improvement                          | 18,580.47             |
| 33091 Interior Remodel Fund                        | 66,745.63             |
| <b>Total 33090 Capital Improvement</b>             | <b>85,326.10</b>      |
| <b>Total 33100 Property Management Maintenance</b> | <b>85,904.18</b>      |
| 33200 Congregational Life                          | 0.00                  |
| 33130 Altar Guild                                  | 35.76                 |
| 33131 Acolyte Robes                                | 636.55                |
| 33132 Flowers                                      | 264.53                |
| 33203 Drama & Music Account                        | 2,779.79              |
| 33204 Stephen Ministry Fund                        | 2,175.16              |
| 33525 Harry Klein - Library                        | 167.44                |

# St. Matthew Evangelical Lutheran Church

## Statement of Financial Position

As of November 30, 2023

|   | TOTAL                 |
|---|-----------------------|
| <b>Total 33200 Congregational Life</b>        | <b>6,059.23</b>       |
| 33300 Comprehensive Youth                     | 0.00                  |
| 32114 Youth Gathering                         | 100.00                |
| 33070 College Care Packages                   | 182.48                |
| <b>Total 33300 Comprehensive Youth</b>        | <b>282.48</b>         |
| 33400 Communication Evangelism                |                       |
| 33440 Pictorial Directory                     | 40.00                 |
| 33450 Audio / Video Technology                | 1,782.40              |
| <b>Total 33400 Communication Evangelism</b>   | <b>1,822.40</b>       |
| 33500 Memorial                                | 3,255.50              |
| 33800 Social Concerns Ministry                | 3,475.17              |
| 33030 LDR - St. Matthew Disaster Resp         | 1,327.39              |
| <b>Total 33800 Social Concerns Ministry</b>   | <b>4,802.56</b>       |
| <b>Total 33000 Restricted Savings Account</b> | <b>509,060.86</b>     |
| 34000 Endowment                               | 20,078.55             |
| Opening Bal Equity                            | -1,599.50             |
| Net Revenue                                   | -23,679.30            |
| <b>Total Equity</b>                           | <b>\$1,740,888.71</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>           | <b>\$1,778,826.41</b> |

# St. Matthew Evangelical Lutheran Church

## Finance Director Report - November 1 thru November 30, 2023

Congregational Council Meeting Tuesday, December 19, 2023 5:00pm

Finance Director     Bruce R. Reed  
Treasurer             Teri Uttech  
Bookkeeper           Heather Rohde

### Finance Report Update for October, November & Year-to-Date St. Matthew Evangelical Lutheran Church

|                               | <u>Month of<br/>October, 2023</u> | <u>Month of<br/>November, 2023</u> | <u>Year-to-Date<br/>January-Nov., 2023</u> |
|-------------------------------|-----------------------------------|------------------------------------|--|
| General Offering Unrestricted | \$ 34,897.12                      | \$ 70,983.97                       | \$ 344,675.33                              |
| 2023 Approved Mission Plan    | <u>\$ 33,333.33</u>               | <u>\$ 33,333.33</u>                | <u>\$ 366,666.63</u>                       |
| Budget Variance (Loss)        | \$ 1,563.79                       | \$ 37,650.64                       | \$ (21,991.30)                             |

**WOW MONTH !!! Financial Update:** St. Matthew Evangelical Lutheran Church received the unrestricted offerings as compared to the 2023 approved Mission Plan objective shown for the months of October, November and 2023 year-to-date. Please prayerfully consider increasing your offering to support the church and its mission of Living God's Love.

Estate planning is for everyone, it is an opportunity to create your legacy at St. Matthew. Thank you for your continued generosity.

By setting up recurring donations online, you enable us to maintain financial stability and plan for the future of St. Matthew. St. Matthew has 60 (increase 3) member families that contribute through Vanco. Please increase our participation and consider signing up for Simply Giving at: <https://secure.myvanco.com/L-Z4MP/home>

**SPECIAL NOTE:** St. Matthew has set-up in Simply Giving Link easy access for donations directly to the Renovation / Refresh Project. Please select from a one-time donation or recurring donation and contribute as you are able. If you have any questions about your current account or setting up your account, contact our Financial Director Bruce Reed at (412) 848-0219 or email Bruce at [brucerreed@comcast.net](mailto:brucerreed@comcast.net).

## **Congregation Council Information and Consideration**

- November, several members have generously donated stocks significantly increasing the monthly offering and reducing the Year-to-Date budget variance. Stock donations, and other forms of planned giving can create a lasting legacy. For many, ... Thrivent Choice dollars, individual retirement accounts, Qualified Charitable Distributions, will or trusts, that designate St. Matthew as beneficiary will greatly benefit the congregation's work and ministry and be of personal benefit as well.
- Met with the attorneys of the Schmelzer (Robert S. & Gloria F. Schmelzer) Charitable Trust Distribution to complete the Private Settlement Agreement documentation designating St. Matthew Evangelical Lutheran Church as beneficiary of their Trust.
- In addition to the General Offerings of 344,675.33, St. Matthew has received \$87,567.50 in Temporary Restricted Offerings totaling \$432,439 thru the end of November, 2023.
- Stewardship Discussion -- Stewardship Pledge letter and cards were completed and to be returned in the Sunday, November 5, services. To date 54 Pledge Cards have been received meeting 41% of our Budgeted 2024 Total Expenses.
- Thank all the families which have recently signed up and give regularly through automatic Simply Giving.