



S T . M A T T H E W

Living God's Love

Agenda & Reports Congregational Council Meeting

April 16, 2024 at 5:00 PM

Join Zoom Meeting

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Meeting ID: 221 953 4065

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“Living God’s Love”

St. Matthew Evangelical Lutheran Church

400 North Broadway Street † Medina Ohio 44256

330-725-8885 †office@stmatthewmedina.org †www.stmatthewmedina.org

St. Matthew Evangelical Lutheran Church
Congregational Council Meeting Agenda
April 16, 2024, 5:00pm

- Call to Order, Roll Call
- Opening Prayer/Devotions - Jen
- Approval of the Prior Meeting Minutes
- Monthly Updates and Reports:
 - a. Pastor's Report
 - b. Deacon's Report
 - c. President
 - d. Vice President
 - e. Secretary Report
 - f. Treasurer Report
 - g. At Large Members/Liaisons
- Old Business:
 - Letter to Inactive Members – update
 - The Future As I See It Committee – St. Matthew Cultural Collective -update
 - Risk Management/Safety – update on meeting and follow up appt.
 - Leadership Manual – Task Force complete – meeting after Easter
 - Project Isaiah 43 conference – still need one person
 - Organ quotes
 - Coffee Bar – Amanda to make sign up genius
 - Paychex HR Services – have note to circle back
 - Renovation Committee??
- New Business:
 - Fun Fellowship up and running
 - Next meeting 5/14? If not Kristine will have to run
- Closing Prayer

Next Meeting - @5:00 pm – Fellowship Hall ???

May Opening Prayer/Devotions – Delores

**St. Matthew Lutheran
Church Congregation Council
March 19th, 2024**

President	Jen Knaggs	P
Vice President	Kristine Neate	P
Secretary	Delores Ivan	P
Treasurer	Teri Uttech	P
At Large Officers	Amanda Kotick	P
	Bruce Reed	P
	Jim Woodard	P
Deacon	Lindsay Stertzbach	P
Pastor	Steve Mahaffey	P

Also In attendance: Sandy Andrews in person and Brian Harris on Zoom.

Roll call of attendees started the meeting.

Reviewed last month's minutes. No corrections were needed. Amanda made a motion to approve last month's minutes, seconded by Teri. All in favor.

Opening devotion was given by Deacon Lindsay. She shared a devotional with us on Joseph before opening prayer.

Pastor's Report:

It's Lent and a very busy time. Most of his information is in the packet.

Added Project Isaiah 43 from the Northeastern Ohio Synod to his report. Focuses on the future of the Lutheran Church. We are the Northwest Conference.

Meeting May 5th, 2:00-4:00. Pastor and a few council members will be attending. (Jen, Delores)

Synod Gathering June 1st in Akron: Pastor and Deacon will be attending as well as Kristine Neate and Teri Uttech.

Deacon's Report:

Information is included in her packet. Youth Gathering is only about \$2000 away from goal; Additional fundraising will be announced in the next few weeks. Adults can no longer be in the same room as any of the kids so their budget was higher than expected. This is a well worth experience. Calendar has been included but not for publication to the masses.

Bruce questioned the \$6000 in the budget for this gathering. Deacon will cover this in new business.

Jen didn't have anything to add unless anyone had any questions for her.

Delores didn't have anything to add other than her goal is to be as accurate as possible so she welcomes feedback on the minutes so corrections can be made.

Teri went over the financial activities being worked on. We have a treasurer's manual. Bruce is working with Rev. Ken Peterson to come on April 24th. He will come in and talk to the finance committee to explain investment opportunities we can take advantage of. A select group of people will be included in this meeting. Pastor Steve cautioned us not to fall back into our old ways of limiting people. We could overlook a valuable resource.

Jim talked about the Evangelism and Communication meeting. Brian and his committee met and discussed how services will be streamed to ensure safety as well as live. Voting will be done by cell phone. A disclaimer will be established for parents to opt out their children. Visiting children can wish not to go up if they are uncomfortable. Possibly have the disclaimer in the bulletin or on one of the slides. Brian's committee will work on this. Motion was made by Pastor Steve to move forward with this and Deacon Lindsay seconded the motion.

Amanda talked with Heather Haycook and mentioned that with the elimination of the small groups team, participants from before are not stepping up. Pastor Steve spoke with Heather to find out their intentions and she indicated none of them wanted to participate. Pastor Steve reached out to other members to see if they wanted to coordinate this committee as it is part of the fellowship group. Joyce Davis and Helen Graf are willing to coordinate this committee. Events are being planned for this fellowship committee to include all age groups.

Delores mentioned the coffee bar was taken care of by small groups but has fallen back on the ushers. Not all ushers know what to do. Discussion surrounded this topic and it was mentioned we should have a sign up available to all members to take turns arranging for the setup and take down of the coffee bar. Amanda said she could create a sign up genius for this. Deacon Lindsay and Amanda will work on the instructions.

Old Business:

Reviewing the congregation list of members to determine who the letter needs to go to inactive members. Parameters to be considered inactive are not to have communed or contributed to the church. Needed to wait for Mary Dunham for additional input. It's a sensitive issue and we want to be cautious. Kristine said the Care Lists will be updated once we get a firm confirmation.

Voting process and children's sermons and live streams are being worked on.

Jen and Kristine will get together to go over the future as we see it. Will receive an update next month.

Jen verified the list of participants to meet at the Medina Fire Station to see a presentation on Safety in Places of Worship.

Leadership manual is being worked on.

New Business:

Silent Book Club will be introduced in the bulletin and the Shout Out. Jen explained how this will work.

Restricted Funds: Pastor Steve explained that the donation by Roy and Mary Gienke was given as unrestricted but the previous council voted to restrict it. They thought it was a good idea at that time. As time went on, we realized that we should never change a donation from what its original intention was. As a result, we voted to revert this donation back to unrestricted. Our organ is in dire need of maintenance. This is one of our church's main investments. There were a lot of issues that have not been addressed over the years. Pastor Steve is getting in touch with other companies for estimates. Our organ is full of dust. The stops don't work to control the volume as they should. It's really in bad shape. We never had a maintenance agreement on the organ. Additional discussion on the lack of maintenance on the organ continued. We will circle back on this next month.

Deacon Lindsay also mentioned the adults are \$3000 short for the youth gathering. The Gienkes were always supportive of the youth and would want this fund used for this. She asked Teri about using some memorial funds to help with this shortage before using the Gienke fund. Deacon Lindsay will report back next month as to whether we are on track. Hopefully the fundraising will bring in enough to cover the shortage.

Other issues that need attention are renovations to the church. Troy is still very active in the refresh project as well as Bill Knaggs. However, it's unfortunate that we are not seeing more activity in moving forward in this endeavor from the congregation.

Bruce questioned if memorial funds could be used to support the adults deficit. It could but the motion on the floor is whether or not to unrestrict the Gienke fund.

Pastor Steve motioned that we as the current council vote to unrestrict the Gienke fund as it was originally intended. Jen seconded this motion. All in favor but one.

Teri explained how Paychex could assist in establishing our HR handbook. Jim believes his committee could accomplish this handbook without their assistance.

Discussed using Church Windows instead of Realm. This is more user friendly and less expensive. Deacon Lindsay gave examples as to how Realm has burned us in the past.

Resorts are not accurate with Realm. Church Windows works better and will cost us less and provide us the information we need. Pastor Steve mentioned that June Trenty's son could do the data entry and it would not cost very much.

Eclipse/Operation HOMES: Hotels are not accepting MMHA vouchers during this weekend. Asking that we extend HOMES into that weekend. We have the resources to assist. Bruce said we don't have the ability to accommodate this request. Sandy said we have plenty of bedding and cots to accommodate. Joyce Davis was also at the meeting with Sandy and agreed.

Jen closed with prayer.

Respectfully submitted,
Delores Ivan

Pastor's Report to Congregation Council
April 16, 2024

Alleluia! Christ is Risen!

This past month was a special time for the Church, as we traveled through yet another Holy Week and celebrated the miraculous joy of the Resurrection. We concluded a very enjoyable Lenten season during which we partnered with St. Paul's Episcopal and Medina UCC congregations for the study of *Short Stories by Jesus* by Amy-Jill Levine. For Deacon Lindsay and me, Holy Week also included the annual Synod-wide "renewal of ordination vows and blessing of the oils" worship service at Trinity Lutheran in Kent. Here at St. Matthew, Holy Week had us gather for a moving Maundy Thursday service, as the altar and sanctuary was "stripped" of everything, which then led into another powerful worship service on Good Friday, where we witnessed the Living Cross tradition and heard a moving anthem sung by the choir. Upon reentering the church on Easter Sunday, we were greeted by the smells of flowers, and breakfast being prepared and served by the Luther League. The sight of Alleluia banners, brass playing from the balcony, and the smiling faces of church friends, family, and new friends help to create a wonderful Easter morning!

In addition to the Holy Week worship services, some from the congregation attended a "church safety" seminar at the Medina fire station offered by the federal and state departments of homeland security that week. It was an informative event at which we learned a great deal and made connections for future guidance to help make our church as safe as possible for everyone in the future.

As I've said before to our members, our church is anything but traditional. I say that because the weeks following Easter traditionally "slow down" and provide a break in which to catch our breath. This doesn't happen here at St. Matthew! Committees and ministries continue to operate, meet, and move forward. This past month the Worship Team met to review the past worship services and look ahead to what's coming, and a few of us on the team actively met with a three organ companies to obtain their assessments of our instrument and provide us with quotes as to how to bring it back to good health. The Youth Advisors and Rostered Leaders met twice, first for a mandatory parent meeting for those with youth attending the gathering in July, and a second time for the preparatory meeting in which the youth join together for dinner and learning/preparation. Deacon Lindsay and I also started yet another "first communion" class for six young youth of the church. Additionally, the College Care package team met to assemble yet another round of goodies to be sent in love and support to our young adults. The Personnel Committee met to finalize the job description for an "associate musician" position and to discuss all things personnel. A new "Fun Fellowship" committee came together for the first time to resume the planning of fellowship opportunities for the congregation. The LGL Samaritan Fund had their monthly meeting to distribute the funds they receive each month which help those in need of assistance. Bible and Brews resumed meeting after a few weeks off for Easter. The Men's breakfast group came together again at Yours Truly for a morning of food and fellowship. And the Hat ministry continued to meet weekly on Sunday mornings, which has grown from a one-person ministry to a ten-person ministry! Lord knows I'm probably

forgetting something ... so please forgive me if I have! But as you can read, things don't slow down here at all!!

Although not directly church related, but certainly related to God's majesty and the awesomeness of God's good creation, this past month also included the Total Eclipse of the sun, which impacted us all in this area of the country. I know for me, it surpassed all my expectations of what it would be like. We closed the office that Monday so our staff could be at home with their families to enjoy what can sometimes be a once in a lifetime event. I, for one, am glad to have had that opportunity ... and found it deeply moving. I know lots of us did.

As I look ahead to the next month, and to the months that follow, I don't see things slowing down. Although some of the activities may vary and new ones may get added, many of the ministries and events are ongoing, monthly occurrences. The Summer months will be filled with fellowship events, the Youth Gathering, weddings, and vacations. We are an active congregation ... it's part of our identity ... and that's a good thing!! God continues to bless us with new disciples, and with actively faithful members. I praise God for each of you, and for this congregation.

Christ is risen indeed. Alleluia!

In Christ, with Christ, for Christ!

Pastor Steve

Deacon Lindsay Stertzbach, *Director of Youth and Family Ministries*

Congregation Council Report - April 16, 2024

Youth Gathering Update

We are less than 3 months away from heading to New Orleans for the ELCA National Youth Gathering! That's less than 100 days! Much of my time in the coming months will be spent organizing and finalizing plans and details to help make this experience a safe and positive one for our youth and adult leaders who will be attending.

A final mandatory youth/parent meeting was held on Sunday, April 7 to go over final details, travel information, Gathering expectations, and answer any questions parents/youth may have. I am working on contacting families of a few outstanding memorial funds to see if they can be used for remaining Gathering costs.

Our third of five prep sessions was held this past Sunday, April 14. Just as with the other two sessions, we gathered around a New Orleans-inspired meal, used the Getting Ready Materials provided by the Gathering, enjoyed fellowship, created our group covenant for the trip, and did some prep work for a future fundraising event.

Youth Events

On Saturday, March 30, Luther Littles and Luther Middles gathered for the Easter Eggstravaganza. There was a story, movie, craft, egg hunt, and plenty of snacks and Easter candy. Even the Easter Bunny made an appearance! Many thanks to Julie Shrader and Helen Graf for spearheading and organizing this event! On Easter Sunday, the Luther League served breakfast between services for quite a crowd. As a reminder, our youth will be leading worship on Sunday, May 12 at both services.

Pastor Steve and I are working on scheduling an overnight canoe trip for our Luther Middles for late June to replace a week of confirmation camp. As I shared in a previous council report, the summer confirmation camp has not been the most positive in recent years, and after receiving much-needed feedback from youth who have attended, I made the call to switch up what our middle school youth do this summer as a part of their confirmation experience.

First Communion Instruction*

The first of four First Communion classes began Sunday, April 14. We have 6 youth participating: Aylin Gerspacher, Sophie Hogan, Kara Landes, Evelyn Pignato, Maya SenGuptal, and Wyatt Terihay. As a reminder, this group will be welcomed to the Lord's Table at the 11:00 service on Sunday, May 5 with a reception between services at 9:45 in the Fellowship Hall.

Peace be with you,

Deacon Lindsay

St. Matthew Evangelical Lutheran Church

Statement of Activity by Month

March 2024

	TOTAL	
	MAR 2024	JAN - MAR, 2024 (YTD)
Revenue		
44000 Offerings	37,593.45	96,096.80
44200 Temp Restricted Offerings	2,838.11	8,748.15
Total Revenue	\$40,431.56	\$104,844.95
GROSS PROFIT	\$40,431.56	\$104,844.95
Expenditures		
51000 Benevolence		45.00
51010 ELCA - Mission Support	1,980.00	5,106.00
51015 ELCA - World Hunger	519.02	519.02
51080 ELCA - LOMO		1,000.00
Total 51000 Benevolence	2,499.02	6,670.02
52150 Pastor Steve Mahaffey		
52151 Compensation		
52152 Salary	5,516.66	16,549.98
52153 Housing Allowance	2,000.00	6,000.00
52156 Social Security	575.00	1,725.00
Total 52151 Compensation	8,091.66	24,274.98
52155 Benefits		
52157 Retirement & Medical	3,199.92	9,599.76
52158 Continuing Education		393.08
52160 Car/Business Expense	231.53	754.32
Total 52155 Benefits	3,431.45	10,747.16
Total 52150 Pastor Steve Mahaffey	11,523.11	35,022.14
52200 Deacon		
52210 Compensation		
52211 Salary	6,516.66	19,549.98
Total 52210 Compensation	6,516.66	19,549.98
52220 Benefits		
52212 Car/Business Expenses		740.72
52221 Retirement and Medical	1,500.17	4,500.51
52223 Continuing Education		1,154.14
Total 52220 Benefits	1,500.17	6,395.37
Total 52200 Deacon	8,016.83	25,945.35
52350 Pastor Substitute		289.00
52400 Pastoral Admin. Assistant		
52410 Compensation		
52411 Salary	2,730.00	8,452.50
Total 52410 Compensation	2,730.00	8,452.50
Total 52400 Pastoral Admin. Assistant	2,730.00	8,452.50

St. Matthew Evangelical Lutheran Church

Statement of Activity by Month

March 2024

	TOTAL	
	MAR 2024	JAN - MAR, 2024 (YTD)
52500 Music Personnel		
52510 Organist	1,300.00	4,700.00
52511 Worship Musicians		450.00
52520 Luther Choir Director	277.69	912.41
52530 Kids of the Kingdom Director	90.75	222.75
Total 52500 Music Personnel	1,668.44	6,285.16
52600 Parish Nurse		
52610 Salary	764.58	1,146.87
Total 52600 Parish Nurse	764.58	1,146.87
52700 Nursery Staff	114.10	260.80
52800 Custodian		3,113.50
52810 Bookkeeper	410.89	640.51
52900 FICA for Non-pastors	907.77	2,842.94
53000 Administration		
53010 Telephone	228.45	684.12
53014 Office Supplies	9.99	341.78
53015 ACS Technologies	168.67	500.67
53020 Internet	59.95	179.85
53040 Postage	276.00	504.67
53050 Conference Expense		302.42
53090 Office Eq. Maintenance Agmt.	122.07	412.87
53110 Miscellaneous		148.21
Total 53000 Administration	865.13	3,074.59
53060 Workers Compensation		28.82
53120 Finance		
53122 Stewardship Supplies		113.46
53123 Service Cost/Fees - Intuit/Vanc	263.37	987.23
Total 53120 Finance	263.37	1,100.69
53130 Property Management		
53131 Supplies		248.87
53132 Utilities	1,246.52	3,965.33
53133 Insurance		9,952.00
53134 Repairs and Maintenance	1,935.00	2,573.50
53135 Lawn Care/Snow Removal	180.00	1,540.00
53140 Grace House		1,538.18
53160 Faith House	168.45	949.20
Total 53130 Property Management	3,529.97	20,767.08

St. Matthew Evangelical Lutheran Church

Statement of Activity by Month

March 2024

	TOTAL	
	MAR 2024	JAN - MAR, 2024 (YTD)
54000 Congregational Life Ministry		
54021 Licensing/Annual Subscriptions	269.00	1,223.00
54022 Christ in Our Home Booklets	64.00	64.00
54040 Altar Guild	47.96	395.72
54060 Flowers (Altar & Memorial)	180.00	585.00
54061 Flowers (Special Occasion - Christmas, Easter)		491.00
54080 Organ Main.	160.00	160.00
54120 Health & Wellness	3.29	3.29
Total 54000 Congregational Life Ministry	724.25	2,922.01
55000 Comprehensive Youth Ministry		
55010 Luther Middles (6-8 Youth group)		359.46
55020 Luther League		100.00
55070 Sunday School (Pre K-5th)		
55071 Lesson Materials		164.63
Total 55070 Sunday School (Pre K-5th)		164.63
55080 Sunday School (6th - 12th)		
55081 Lesson Materials		51.60
55082 Supplies & Misc.		26.56
Total 55080 Sunday School (6th - 12th)		78.16
55090 Confirmation Ministry/Retreat	282.00	282.00
Total 55000 Comprehensive Youth Ministry	282.00	984.25
56000 Communication Evang. Ministry		
56030 Ads, Spiritual Messages	53.60	699.20
Total 56000 Communication Evang. Ministry	53.60	699.20
58000 Small Group Ministry		
58030 Socials & Promotional Items		257.67
Total 58000 Small Group Ministry		257.67
65600 Payroll Expenses	0.00	0.00
67000 Interest Expense	136.07	434.83
Total Expenditures	\$34,489.13	\$120,937.93
NET OPERATING REVENUE	\$5,942.43	\$ -16,092.98
Other Revenue		
70100 Interest Income	1,539.97	5,073.58
90000 Released from restrictions	2,031.95	6,324.50
91000 Designated funds carried over	-1,691.08	-6,027.33
92000 Same Year restricted fund usage	-2,031.95	-5,727.56
Total Other Revenue	\$ -151.11	\$ -356.81
NET OTHER REVENUE	\$ -151.11	\$ -356.81
NET REVENUE	\$5,791.32	\$ -16,449.79

St. Matthew Evangelical Lutheran Church
Budget vs. Actuals: 2024 Approved Budget - FY24 P&L
 January - December 2024

	Mar 2024				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Revenue								
44000 Offerings	37,593.45	29,166.67	8,426.78	128.89%	96,096.80	350,000.00	-253,903.20	27.46%
44200 Temp Restricted Offerings	2,838.11		2,838.11		8,748.15	0.00	8,748.15	
Total Revenue	\$40,431.56	\$ 29,166.67	\$11,264.89	138.62%	\$104,844.95	\$ 350,000.00	-\$ 245,155.05	29.96%
Gross Profit	\$40,431.56	\$ 29,166.67	\$11,264.89	138.62%	\$104,844.95	\$ 350,000.00	-\$ 245,155.05	29.96%
Expenditures								
51000 Benevolence			0.00		45.00	0.00	45.00	
51010 ELCA - Mission Support	1,980.00	1,458.33	521.67	135.77%	5,106.00	17,500.00	-12,394.00	29.18%
51015 ELCA - World Hunger	519.02		519.02		519.02	0.00	519.02	
51080 ELCA - LOMO		83.33	-83.33	0.00%	1,000.00	1,000.00	0.00	100.00%
51101 Feeding Medina County		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
51102 Cups Cafe		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
51110 Operation Homes		83.33	-83.33	0.00%	0.00	1,000.00	-1,000.00	0.00%
Total 51000 Benevolence	\$ 2,499.02	\$ 1,791.65	\$ 707.37	139.48%	\$ 6,670.02	\$ 21,500.00	-\$ 14,829.98	31.02%
52150 Pastor Steve Mahaffey			0.00		0.00	0.00	0.00	
52151 Compensation			0.00		0.00	0.00	0.00	
52152 Salary	5,516.66	5,516.67	-0.01	100.00%	19,308.31	66,200.00	-46,891.69	29.17%
52153 Housing Allowance	2,000.00	2,000.00	0.00	100.00%	7,000.00	24,000.00	-17,000.00	29.17%
52156 Social Security	575.00	575.00	0.00	100.00%	2,012.50	6,900.00	-4,887.50	29.17%
Total 52151 Compensation	\$ 8,091.66	\$ 8,091.67	-\$ 0.01	100.00%	\$ 28,320.81	\$ 97,100.00	-\$ 68,779.19	29.17%
52155 Benefits			0.00		0.00	0.00	0.00	
52157 Retirement & Medical	3,199.92	3,199.92	0.00	100.00%	9,599.76	38,399.00	-28,799.24	25.00%
52158 Continuing Education		83.33	-83.33	0.00%	512.90	1,000.00	-487.10	51.29%
52160 Car/Business Expense	231.53	391.67	-160.14	59.11%	1,238.49	4,700.00	-3,461.51	26.35%
Total 52155 Benefits	\$ 3,431.45	\$ 3,674.92	-\$ 243.47	93.37%	\$ 11,351.15	\$ 44,099.00	-\$ 32,747.85	25.74%
Total 52150 Pastor Steve Mahaffey	\$11,523.11	\$ 11,766.59	-\$ 243.48	97.93%	\$ 39,671.96	\$ 141,199.00	-\$ 101,527.04	28.10%
52200 Deacon			0.00		0.00	0.00	0.00	
52210 Compensation			0.00		0.00	0.00	0.00	
52211 Salary	6,516.66	6,516.67	-0.01	100.00%	22,808.31	78,200.00	-55,391.69	29.17%
Total 52210 Compensation	\$ 6,516.66	\$ 6,516.67	-\$ 0.01	100.00%	\$ 22,808.31	\$ 78,200.00	-\$ 55,391.69	29.17%
52220 Benefits			0.00		0.00	0.00	0.00	
52212 Car/Business Expenses		320.83	-320.83	0.00%	740.72	3,850.00	-3,109.28	19.24%
52221 Retirement and Medical	1,500.17	1,500.17	0.00	100.00%	4,500.51	18,002.00	-13,501.49	25.00%
52223 Continuing Education		83.33	-83.33	0.00%	1,154.14	1,000.00	154.14	115.41%
Total 52220 Benefits	\$ 1,500.17	\$ 1,904.33	-\$ 404.16	78.78%	\$ 6,395.37	\$ 22,852.00	-\$ 16,456.63	27.99%
Total 52200 Deacon	\$ 8,016.83	\$ 8,421.00	-\$ 404.17	95.20%	\$ 29,203.68	\$ 101,052.00	-\$ 71,848.32	28.90%
52350 Pastor Substitute		166.67	-166.67	0.00%	289.00	2,000.00	-1,711.00	14.45%
52400 Pastoral Admin. Assistant			0.00		0.00	0.00	0.00	
52410 Compensation			0.00		0.00	0.00	0.00	
52411 Salary	2,730.00	2,916.67	-186.67	93.60%	9,723.00	35,000.00	-25,277.00	27.78%
Total 52410 Compensation	\$ 2,730.00	\$ 2,916.67	-\$ 186.67	93.60%	\$ 9,723.00	\$ 35,000.00	-\$ 25,277.00	27.78%
Total 52400 Pastoral Admin. Assistant	\$ 2,730.00	\$ 2,916.67	-\$ 186.67	93.60%	\$ 9,723.00	\$ 35,000.00	-\$ 25,277.00	27.78%
52500 Music Personnel			0.00		0.00	0.00	0.00	
52510 Organist	1,300.00	1,247.92	52.08	104.17%	6,650.00	14,975.00	-8,325.00	44.41%
52511 Worship Musicians		370.83	-370.83	0.00%	700.00	4,450.00	-3,750.00	15.73%
52520 Luther Choir Director	277.69	291.67	-13.98	95.21%	1,348.78	3,500.00	-2,151.22	38.54%
52530 Kids of the Kingdom Director	90.75	100.00	-9.25	90.75%	222.75	1,200.00	-977.25	18.56%
Total 52500 Music Personnel	\$ 1,668.44	\$ 2,010.42	-\$ 341.98	82.99%	\$ 8,921.53	\$ 24,125.00	-\$ 15,203.47	36.98%

52600 Parish Nurse			0.00		0.00	0.00	0.00	
52610 Salary	764.58	764.58	0.00	100.00%	1,146.87	9,175.00	-8,028.13	12.50%
52620 Mileage Reimbursement		29.17	-29.17	0.00%	0.00	350.00	-350.00	0.00%
Total 52600 Parish Nurse	\$ 764.58	\$ 793.75	-\$ 29.17	96.33%	\$ 1,146.87	\$ 9,525.00	-\$ 8,378.13	12.04%
52700 Nursery Staff	114.10	158.33	-44.23	72.06%	309.70	1,900.00	-1,590.30	16.30%
52800 Custodian		1,433.33	-1,433.33	0.00%	4,547.00	17,200.00	-12,653.00	26.44%
52810 Bookkeeper	410.89	191.67	219.22	214.37%	737.19	2,300.00	-1,562.81	32.05%
52900 FICA for Non-pastors	907.77	1,000.00	-92.23	90.78%	3,470.23	12,000.00	-8,529.77	28.92%
53000 Administration			0.00		19.12	0.00	19.12	
53010 Telephone	228.45	250.00	-21.55	91.38%	912.57	3,000.00	-2,087.43	30.42%
53014 Office Supplies	9.99	208.33	-198.34	4.80%	476.05	2,500.00	-2,023.95	19.04%
53015 ACS Technologies	168.67	160.00	8.67	105.42%	669.34	1,920.00	-1,250.66	34.86%
53020 Internet	59.95	83.33	-23.38	71.94%	179.85	1,000.00	-820.15	17.99%
53040 Postage	276.00	83.33	192.67	331.21%	640.67	1,000.00	-359.33	64.07%
53041 Postage - Communication Evangelism		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
53042 Postage - Comprehensive Youth		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
53043 Postage - Congregational Life		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
Total 53040 Postage	\$ 276.00	\$ 208.34	\$ 67.66	132.48%	\$ 640.67	\$ 2,500.00	-\$ 1,859.33	25.63%
53050 Conference Expense		100.00	-100.00	0.00%	302.42	1,200.00	-897.58	25.20%
53090 Office Eq. Maintenance Agmt.	122.07	166.67	-44.60	73.24%	856.71	2,000.00	-1,143.29	42.84%
53100 Leased Office Equipment		166.67	-166.67	0.00%	0.00	2,000.00	-2,000.00	0.00%
53110 Miscellaneous		29.17	-29.17	0.00%	148.21	350.00	-201.79	42.35%
53111 Personnel Expenses		68.75	-68.75	0.00%	0.00	825.00	-825.00	0.00%
53112 Archival Project		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
Total 53000 Administration	\$ 865.13	\$ 1,482.93	-\$ 617.80	58.34%	\$ 4,204.94	\$ 17,795.00	-\$ 13,590.06	23.63%
53016 Bank charges		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%
53060 Workers Compensation		83.33	-83.33	0.00%	57.72	1,000.00	-942.28	5.77%
53120 Finance			0.00		0.00	0.00	0.00	
53121 Financial Audit		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
53122 Stewardship Supplies		62.50	-62.50	0.00%	213.28	750.00	-536.72	28.44%
53123 Service Cost/Fees - Intuit/Vanc	263.37	291.67	-28.30	90.30%	1,508.54	3,500.00	-1,991.46	43.10%
Total 53120 Finance	\$ 263.37	\$ 362.50	-\$ 99.13	72.65%	\$ 1,721.82	\$ 4,350.00	-\$ 2,628.18	39.58%
53130 Property Management			0.00		0.00	0.00	0.00	
53131 Supplies		150.00	-150.00	0.00%	371.46	1,800.00	-1,428.54	20.64%
53132 Utilities	1,246.52	1,250.00	-3.48	99.72%	5,112.85	15,000.00	-9,887.15	34.09%
53133 Insurance		916.67	-916.67	0.00%	9,952.00	11,000.00	-1,048.00	90.47%
53134 Repairs and Maintenance	1,935.00	583.33	1,351.67	331.72%	3,787.50	7,000.00	-3,212.50	54.11%
53135 Lawn Care/Snow Removal	180.00	416.67	-236.67	43.20%	1,590.00	5,000.00	-3,410.00	31.80%
53138 Capital Impr/Depreciation Expen		2,500.00	-2,500.00	0.00%	1,000.00	30,000.00	-29,000.00	3.33%
53140 Grace House		291.67	-291.67	0.00%	1,608.68	3,500.00	-1,891.32	45.96%
53160 Faith House	168.45	291.67	-123.22	57.75%	1,169.79	3,500.00	-2,330.21	33.42%
Total 53130 Property Management	\$ 3,529.97	\$ 6,400.01	-\$ 2,870.04	55.16%	\$ 24,592.28	\$ 76,800.00	-\$ 52,207.72	32.02%
54000 Congregational Life Ministry			0.00		0.00	0.00	0.00	
54010 Adult Choir Music & Supplies		25.00	-25.00	0.00%	44.28	300.00	-255.72	14.76%
54011 Kids' Choir/Music		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%
54013 Praise Team/Music		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%
54020 Special Bulletins (Wedding/Funeral)		16.67	-16.67	0.00%	0.00	200.00	-200.00	0.00%
54021 Licensing/Annual Subscriptions	269.00	105.83	163.17	254.18%	1,223.00	1,270.00	-47.00	96.30%
54022 Christ in Our Home Booklets	64.00	14.58	49.42	438.96%	64.00	175.00	-111.00	36.57%
54023 Special Bulletins (Wedding, funeral, etc) (deleted)		0.00	0.00		0.00	0.00	0.00	
54040 Altar Guild	47.96	150.00	-102.04	31.97%	395.72	1,800.00	-1,404.28	21.98%
54060 Flowers (Altar & Memorial)	180.00	187.50	-7.50	96.00%	585.00	2,250.00	-1,665.00	26.00%
54061 Flowers (Special Occasion - Christmas, Easter)		129.17	-129.17	0.00%	668.93	1,550.00	-881.07	43.16%
54070 Outdoor Worship		0.83	-0.83	0.00%	0.00	10.00	-10.00	0.00%
54080 Organ Main.	160.00	66.67	93.33	239.99%	160.00	800.00	-640.00	20.00%

54110 Care Connection Ministry		14.58	-14.58	0.00%	0.00	175.00	-175.00	0.00%
54120 Health & Wellness	3.29	8.33	-5.04	39.50%	16.76	100.00	-83.24	16.76%
54130 New Member Receptions		16.67	-16.67	0.00%	0.00	200.00	-200.00	0.00%
54140 Special Events, Advent Dinners, etc.		16.67	-16.67	0.00%	0.00	200.00	-200.00	0.00%
54160 Adult Sunday School / Bible stu		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
Total 54000 Congregational Life Ministry	\$ 724.25	\$ 769.17	-\$ 44.92	94.16%	\$ 3,157.69	\$ 9,230.00	-\$ 6,072.31	34.21%
55000 Comprehensive Youth Ministry			0.00		0.00	0.00	0.00	
55010 Luther Middles (6-8 Youth group		25.00	-25.00	0.00%	359.46	300.00	59.46	119.82%
55020 Luther League			0.00		100.00	0.00	100.00	
55030 Conv, Retreats, Workshops, Adul		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
55060 Luther Littles (PK-5 youth grou		12.50	-12.50	0.00%	0.00	150.00	-150.00	0.00%
55070 Sunday School (Pre K-5th)			0.00		0.00	0.00	0.00	
55071 Lesson Materials		83.33	-83.33	0.00%	164.63	1,000.00	-835.37	16.46%
55072 Supplies and Misc.		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
55073 Christmas Expense		4.17	-4.17	0.00%	0.00	50.00	-50.00	0.00%
Total 55070 Sunday School (Pre K-5th)	\$ 0.00	\$ 129.17	-\$ 129.17	0.00%	\$ 164.63	\$ 1,550.00	-\$ 1,385.37	10.62%
55080 Sunday School (6th - 12th)			0.00		0.00	0.00	0.00	
55081 Lesson Materials		45.83	-45.83	0.00%	51.60	550.00	-498.40	9.38%
55082 Supplies & Misc.		8.33	-8.33	0.00%	26.56	100.00	-73.44	26.56%
55083 Graduation Gifts/Reception		8.33	-8.33	0.00%	0.00	100.00	-100.00	0.00%
Total 55080 Sunday School (6th - 12th)	\$ 0.00	\$ 62.49	-\$ 62.49	0.00%	\$ 78.16	\$ 750.00	-\$ 671.84	10.42%
55090 Confirmation Ministry/Retreat	282.00	83.33	198.67	338.41%	282.00	1,000.00	-718.00	28.20%
55100 Vacation Bible School		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
55130 Lutheran College Scholarship (ELCA college)		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
55140 First Communion Ministry/Retrea		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%
55160 College Care Packages		25.00	-25.00	0.00%	41.09	300.00	-258.91	13.70%
55170 ELCA Youth Gathering		500.00	-500.00	0.00%	438.96	6,000.00	-5,561.04	7.32%
55180 Rally Day		12.50	-12.50	0.00%	0.00	150.00	-150.00	0.00%
Total 55000 Comprehensive Youth Ministry	\$ 282.00	\$ 966.66	-\$ 684.66	29.17%	\$ 1,464.30	\$ 11,600.00	-\$ 10,135.70	12.62%
56000 Communication Evang. Ministry			0.00		0.00	0.00	0.00	
56010 Materials and Supplies		6.25	-6.25	0.00%	0.00	75.00	-75.00	0.00%
56030 Ads, Spiritual Messages	53.60	135.42	-81.82	39.58%	1,183.70	1,625.00	-441.30	72.84%
56040 Video Spiritual Production		29.17	-29.17	0.00%	0.00	350.00	-350.00	0.00%
56060 Evangelism Outreach		175.00	-175.00	0.00%	0.00	2,100.00	-2,100.00	0.00%
56065 Website		54.17	-54.17	0.00%	0.00	650.00	-650.00	0.00%
Total 56000 Communication Evang. Ministry	\$ 53.60	\$ 400.01	-\$ 346.41	13.40%	\$ 1,183.70	\$ 4,800.00	-\$ 3,616.30	24.66%
57000 Social Concerns Ministry			0.00		0.00	0.00	0.00	
51060 God's Work Our Hands		41.67	-41.67	0.00%	0.00	500.00	-500.00	0.00%
57300 Grief Booklets		10.42	-10.42	0.00%	0.00	125.00	-125.00	0.00%
Total 57000 Social Concerns Ministry	\$ 0.00	\$ 52.09	-\$ 52.09	0.00%	\$ 0.00	\$ 625.00	-\$ 625.00	0.00%
58000 Small Group Ministry			0.00		0.00	0.00	0.00	
58010 Senior Happy Hour		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%
58020 Books and Video Series		25.00	-25.00	0.00%	0.00	300.00	-300.00	0.00%
58030 Socials & Promotional Items		58.33	-58.33	0.00%	257.67	700.00	-442.33	36.81%
Total 58000 Small Group Ministry	\$ 0.00	\$ 108.33	-\$ 108.33	0.00%	\$ 257.67	\$ 1,300.00	-\$ 1,042.33	19.82%
65600 Payroll Expenses	0.00		0.00		0.00	0.00	0.00	
67000 Interest Expense	136.07		136.07		577.70	0.00	577.70	
Total Expenditures	\$34,489.13	\$ 41,300.11	-\$ 6,810.98	83.51%	\$141,908.00	\$ 495,601.00	-\$ 353,693.00	28.63%
Net Operating Revenue	\$ 5,942.43	-\$12,133.44	\$18,075.87	-48.98%	-\$ 37,063.05	-\$145,601.00	\$ 108,537.95	25.46%
Other Revenue								
70100 Interest Income	1,539.97		1,539.97		5,073.58	0.00	5,073.58	
90000 Released from restrictions	2,031.95		2,031.95		6,324.50	0.00	6,324.50	
91000 Designated funds carried over	-1,691.08		-1,691.08		-6,027.33	0.00	-6,027.33	
92000 Same Year restricted fund usage	-2,031.95		-2,031.95		-5,727.56	0.00	-5,727.56	
Total Other Revenue	-\$ 151.11	\$ 0.00	-\$ 151.11		-\$ 356.81	\$ 0.00	-\$ 356.81	

Net Other Revenue	-	\$	151.11	\$	0.00	-	\$	151.11	-	\$	356.81	\$	0.00	-	\$	356.81		
Net Revenue	\$	5,791.32	-	\$	12,133.44	\$	17,924.76	-	47.73%	-	\$	37,419.86	-	\$	145,601.00	\$	108,181.14	25.70%

Thursday, Apr 11, 2024 07:08:01 PM GMT-7 - Cash Basis

St. Matthew Evangelical Lutheran Church

Statement of Financial Position

As of March 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11100 General Checking - Huntington 1	102,814.95
11400 Endowment - Hunt 07664529755	20,648.23
11500 CD 07664481217 - PPP Fund	104,706.41
11700 CD 07664481220 - PPP Fund	104,706.41
11800 Restricted Savings - Huntington	309,991.35
Total Bank Accounts	\$642,867.35
Total Current Assets	\$642,867.35
Fixed Assets	
14100 400 N. Broadway	887,790.00
14200 Grace House 229 Pearl	136,180.00
14210 Grace Roof Improvements	7,540.00
14211 Accu Depreciation Grace Roof	-1,690.90
Total 14210 Grace Roof Improvements	5,849.10
Total 14200 Grace House 229 Pearl	142,029.10
14400 432 N Broadway Street	101,980.00
Total Fixed Assets	\$1,131,799.10
TOTAL ASSETS	\$1,774,666.45
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
24200 Mission Investment Fund	35,410.81
Total Long-Term Liabilities	\$35,410.81
Total Liabilities	\$35,410.81
Equity	
30001 Unrestricted Net Assets	638,442.34
32000 Retained Earnings	578,901.59
33000 Restricted Savings Account	0.00
33040 Promise Place Proceed Fund - PPP Fund	410,557.91
33100 Property Management Maintenance	0.00
33080 Church Landscaping	0.00
33503 Naming Trees Memorial	81.93
33605 Art Reidel	496.15
Total 33080 Church Landscaping	578.08
33090 Capital Improvement	18,580.47
33091 Interior Remodel Fund	18,276.30
Total 33090 Capital Improvement	36,856.77

St. Matthew Evangelical Lutheran Church

Statement of Financial Position

As of March 31, 2024

	TOTAL
Total 33100 Property Management Maintenance	37,434.85
33200 Congregational Life	0.00
33131 Acolyte Robes	636.55
33133 Special Occasion Flowers	530.57
33203 Drama & Music Account	2,779.79
33204 Stephen Ministry Fund	2,175.16
33211 Women of the Church	4,127.11
33525 Harry Klein - Library	167.44
Total 33200 Congregational Life	10,416.62
33300 Comprehensive Youth	0.00
33070 College Care Packages	131.18
Total 33300 Comprehensive Youth	131.18
33400 Communication Evangelism	
33450 Audio / Video Technology	1,712.90
Total 33400 Communication Evangelism	1,712.90
33500 Memorial	54,425.15
33800 Social Concerns Ministry	3,475.17
33030 LDR - St. Matthew Disaster Resp	1,250.39
Total 33800 Social Concerns Ministry	4,725.56
Total 33000 Restricted Savings Account	519,404.17
34000 Endowment	20,648.23
Opening Bal Equity	-1,690.90
Net Revenue	-16,449.79
Total Equity	\$1,739,255.64
TOTAL LIABILITIES AND EQUITY	\$1,774,666.45

Evangelism and Communication
Report to Council
April 16, 2024

A. **The Spring Celebrate Newsletter** has been published!

Check out: <https://www.stmatthewmedina.org/newsandevents>

Watch for it in a special email sent out to the congregation, by Deb Musil.

Also see a link in the Shoutout. Thank you to all contributors!

B. **March Communication**, in addition to Holy Week Newspaper advertising...

- Shoutout – 262 mailed each week
- Stmatthewmedina.org— 590 Visitors to our church website in March
- Facebook— 396 FB Followers during the month of March
- YouTube— 224 live stream views and 77 video views for a total of 301 views; Five new subscribers
- Instagram— 78 Followers during the month of March
- Audio/Video Team (Holy Week)—
17 viewed Easter service on Facebook and 8 on Youtube. This increased over time, to 40 viewers as of April 2. We had 22 view Palm Sunday on Facebook.
- Inspirational Messages are published on the first Thursday of each month in the *Medina Weekly* (a free newspaper mailed each Thursday to every single-family home in the 44256 zip code/ 24,428 circulation).
- MedinaCountyEvents.com—669 Viewers of scheduled St. Matthew worship & events in March

C. We will hold another **“Loads of Love”** event on Sunday, June 9, at the North Court Laundry.

D. Word of encouragement... If you (our council member) have not already participated in the **“Getting to Know You”** segment of our Shoutout... PLEASE answer the few questions on the link provided:

https://docs.google.com/forms/d/e/1FAIpQLScQdN3iBR5Q_3C8CygHIWfqYiz4ObG-SKA475bHJw_lV8lZZQ/viewform?vc=0&c=0&w=1&flr=0

2 April 2024 Worship Team Meeting Minutes

Opening Prayer, Kristin

Approval of minutes from February, approved Melody, seconded Pastor

Organ maintenance- Leek Organ Co. assessment is done. Members of worship team had a phone conversation with company regarding the 3 options for our organ maintenance/repairs.

Additional quotes are being done.

Schontz organ in Orville will be looking at it. Ours was installed in 1972.

In order to replace it with a new one would be 250 K, best option.

Make a yearly agreement with a company as a bare minimum.

Holkamp organ co. will be doing an assessment tomorrow.

Council was receptive to hearing about the organ. It is costly. They understand that years have gone on with much being unattended to. Council did vote to unrestrict the gift of money from the Gienke family. Mission Investment Fund as a possibility to borrow money to have some of the building issues helped with. This is a loan to be repaid, but with lower interest. Troy and Helen have come across grants to help with building repairs and organ repairs.

Budget moving forward will need organ maintenance for yearly tuneup and repairs.

Wedding Policy -changes or approvals?

We looked through the draft and have made many changes specifically with the charges for services provided. It was stated that no outside weddings will occur. The length or amount of pre-wedding instruction/counseling will depend upon the couple being married. The updated draft will be viewed and confirmed at our May meeting.

Hymn Selections- Currently on a 3 person/ 4 month rotation. Sandy will be finished with May and then Kristin takes over for June-September. Nancy covers October-January. We have not been using the "Holy Hymnal" as all hymns are marked in the spreadsheet. How is it going?

What is working well? What can we change?

When and if you/we decide not to select the hymns, then let Pastor know and he and Cindy are happy to begin selecting. If hymns do not fit, Pastor and Cindy can and will change the hymn.

Reports/updates from rest of the team:

Rachel- Kids of the Kingdom

Nancy- Choir

Sandy- Altar guild and Lay servants- suggested to use the online sign up for special flowers (Christmas and Easter). This will give those not regularly in attendance the opportunity to purchase flowers and beautify our altar.

Brian- Video team- 17 viewed Easter service on FB and 8 on Youtube. Up to 40 today. We had 22 view Palm Sunday on FB. Youtube was not working. Pastor Steve asked, how is the 11 o'clock picture taking service working? The timer is on standard time. Changing the time is an unknown service. Unable to change the timer. The last few weeks it has been physically turned on and off for each service. Continue to take pictures for Jan.

Cindy-absent, notes sent via email and dates not present shared.

Pastor Steve- Will reach out to possible guest organist (retired organist from Zion) for June 23.

Upcoming services-

April

- **Sunday 7 NTF** Cindy out. We discussed the need for guest organists. Both Cindy and Rachel have names and will reach out to find someone to play. Have we solidified guests?
- **Sunday 14 ELW Setting 10**
- **Sunday 21 Praise**
- **Sunday 28 ELW Setting 10**

May

- **Sunday 5 NTF** Cindy out. Paul Watkins guest organist.
- **Sunday 12 Praise Mother's Day** The high school youth will lead the service. The Kids of the Kingdom will sing. We will speak to Heather R about selecting a song(s) that can include the high schoolers.
- **Sunday 19 ELW Setting 4 Pentecost** Last day of Sunday School
- **Sunday 26 ELW Setting 4** Cindy out

June

- **Sunday 2**
- **Sunday 9**
- **Sunday 16**
- **Sunday 23** Cindy out. Sub needed.
- Monday 24-28 VBS, possible recording of 28th, last day of VBS to be shared on Sun 30.
- **Sunday 30**

July

- **Sunday 7**
- **Sunday 14**
- Tuesday 15 - Saturday 20 ELCA Gathering
- **Sunday 21** Cindy out
- **Sunday 28**

August

- **Sunday 4**
- **Sunday 11**
- **Sunday 18 Back to School Blessing** Cindy out, possible outdoor service. Melody will check with parks. Option of Buckeye Woods and Mugrage. Mugrage is a smaller pavilion with less grass area. Potluck luck will follow.
- Monday 19 1st Day of School
- **Sunday 25**

September

- **Sunday 8 Rally Sunday/SS Teacher Installation**

Questions for Worship Team:

Concern over talking during Prelude, choir/kids singing. How can we remind the congregation to refrain from conversations during the service? This is still happening during the Prelude and the offering. Most conversations are from the ushers and a few members who sit towards the back. Pastor Steve suggested that we will need to make a slide to gently encourage all to respectfully give our focus and attention to the Prelude, Announcements, Offertory and groups who are singing. This should continue.

Past Services- Questions, concerns, comments-

Scott did a great job videotaping Good Friday service. There was a question as to whether the darkening shades should have been pulled. Some felt it was not dark enough. Others felt the sanctuary was plenty dark.

The services during Holy Week were beautiful. Deacon Lindsay's children's sermon with the resurrection eggs was well received.

Closing prayer

Upcoming Meeting

Tuesday, May 7th 5:30 to finalize Summer Schedule and begin fall planning.

Tuesday, July 9th 5:30